



# Board of Building Standards

## CERTIFICATION COMMITTEE MEETING AGENDA (REVISED 1/24/24)

DATE: JANUARY 25, 2024  
TIME: 10:00 AM  
LOCATION: BBS LIBRARY, 6606 TUSSING ROAD, REYNOLDSBURG, OHIO 43068  
[Click here to join the meeting](#)

### Call to Order

### Consent Agenda

### Personnel Certification Applications

- [P-1](#) Ackerman, Adrian - RBO  
Certification ID:  
Current Certifications: None  
Staff Notes: Unusual experience, but appears to meet requirements for RBO. Recommend approval.  
Committee Recommendation:
- [P-2](#) Allen, Patrick - BO, BI, MPE, ESI  
Certification ID:  
Current certifications: none, holds OCILB electrical contractor license.  
Staff notes: Appears to meet requirements for ESI, recommend request for additional information for BO, BI, recommend EPE in place of MPE.  
ESIAC Recommendations: Agree with staff comments.  
Committee Recommendation:
- [P-3](#) DiBiasio, Emilio - BI  
Certification ID: 9280  
Current certifications- None  
Staff notes- likely meets requirements for experience, but experience listed does not total 60 months.  
Committee Recommendation:
- [P-4](#) Frebis, Ronald - ESI Trainee  
Certification ID:  
Current certifications: None  
Staff notes: No sponsor or supervisor forms completed: would meet qualifications for trainee if sponsored.  
ESIAC Recommendations: Agree with staff comments  
Committee Recommendation:

P-5 Graham, Sean - BI  
Certification ID: 9091  
Current certifications: PI  
Staff notes: Review experience.  
Committee Recommendation:

P-6 Hagedorn, Aaron - BI, RBO  
Certification ID: 9214  
Current Certifications: None, approved to take electrical exams October 2023  
Staff Notes: Application does not reflect significant commercial structural experience. Recommend approval for RBO, request for additional information on BI commercial structural experience or BI trainee.  
Committee Recommendation:

P-7 Hare, Aaron - RBO  
Certification ID: 8855  
Current certifications: ESI, RBI  
Staff notes: Experience indicates supervisory role on many jobs.  
Committee Recommendation:

P-8 Hill, Hunter - ESI  
Certification ID: 9246  
Current certifications: None  
Staff notes: Appears to meet criteria, recommend approval for exam.  
ESIAC Recommendations: No consensus reached.  
Committee Recommendation:

P-9 Kizer, Josh - BI, MI, MechPE- additional information  
Certification ID: 8810  
Current certifications: ESI, RBO, EPE  
Staff notes -  
Committee Recommendation:

P-10 Martin, Charles - PI, MI, RMI  
Certification ID: 922  
Current certifications: None, previously held MI,  
Staff notes: lists a DIC plumbing inspector certification on application, but additional demonstration of this would be helpful.  
Committee Recommendation:

[P-11](#)

Rose, Neil - ESI, BI

Certification ID: 9252

Current certifications: None

Staff notes -Discussed circumstances with Neil and his BO, Mike Boryca: Neil has been working as a trainee in Mike's departments as stated on the application, but Neil and Mike did not realize the trainee application had not been submitted. Sending documentation of trainee activities, recommend approval.

Committee Recommendation:

[P-12](#)

Mortensen, Kurt - BI

Certification ID: 9002

Current certifications: RBI

Staff notes: Experience submitted does not appear to meet requirements for BI.

Recommend request for additional information, or BI Trainee.

Committee Recommendation:

[P-13](#)

Weaver, Mark - BI, RBI

Certification ID: 9268

Current certifications- None

Staff notes-Application reflects some design work and renovation, unclear whether the design or renovation work was commercial. Recommend approval for RBI, request for additional information on commercial construction experience for BI.

Committee recommendation:

[P-14](#)

Mines, Parrish

Certification ID: 5993

Current Certifications: BPE, RBO, RBI

Staff Notes: Review application for experience. Widely varied.

Committee Recommendation:

[P-15](#)

Partika, Rick - MPE

Certification ID: 4549

Current Certifications: None, Registered Architect since 1990.

Staff Notes: Third MPE interim. Meets criteria for certification, advise last interim before tests would be required to apply

Committee Recommendation:

[P-16](#)

Strosnider, Mark - MPE Reciprocity issue

Current Certifications: None in Ohio, BO, BI, MI, ESI, PI in South Carolina (as demonstrated on certificate attached.)

Staff Notes: After review of Application, experience, South Carolina rules, it appears BO may perform plan review, but a certification for commercial plan reviewer also exists. Propose that applicant be awarded BPE, EPE, FPPE, MechPE, and PPE, rather than MPE. Applicant is amenable to resolution.

Committee recommendation:

## **Building Department Certification Applications**

### **Old Business**

[OB-1](#)

Draft Certification Rules for Stakeholder Process  
Review, discuss, for recommendation to Board

### **New Business**

[NB-1](#)

Complaint Summary

### **Adjourn**

**CERTIFICATION COMMITTEE MEETING  
CONSENT AGENDA**

**Certification Applications**

- C-1        Botos, James - RIUI  
                 Certification ID: 6112  
                 Current certifications: ESI, Bi Trainee, RBO
  
- C-2        Cheatham, John - BPE, FPPE, MechPE, NRIUI, RIUI  
                 Certification ID: 237  
                 Current certifications: BO, BI, RBO
  
- C-3        Cromer, Thomas - BO  
                 Certification ID: 4495  
                 Current certifications: ESI, PI, RBO, BI
  
- C-4        Davis, Leonard - RBI  
                 Certification ID:  
                 Current certifications- none
  
- C-5        Erbe Jr., Rickey - BI  
                 Certification ID: 1850  
                 Current certifications: RBI since 2007
  
- C-6        Lochan, Ravi - RBI  
                 Certification ID:  
                 Current Certifications: None
  
- C-7        Markovich, Luke - RBI  
                 Certification ID: 9283  
                 Current certifications: None
  
- C-8        McKnight, Zack - PI  
                 Certification ID: 9272  
                 Current certifications- None
  
- C-9        Millhoan, Seth - RBI  
                 Certification ID: 9267  
                 Current certifications: None
  
- C-10       Osgood, Richard - BPE, MechPE, FPPE  
                 Certification ID: 1112  
                 Current certifications: BO, RBO, BI

- [C-11](#) Paul, Blake - PPE  
Certification ID: 8916  
Current certifications: PI
- [C-12](#) Phillips, Kevin - BI  
Certification ID:9245  
Current certifications- None
- [C-13](#) Seaton, John - PI  
Certification ID:  
Current certifications- None
- [C-14](#) Shilling, James - RIUI  
Certification ID: 9284  
Current certifications- None
- [C-15](#) Sowers, Brandon - RBO  
Certification ID: 9278  
Current certifications- None
- [C-16](#) Wilson, Christopher - PI Trainee, RIUI  
Certification ID: 1643  
Current Certifications: BO, BI, ESI, EPE, RBO
- [C-17](#) Wyss, Frederic - BI, MI  
Certification ID# 2319  
Current certifications- RBO
- [C-18](#) Kellenbauer, Michael - MechPE  
Certification ID: 755  
Current Certifications: MI, RMI

#### **Consent-Certificates Issued Administratively**

- [A-1](#) Coventry, Robb - BO  
Certification ID: 289  
Current certifications- None, registered Architect since 1994

**File Attachments for Item:**

P-1 Ackerman, Adrian - RBO

Certification ID:

Current Certifications: None

Staff Notes: Unusual experience, but appears to meet requirements for RBO. Recommend approval.

Committee Recommendation:

Ackerman  
Last Name

Adrian  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input checked="" type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**  
(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

**Section 3: Employment/Education**

a. Formal Education	Date Graduated
<u>Madison Comprehensive High School</u>	<u>2002</u>
b. Related Vocational or Technical Training	Years' Experience
<u>Vandus HUD trainings</u>	<u>10</u>
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
<u>N/A</u>	
d. Place of Employment:	Years' Employed
<u>City of Mansfield</u>	<u>19</u>



Ackerman

Adrian

Last Name

First Name

BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
City of Mansfield	Director, Permitting and Development	Administrative oversight of all Building Dept responsibilities and HUD home rehabilitation programs	See Attached

**SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p>Example: Children's Hospital, Toledo Structural steel work on addition</p> <p>See attached</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Ackerman  
Last Name

Adnan  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>See Attached</i>		
<b>Total Experience on This Page (In Months):</b>		

# Adrian L. Ackerman

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## Accomplishments

- Eight years as Finance Officer for the department of Community Development.
- Created payroll procedures to properly implement costs, saving HUD funding for other much needed resources.
- Created a procedure for Program Income compliance
- Created new filing system to ensure HUD compliance
  - West End Target Area Infrastructure Phase 1 Completion
  - Ritters Run Senior Housing Complex
  - 212 S Foster Habitat Housing Development
  - Richland County Housing Study Steering Committee

## Professional Experience- City of Mansfield

Director, Permitting and Development – 12/22-Present

- All responsibilities of Community Development Director
- Demolition oversight
- Ordinance review and modification
- Zoning
- BBS reporting
- Training and Certification oversight
- Permitting
- Plan review oversight
- Inspection oversight
- Code enforcement oversight
- Provide pre-submission developer assistance
- Public Records Request oversight
- Complaint investigation
- Public Arts Commission
- Document review and update

Director, Community Development—5/20-12/22

- Oversight of CDBG Emergency Rehabilitation Program
- Oversight of Housing Development under HOME, CDBG
- Sub-recipient selection, oversight, monitoring
- Annual Action Plan Created
- Consolidated Plan Creation
- Fair Housing Officer for Richland County
- CAPER reporting
- Special Projects development and oversight (West End Target Area)
- Historic Preservation Oversight
- Budgeting
- Payroll
- Asset management

Finance Officer, Community Development – 3/13- 5/20

- Annual CAPER report 2012-2015 Program Years
- Assisted with yearly Annual Action Plan Submission 2014-2019

- Worked closely with the annual Planning Activities and Sub-Recipient applications to ensure HUD compliance for funding and prospective projects.
- Annual budget preparation 2013-2019
- IDIS entry of eligible activities including Rehab, Demolition, and Public Services
- Loan processing
- PRIDE demolition financial processing
- Invoice Processing
- SF-272 quarterly report
- Semi-Annual EDA Revolving Loan Fund reporting
- Annual City Auditing Compliance

Public Safety Communications Dispatcher – 8/06-3/13

Corrections Officer- 2/05- 8/06

**Treasurer, Board of Directors–Humane Society of Richland County, • 3/11-4/17**

- General oversight of the Humane Society and daily functions
- Fundraising organization
- Oversight of Board Constitution and Bylaws
- Review of finances to ensure compliance and cost effectiveness
- Staff reviews

## Software

New World, IDIS, Portfol, Excel, Word, Open Gov, GIS

## Training

- Building HOME
- CDBG Basics
- CAPER/PER in IDIS
- Common mistakes in reporting CDBG Data in IDIS
- Allocating staff costs for CDBG grantees
- CDBG for Economic Development
- Grant based accounting for CDBG/HOME
  - HUD Housing Counseling
  - HUD Labor Standards Compliance
  - OSU- Municipal Planning and Zoning
  - OCCD- HVAC Systems
  - OCCD- Housing Rehabilitation Specialist Training



# City of Mansfield

## Tim Theaker, Mayor

30 N. Diamond Street - Mansfield, OH 44902

### **Adrian Ackerman, Director, Permitting and Development**

Permitting – (419)755-9688

Fax-(419)755-9453

Development – (419)755-9793

Fax-(419)755-9465

January 3, 2024

Ohio Board of Building Standards

RE: Certification Request- RBO- Adrian Ackerman, Director Permitting and Development

To Whom it May Concern,

I have been serving in a capacity to oversee housing rehabilitation projects for the City of Mansfield under the US Department of Housing and Urban Developments Community Development Block Grant Program since May 2020, and was previously employed within the department as finance officer since 2013. Under this program our office completes approximately 25 rehabilitations per year, with many more reviews for projects which are inspected, and specifications created, but fail to obtain appropriate bids. As part of this program our office, and myself, undergo regular housing rehabilitation training provided by the Ohio Conference of Community Development to specifically relate rehabilitation to grant funded programs. Under HUD programs, any rehabilitation must be brought to current residential and local code. I have attached some examples of specifications for projects completed by my office in 2023, which I was responsible for oversight and review of.

In January 2023 the City of Mansfield effectively combined the Community Development Department, with our Building Department, and I serve as the Director overseeing both departments. Throughout 2023 I have been responsible for administrative oversight of permitting, code enforcement, inspecting, plan reviews, and demolitions. In this position I have assisted on many inspections for residential and commercial properties to determine condemnation status primarily. I also been responsible for document creation as they relate to Ohio Revised Code, and Residential/Building Code to ensure the information provided to property owners and contractors is complete and accurate. Coordination with Fire Prevention, Plans Examiners, and other building departments has also been a regular part of this role. I look to further my understanding and ability to assist my personnel by obtaining BBS certifications.

If any additional information is required please feel free to contact me.

Thank you for your consideration,

Adrian Ackerman

Director, Permitting and Development City of Mansfield

Ackerman  
Last Name

Adnan  
First Name

BBS Certification ID

SECTION 6: PERSONAL HISTORY

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


SECTION 7: CERTIFICATION

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Adnan Ackerman

Subscribed and duly sworn before me according to law, by the above named applicant this day 4 of January in the year 2024 at City of Mansfield, County of Richland and State of Ohio.

Notary Public: Sharon May



SHARON  
MAY  
Attorney At Law  
NOTARY PUBLIC,  
STATE OF OHIO  
My Commission  
Has No Expiration Date  
Section 147.03 O.R.C.

**File Attachments for Item:**

P-2 Allen, Patrick - BO, BI, MPE, ESI

Certification ID:

Current certifications: none, holds OCILB electrical contractor license.

Staff notes: Appears to meet requirements for ESI, recommend request for additional information for BO, BI, recommend EPE in place of MPE.

ESIAC Recommendations: Agree with staff comments.

Committee Recommendation:

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input checked="" type="checkbox"/> Building Official	<input checked="" type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input checked="" type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			



\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
<i>West Zefferson Local School</i>	<i>1985</i>
Related Vocational or Technical Training	Years' Experience
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
<i>All-W.W Electric LLC</i>	<i>34</i>

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: 29865
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
<i>Central Ohio Electric</i>	<i>Bumper Street Hilliard Ohio</i>	<i>1986 - 1999</i>
<i>All - Wm Electric</i>	<i>Patrick M Allen</i>	<i>1999 - Present</i>
<b>Total Experience on This Page (In Months):</b>		

\_\_\_\_\_  
*Last Name*

\_\_\_\_\_  
*First Name*

\_\_\_\_\_  
*BBS Certification ID*

<b>List Each Construction Project <u>AND</u> Specific Type of Work Performed</b>	<b>Name of Employer, Contact, Address, Telephone Number</b>	<b>Project Time: From_ To_ (MM/YY)</b>
<b>Total Experience on This Page (In Months):</b>		

Last Name

First Name

BBS Certification ID

SECTION 8: PERSONAL HISTORY

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No

If you answered "Yes" please explain below:

- 2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:


SECTION 9: CERTIFICATION

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: [Handwritten Signature]

Subscribed and duly sworn before me according to law, by the above named applicant this day 2<sup>nd</sup> of Jan in the year 2024 at Delaware, County of Delaware and State of OHIO.

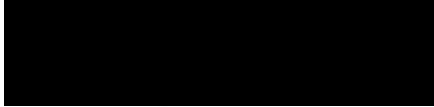
Notary Public: [Handwritten Signature]

SEAL



CAROLYN KAY RIGGLE  
Notary Public, State of Ohio  
My Commission Expires  
October 21, 2028

ALLEN, PATRICK MICHAEL



Mike DeWine Governor  
Sheryl Maxfield Director

**Electrical CONTRACTOR'S LICENSE**

Ohio License # **29867** Expiration Date: **12/31/2026**

**PATRICK MICHAEL ALLEN**  
**ALL WIN ELECTRIC LLC**

**OWNER**

*Carol Ross*  
Carol A. Ross  
Board Secretary

*William Koester*  
William Koester  
Administrative Chairperson

Plan Approvals obtained with YOUR license and posting of YOUR license indicates that YOU and YOUR liability insurance are assuming all responsibility for work performed.

**YOUR license cannot be sold, loaned or transferred.**

Mike DeWine Governor  
Sheryl Maxfield Director

**PATRICK MICHAEL ALLEN**  
**CONTRACTOR'S LICENSE**  
**Electrical**  
**ALL WIN ELECTRIC LLC**

**OWNER**

Ohio License# **29867**

Expiration Date: **December 31, 2026**

*Carol Ross*  
Carol A. Ross  
Board Secretary

*William Koester*  
William Koester  
Administrative Chairperson

LICENSE MUST BE POSTED ON JOB SITE

LICENSE MUST BE POSTED ON JOB SITE

**File Attachments for Item:**

P-3 DiBiasio, Emilio - BI

Certification ID: 9280

Current certifications- None

Staff notes- likely meets requirements for experience, but experience listed does not total 60 months.

Committee Recommendation:

*Emilio*

*D. Biasio*

Last Name

First Name

BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

Emilio  
Last Name

DiBiasio  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Berea High School	MAY 83'
Cleveland State Univ.	
Related Vocational or Technical Training	Years' Experience
International Union of Bricklayers & Allied Crafts LOCAL 23	25 years
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Platform Cement	1999' - 2017
The VMI Group	2020' - 24'

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)



Emilio  
Last Name

D. Biasio  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p> <p>KENT STATE UNIV. College of Aeronautics &amp; Engineering - Structural Concrete - Concrete Decks &amp; SOG. - ice melt &amp; site work - Engineered Elevations</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p> <p>THE VMI GROUP 8413 TOWER DR. TWINSBURGH OH 44087 (330) 405-4113 JASON MORRIS</p>	<p>July 2013-May 2014 (10 months)</p> <p>NOV 2022 - SEPT. 2023 (11 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		

DiBIASIO  
Last Name

Emilio  
First Name

\_\_\_\_\_  
BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p><u>AMAZON Distribution Center</u> (Foreman on Job) Brooklyn OHIO - column peds - Dock walls - Site work - TOTAL PAVEMENT concrete</p>	<p>THE VMI GROUP 8413 Tower Dr. Twinsburgh OH 44087 (330) 405-4113 JASON Morris</p>	<p>JAN 2021 - NOV 2021 (11 Months)</p>
<p><u>Arhaus Furniture</u> 213,000 sq ft addition Boston Heights OH RAN job for VMI - site improvements - concrete paving - S.O.G.</p>	<p>Premier Development 5605 Granger Suite 100 Clev OH 44131 (216) 904-9772 Todd Cole</p>	<p>NOV 2022 Feb 2023 (14 months)</p>
<p><u>Dicello office Building</u> Mentor OH Foreman for VMI - Structural - Slab on grade - site work</p>	<p>Independence Const. 6400 E. Schraaf Independence OH (330) 819-4501 44131 chad white</p>	<p>Feb 2022 Aug 2022 (7 months)</p>
<p><u>LAKE HEALTH HOSP.</u> Willoughby OH Foreman @ PLATFORM</p>	<p>PLATFORM CEMENT 7503 Tyler Blvd Mentor OH 44060</p>	<p>MAR 2016 - SEP 2016</p>
<p>- Slab on grade - Frost slabs - site work</p>	<p>Total Experience on This Page (in Months): JASON KLAR (216) 408-2862</p>	<p>(7 months)</p>

DiBiaso

Emilio

Last Name

First Name

BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Emilio DiBiaso

Subscribed and duly sworn before me according to law, by the above named applicant this day 12 of January in the year 2024 at Green City, County of Franklin and State of Ohio.

Notary Public: Rachel Dodson



RACHEL DODSON  
Notary Public, State of Ohio  
My Commission Expires  
April 26, 2026.  
COMMISSION: 2021-RE-830491

**File Attachments for Item:**

P-4 Frebis, Ronald - ESI Trainee

Certification ID:

Current certifications: None

Staff notes: No sponsor or supervisor forms completed: would meet qualifications for trainee if sponsored.

ESIAC Recommendations: Agree with staff comments

Committee Recommendation:

# Board of Building Standards

Application for Trainee Certification, Building Department Personnel

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

## SECTION 1: CHECK TRAINEE CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input checked="" type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD

(Mark "T" if Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

## Section 3: Employment/Education

a. Formal Education	Date Graduated
ITI Technical College	2018
Zachary High School	2013

# Board of Building Standards

Application for Trainee Certification, Building Department Personnel

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

b. Related Vocational or Technical Training	Years' Experience
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed

## SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

## SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>Example: Children's Hospital, Toledo Structural steel work on addition</i>	<i>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</i>	<i>July 2013-May 2014 (10 months)</i>
<b>Total Experience on This Page (In Months):</b>		

# Board of Building Standards

Application for Trainee Certification, Building Department Personnel

Last Name

First Name

BBS Certification ID

## SECTION 5 CONT.: EXPERIENCE

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
JP Electric, Louisiana new construction residential/commercial	Phil Grosserand 401 Bi-sele St New Road, LA 70760 225-718-2123	May 2013 - June 2019
Turner Industries Industrial work	Turner Industries 215 Highlandia Dr. Baton Rouge, LA 70810 225-300-8100	July 2019 - March 2020
A.G. Electric, Louisiana new construction new residential/commercial/Industrial remodel	Andrew Grosserand 401 Bi-sele St New Roads, LA 70760 225-718-21-23	Jan 2021 - July 2022
R+T Yoder electric, Ohio Service tech	Rod Yoder 7927 Memorial Dr. Plain city, Ohio 43064 614-632-7109	Aug 2022 - present
<b>Total Experience on This Page (In Months):</b>		

# Board of Building Standards

Application for Trainee Certification, Building Department Personnel

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

## SECTION 6: PERSONAL HISTORY

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

If you answered "Yes" please explain below:

Yes  No

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


## SECTION 7: CERTIFICATION

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: \_\_\_\_\_

Subscribed and duly sworn before me according to law, by the above named applicant this day \_\_\_\_\_ of \_\_\_\_\_ in the year 20\_\_\_\_ at \_\_\_\_\_, County of \_\_\_\_\_ and State of \_\_\_\_\_.

Notary Public: \_\_\_\_\_

SEAL



\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SUPERVISOR CERTIFICATION OF TRAINEE**

*Please complete this certification and return it with the BBS Application for Trainee Certification.*

Application for participation in a BBS trainee program is being made to the Board of Building Standards. I, \_\_\_\_\_, trainee supervisor for the political subdivision of \_\_\_\_\_, (Municipality, Township, County) hold certification as a \_\_\_\_\_, Certification ID# \_\_\_\_\_, effective until \_\_\_\_\_, and hereby consent and agree to supervise the work of \_\_\_\_\_ (Applicant) as a Building Department Trainee pursuant to section 4101:7-3-01(F)(5)(b) of the Ohio Administrative Code.

Number of Trainees presently supervised (including this applicant):

\_\_\_\_\_ One

\_\_\_\_\_ Two

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**BUILDING OFFICIAL CERTIFICATION OF  
TRAINEE AND SUPERVISOR**

*Please complete this certification and return it with the BBS Application for Trainee Certification*

Application for participation in a BBS Trainee program is being made to the Board of Building Standards. I, \_\_\_\_\_, Building Official for the political subdivision of \_\_\_\_\_ (Municipality, Township, County) do hereby acknowledge that the applicant, \_\_\_\_\_, and the assigned supervisor, \_\_\_\_\_ are full-time employees of the above mentioned political subdivision.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**File Attachments for Item:**

P-5 Graham, Sean - BI

Certification ID: 9091

Current certifications: PI

Staff notes: Review experience.

Committee Recommendation:

Graham  
Last Name

Sean  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" if Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification		9091	4/21/2023
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

GRAHAM  
Last Name

SEAN  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Maple HTS High School	1987
Related Vocational or Technical Training	Years' Experience
Plumbers Local 55*	35 yrs
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Plumbers Local 55*	35 yrs

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

GLAAM  
Last Name

SEAN  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

GRAHAM  
Last Name

SEAN  
First Name

\_\_\_\_\_  
BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
METRO HEALTH HOSP. BLG. BURN CENTER	E. B. KATZ CO.	1989 - 1990
METRO HEALTH HOSP OUT PATIENT BLG	E. B. KATZ CO.	1990 - 1991
CLEVELAND BROWNS STADIUM	RELIANCE MECH.	1998 - 1999
HILL CREST HOSP. BOILER PROJECT	RELIANCE MECH.	2000 - 2002
CLEVELAND INFO COM	RELIANCE MECH.	2003 - 2004
FORD DAY CARE CTR.	RELIANCE MECH.	2004 - 2005
UNIVERSITY HOSP. HELI PAD	RELIANCE MECH.	2005 - 2006
UNIVERSITY HOSP CANCER TOWER	RELIANCE MECH.	2006 - 2009
VA. CARES TOWERS	J. F. GALLAGHER CO.	2010 - 2012
SOUTHWEST GENERAL HOSP.	J. F. GALLAGHER CO.	2013 - 2014
FEDERAL RESERVE BANK CLEVELAND OHIO	J. F. GALLAGHER CO.	2015 - 2016
METRO HEALTH BACKFLOW	COMMONWEALTH MECH.	2017 - 2023
PLUMBERS LOCAL 55*	PLUMBERS JATC	2023 - PRESENT
MEDICAL GAS INSTRUCTOR		
<b>Total Experience on This Page (In Months):</b>		

GRAHAM

Last Name

SEAN

First Name

BBS Certification ID

Employer: E.B. KATZ CO.

Dates Employed: 1988-93

Job Title Plumber

Duties: WORKED WITH CARBONE CONSTRUCTION, METRO HEALTH HOSPITAL FOOTER LAYOUT AND REBAR SPECS

Major Projects: METRO HEALTH HOSPITAL BURN UNIT

Employer: E.B. KATZ CO.

Dates Employed: 1988-93

Job Title Plumber

Duties: WORKED WITH TURNER CONSTRUCTION ON INTERIOR AND EXTERIOR WALL STRUCTURAL LAYOUT AND MATERIAL SPEC

Major Projects: METRO HEALTH HOSPITAL BURN UNIT

ADD ADDITIONAL PAGES AS NECESSARY.



GRAHAM

SEAN

Last Name

First Name

BBS Certification ID

Employer: E.B. KATZ CO.

Dates Employed: 1988-93

Job Title PLUMBER

Duties: WORKED WITH CARBONE CONSTRUCTION ON EXTERIOR MASONARY WALL LAY OUT FOR SLEEVES AND REBAR SPECS

Major Projects: PLAIN DEALER BLG

Employer: JOHN. F. GALLAGHER CO.

Dates Employed: 2000-2007

Job Title PLUMBER

Duties: WORKED WITH GILBANE CONSTRUCTION ON READING SITE PLAN LAY OUT PLANS FOR ELEVATIONS FOR UTILITIES

Major Projects: LAVELAND DENTAL BLG

ADD ADDITIONAL PAGES AS NECESSARY.

GRAHAM  
Last Name

SEAN  
First Name

\_\_\_\_\_  
BBS Certification ID

Employer: RELIANCE MECHANICAL

Dates Employed: 2000-2017

Job Title Plumber

Duties: WHITING TURNER ON CONCRETE LAYOUT FOR NEW  
Boiler RM Equipment CONCRETE PAD SPECS

Major Projects: Boiler RM PROJECT

Employer: JOAN. F. GALLAGHER

Dates Employed: 2019-2021

Job Title Plumber

Duties: WORKED WITH ALBERT HIGLEY ON INTERIOR STEEL STUD  
LAY OUT AND FIREWALL SPECS

Major Projects: SOUTH WEST GENERAL NEW PATIENT WING

ADD ADDITIONAL PAGES AS NECESSARY.

GRAHAM  
Last Name

SEAN  
First Name

\_\_\_\_\_  
BBS Certification ID

Employer: JOHN F. GALLAGHER

Dates Employed: 2000-2017

Job Title PLUMBER

Duties: WORKED WITH PANZICA CONSTRUCTION ON STRUCTURAL STEEL DETAILS AND BEAM PAD LAYOUTS

Major Projects: ST. FRANCIS SCHOOL

Employer: RELIANCE MECHANICAL

Dates Employed: 2018-2021

Job Title PLUMBER

Duties: WORKED WITH WHITING TURNER CONSTRUCTION ON MASONARY DETAILS ON FOOTER LAYOUT

Major Projects: BOILER RM PROJECT

ADD ADDITIONAL PAGES AS NECESSARY.

GRAHAM  
Last Name

SEAN  
First Name

\_\_\_\_\_  
BBS Certification ID

Employer: CROMWELL MECHANICAL

Dates Employed: 2022-2023

Job Title Plumber

Duties: WORKED WITH TURNER CONSTRUCTION ON CONCRETE POST BEAM CONSTRUCTION FOR NEW PARKING GARAGE

Major Projects: METRO HEALTH VIEW RD. PARKING GARAGE

Employer: CROMWELL MECHANICAL

Dates Employed: 2022-2023

Job Title Plumber

Duties: WORKED WITH TURNER CONSTRUCTION ON COORDINATION DRAWINGS FOR ALL SKILLED TRADES

Major Projects: METRO HEALTH HOSPITAL  
GLICK BLG

ADD ADDITIONAL PAGES AS NECESSARY.

GRAHAM  
Last Name

SEAN  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- If you answered "Yes" please explain below:
- 2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 3. If YES, were you discharged under honorable conditions?  Yes  No

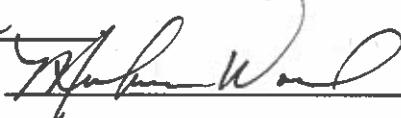
If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 30 of December in the year 2023 at 5754 Wilson Mills county of Cuyahoga and State of Ohio

Notary Public: 



SEAL  
MICHELLE N. WARD  
Notary Public, State of Ohio  
My Comm. Expires Nov. 9, 2024

**File Attachments for Item:**

P-6 Hagedorn, Aaron - BI, RBO

Certification ID: 9214

Current Certifications: None, approved to take electrical exams October 2023

Staff Notes: Application does not reflect significant commercial structural experience.  
Recommend approval for RBO, request for additional information on BI commercial structural experience or BI trainee.

Committee Recommendation:

Hagedorn  
Last Name

Arion  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input checked="" type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector	

Calculate fees: \$50 X \_\_\_\_\_ (number of boxes checked) = \$ \_\_\_\_\_

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(MARK "T" IF TRAINEE. INTERIM IS NOT TRAINEE.)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration: Major			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
<u>Ashland High School</u>	<u>12</u>
<u>Stratford Career Institution</u>	<u>GED</u>
Related Vocational or Technical Training	Years' Experience
<u>Pioneer Career Technology</u>	<u>3</u>
U.S. Military construction experience (MOS or other designation):	Years Experience

Hagedorn  
Last Name

Aaron  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 4: RECIPROCITY:**

Applicants with building code administration experience in states other than Ohio may seek certification through reciprocity. Please attach proof of certification and testing.

Fill out the chart below, and include experience detail in Section 5.

State or Jurisdiction	Certification(s) held	Date(s) issued

**Military Member or Spouse, Active Duty in Ohio**

Ohio Revised Code 4743.041 provides for temporary certification and fee waiver for active duty military members and their spouses stationed in Ohio.

If you are an active duty military member or the spouse of an active duty military member, seeking temporary certification while you or your spouse is stationed in Ohio, and you are currently certified as a code administration official in another state or jurisdiction, please attach proof of certification and proof of military station Ohio. Temporary licenses are valid for a period of six months.

At your option, you may apply for reciprocity instead, and pay the application fee.

\_\_\_\_\_ I am requesting a temporary certification.

**SECTION 5: BUILDING CODE ADMINISTRATION EXPERIENCE PERFORMED FOR A BUILDING DEPARTMENT OR CODE ADMINISTRATION JURISDICTION**

Building Department	Certified Position/Title	Duties	Date of Service, Length of Time MM//YY- MM//YY
Mansfield City Permitting & Development	Permitting & Development Official		1-2-24 to Present



Hagedorn  
Last Name

Aaron  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: EXPERIENCE**

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Work can be past or current, but must be work performed in accordance with model code and subject to inspection. Attach additional pages if needed.

**Detailed Resumé may be substituted for this Section**

*See Resumé*

Employer:

Dates Employed:

Job Title

Duties:

Major Projects:

Employer:

Dates Employed:

Job Title

Duties:

Major Projects:

Hagedorn  
Last Name

Aaron  
First Name

\_\_\_\_\_  
BBS Certification ID

Employer:

Dates Employed:

Job Title

Duties:

Major Projects:

Employer:

Dates Employed:

Job Title

Duties:

Major Projects:

**ADD ADDITIONAL PAGES AS NECESSARY.**

## Aaron Hagedorn



### Skills

I am efficient at interior and exterior remodeling such as, framing carpentry, finish carpentry, siding, window and doors replacement/install, electrical work, some minor plumbing, drywall work, painting, and flooring. I have commercial and residential electric skills from service work to remodels to new builds.

### Experience

November 2017 - PRESENT

#### **A.S.H Home Remodeling LLC Ashland OH - *Owner***

- Did all the book work, estimates, material ordering and worked in the field with employees
- Have done full blown demo to studs and rebuild, small/large decks, fences, additions, and roofing.
- Also have installed new electrical services and run all new branch circuits throughout houses, re-wired houses, some partial, some full re-wires.

August 2011 - November 2017

#### **BP Electric of Ohio Lexington OH, - *Service tech/Crew Leader***

- Performed commercial and residential services calls on items that were not working
- Removed and installed new main services on residential house
- Troubleshoot branch circuit issues within houses
- Ran a crew of 3 to 6 guys on any given day
- Ran underground conduit, pulled branch circuits, wired RTUs, wired up devices, wired up emergency circuits, tested for AMP draws, and ran some low voltage wire for P.O.S Stations

September 2010 - August 2011

#### **KNO-HO-CO, Coshocton OH - *Maintenance Supervisor***

- Was in charge on maintaining 150+ apartments at 6 different locations
- Completed work orders as they were turned in by renters and also assigned work to other maintenance men
- Was in charge of all the paperwork and documentation of completed work.

## Education

August 2002 - June 2006

**Ashland High School, Ashland OH**

May 2008- December 2008

**Stratford Career Institute G.E.D**

May 2015-May 2017

**Kehoe Center North Central State College Electrical Level 3**

To verify classes: <http://registry.nccer.org/ov>

I.D. # 15838431

## About myself.

I have lived in Ohio my whole life. I am married to an amazing woman, and I have 7 children. I coach a Boys U14 soccer team and am the Vice President of Ashland United SC. My goal in this next chapter of my life is to be able to find employment and call it home until I retire. I am very dependable, work hard and take pride in the work I am given. I strive to complete the task I am given in a timely manner and also am not afraid to ask questions if I don't understand. I pride myself on not only showing up for work, but also showing when I am supposed to.

As you can see in the above information, I have worked for myself for 8 years. I understand the importance of being an employee that not only shows up on time, but gets work done in a timely manner. I'm not here just to collect a paycheck every week, I am here to earn the paycheck that I have worked for. I am very hardworking and am ready to start my next career.

Hegedorn  
Last Name

Aaron  
First Name

BBS Certification ID

**SECTION 7: PERSONAL HISTORY**

1. Within the past 5 years, have you been convicted of, pled guilty to, or been released from incarceration for any criminal offense?  Yes  No  
If yes, please state date of conviction, offense, mitigation, and other information below.  
*Criminal offenses are not automatically disqualifying, and are reviewed on a case by case basis.*

2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No

3. If YES, were you discharged under honorable conditions?  Yes  No

Please explain Question 1 and/or 3 below :

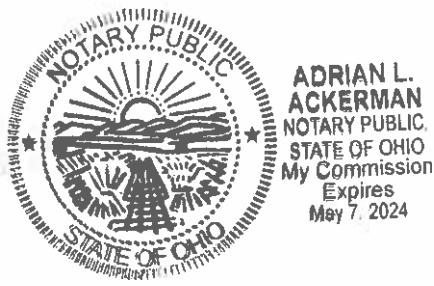

**SECTION 8: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards.*

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 16th of January in the year 2024 at Mansfield County of Richland and State of Ohio.

Notary Public: 



Hagedorn  
Last Name

Aaron  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

Hagedorn  
Last Name

Aaron  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Ashland High School	
Stafford Career Inst.	GED
Related Vocational or Technical Training	Years' Experience
Pioneer Technology	3
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

**Attach proof** of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

## Aaron Hagedorn



### Skills

I am efficient at interior and exterior remodeling such as, framing carpentry, finish carpentry, siding, window and doors replacement/install, electrical work, some minor plumbing, drywall work, painting, and flooring. I have commercial and residential electric skills from service work to remodels to new builds.

### Experience

November 2017 - PRESENT

#### **A.S.H Home Remodeling LLC Ashland OH - *Owner***

- Did all the book work, estimates, material ordering and worked in the field with employees
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August 2011 - November 2017

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September 2010 - August 2011

#### **KNO-HO-CO, Coshocton OH - *Maintenance Supervisor***

- Was in charge on maintaining 150+ apartments at 6 different locations
- Completed work orders as they were turned in by renters and also assigned work to other maintenance men
- Was in charge of all the paperwork and documentation of completed work.



## Education

August 2002 - June 2006

**Ashland High School, Ashland OH**

May 2008- December 2008

**Stratford Career Institute G.E.D**

May 2015-May 2017

**Kehoe Center North Central State College Electrical Level 3**

To verify classes: <http://registry.nccer.org/ov>

**I.D. # 15838431**

## About myself.

I have lived in Ohio my whole life. I am married to an amazing woman, and I have 7 children. I coach a Boys U14 soccer team and am the Vice President of Ashland United SC. My goal in this next chapter of my life is to be able to find employment and call it home until I retire. I am very dependable, work hard and take pride in the work I am given. I strive to complete the task I am given in a timely manner and also am not afraid to ask questions if I don't understand. I pride myself on not only showing up for work, but also showing when I am supposed to.

As you can see in the above information, I have worked for myself for 8 years. I understand the importance of being an employee that not only shows up on time, but gets work done in a timely manner. I'm not here just to collect a paycheck every week, I am here to earn the paycheck that I have worked for. I am very hardworking and am ready to start my next career.

Hagedorn  
Last Name

Aaron  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio.  
Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
<b>Total Experience on This Page (In Months):</b>		

Hogedon  
Last Name

Aaron  
First Name

\_\_\_\_\_  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
Total Experience on This Page (In Months):		

Hagedorn  
Last Name

Arnon  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: [Signature]

Subscribed and duly sworn before me according to law, by the above named applicant this day 11<sup>th</sup> of January in the year 2021 at Mansfield, County of Richland and State of OHIO.

Notary Public: [Signature]



ADRIAN L. ACKERMAN  
NOTARY PUBLIC  
STATE OF OHIO  
My Commission Expires  
May 7, 2024

Hagedorn  
Last Name

Arnow  
First Name

\_\_\_\_\_  
BBS Certification ID

**COMPLETION CHECKLIST**

You may provide letters from certified inspectors, employers, or contractors verifying your experience. Please submit copies of any certificates, diplomas, or licenses.

Remove all personally identifiable information, such as dates of birth, social security number, etc.

Attachments: Please check and enclose any or all that apply.

- Resume
- Journeyman Card
- FSI License/record
- Letters of Recommendation
- ICC/NCPCCI Testing results
- ASSE Certification
- Diplomas/Certificates
- Contractor's License
- Proof of Professional Registration
- Permits demonstrating work listed
- Certifications from other jurisdictions

Make Check or Money Order Payable to: **Treasurer, State of Ohio**

Mail Completed Application, attachments and payment to:

**Ohio Board of Building Standards  
6606 Tussing Road  
Reynoldsburg, Ohio 43068**

Keep a copy of your application for your records.

**File Attachments for Item:**

P-7 Hare, Aaron - RBO

Certification ID: 8855

Current certifications: ESI, RBI

Staff notes: Experience indicates supervisory role on many jobs.

Committee Recommendation:

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

## SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED

<input checked="" type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD

(Mark "T" if Trainee)

Description			Certificate Number	Date Received
Architectural Registration				
P.E. Registration				
Res	Non-Res			
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	10235776	10/19/23
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification		
Building Plans Examiner Certification				
Mechanical Plans Examiner Certification				
Fire Protection Plans Examiner Certification				
Electrical Plans Examiner Certification				
Plumbing Plans Examiner Certification				
Fire Protection Inspector Certification				
Electrical Safety Inspector Certification			10235776	4/11/23
Plumbing Inspector Certification				
Fire Safety Inspector Certification				
Fire Protection System Designer Certification				
Medical Gas Piping Inspector Certification				

## Section 3: Employment/Education

a. Formal Education	Date Graduated
Heron School	2011
Islam College	2015
b. Related Vocational or Technical Training	Years' Experience
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment: ifare Electric	Years' Employed
	17

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Hare  
Last Name

Aaron  
First Name

6855  
BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
City of Rocky River	ESI, RBI	Interm ESI Interm RBI	6/1/22 - present

**SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From To (MM/YY)
<p>Example: Children's Hospital, Toledo Structural steel work on addition</p> <p>new construction managed a wiring of 4200 sq house &amp; underground service patton painting supervise wiring of a wall house &amp; office</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p> <p>Hore Electric 1439 Wyndwood Rocky River 440-331-4333</p> <p>Hore Electric 655 Canterbury 440-331-4333</p>	<p>July 2013-May 2014 (10 months)</p> <p>December 9, 2019 - January, 23, 2019 March, 20, 2019 - April, 20, 2019</p> <p>January 24, 2019 - February 24, 2019 March 9, 2019 - March 25, 2019</p>
Total Experience on This Page (In Months):		3 months



Last Name

First Name

BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>Paul Caruso Underground service &amp; wiring garage Mary Simon rewire house &amp; new distribution rooms</p>	<p>Hart Electric 5994 Hillside Independence  Hart Electric 1372 Lakewood Lakewood Ohio</p>	<p>JUNE, 14, 2021 JUNE 18, 2021  MAY 25, 2022 - JUNE 2, 2022</p>
<p>Jessica Johnson removed relay knob &amp; plate, rewired kitchen, upgrade service &amp; install supervised electrical work</p>	<p>Hart Electric 3369 Fairhill Rocky River, OH</p>	<p>February 25, 2022 MAY 1, 2022 JANUARY 27, 2022 FEBRUARY 1, 2022 MAY 9, 2022</p>
<p>Holly Sullivan installed generator &amp; ground fault switch</p>	<p>Hart Electric 1455 Cobblestone way Westport Ohio</p>	<p>MAY 2, 2022 MAY 4, 2022</p>
<p>Jason supervise replacement of 96 panels in apartment</p>	<p>Hart Electric 14305 Lorain rd Cleveland Ohio</p>	<p>2 day work " " April 22, 2021 - JUNE 18, 2021</p>
<p>Charles Lee supervise conversion of house into a <del>store</del> business</p>	<p>Hart Electric 35715 Petrol road Avon Ohio</p>	<p>MARCH 26 2021 - APRIL 5, 2021</p>
Total Experience on This Page (In Months):		

Last Name

First Name

BBS Certification ID

SECTION 5 CONT.: EXPERIENCE

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
Corretta Foster Wire Addition, Electrical 2 Bath, 2 Bedroom + kitchen	Hart Electric 1577 Columbia Lakewood Ohio	February 8, 2021 February 12, 2021 March 5, 2021 March 17, 2021
Gene Mathos New circuits to the third floor	Hart Electric 12970 Lakewood Lakewood Ohio	February 201 2021
Keith Gregorin Supervised the changing of light to water	Hart Electric 10824 Pence row Strongsville Ohio	February 10
Betsy Ashley run new circuit to attic, with attic	Hart Electric <del>6235 Main Street</del> 2035 Elmwood Lakewood Ohio	August 10 2021 August, 11, 2021
Sherry Webb Panel, hot tube & b wop panels	Hart Electric 4995 Columbia rd North Olmsted	July 26 2021 July 27, 2021
Brew IHR property remove old unit supervised	Hart Electric 2100 Holstreet ave Lakewood Ohio	July 20, 2021 July 21, 2021 September 24, 2021 November 3, 5 2021
Total Experience on This Page (In Months):		

December, 13, 11, 15, 17  
January 11, 12, 13, 16  
February 1, 21, 22, 23, 26

Last Name

First Name

BBS Certification ID

SECTION 5 CONT.: EXPERIENCE

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
Marni Meredith supervise wiring of huge addition	Hare Electric 2347 Winfield Rocky Hill Ohio	November 20, 2020 December 8, 2020 January 13, 2021 January 19, 2021
Panel bond remove these wire from pedestals	Hare Electric 2328 Stanton rd Lima Ohio	December 23, 2020 January 29, 2021 April 25, 26, 27, 2021
Kirk Bissler Panel, meter base (bonding)	Hare Electric 618 Hartmore Boulevard, OH	December 10, 2020
Larise Sims power for above ground pool & hot tub bonding ring	Hare Electric 10613 Infield road, Limestone	November 11, 12 2020
Colleen Thorpe panel, meter base, Kitchen renovation Third floor circuits & supervisory	Hare Electric 1470 Grant Latham Ohio	August 11, 2019 October 12, 2019 <del>March</del> September 10, 2020 April 12, 2020
Total Experience on This Page (In Months):		

Last Name

First Name

BBS Certification ID

SECTION 5 CONT.: EXPERIENCE

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
Don Hirsch panel, meter base, grounding & supervise	Hare Electric 1609, Northland Lakewood Ohio	September 10, 2020
Greg Kennedy wiredashed & pulled to amp out	Hare Electric 3308 W 159 street Cleveland Ohio	28, 25 August <del>25</del> 2020 August 28, 2020
Gregal buck panel, meter base mains sub circuit to main & supervisor	Hare Electric 21460 River Fairview park Ohio	August 4, 2020
vince Carter supervised power to pool & bonding ring	Hare Electric 5860 Parkview Fairview park Ohio	August 5, 2020
Cory Moultrie panel, meter base, ground new power to garage	Hare Electric 20301 Brown Rd Lakewood Ohio	July 20, 21 2020
Total Experience on This Page (In Months):		

Last Name

First Name

BBS Certification ID

SECTION 5 CONT.: EXPERIENCE

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From To (MM/YY)
Matt Kahan Supplies & Helper install 3 chandeliers on 15 ft ceiling	Hare Electric 30822 FA High Drive Westlake Ohio	July 10 2020
Megan Hart rough & finish electrical on 3 floor	Hare Electric 19088 Breachiff Blvd Rocky Hill Ohio	July 8 2020 September 12 2020
Scottish Construction supervised remodel of apartment unit	Hare Electric 13316 Madison unit 2 Lakewood Ohio	June 11, 15 2020 July 15, 2020
Jon Berwitz supervise panels & double gang meter & grounding	Hare Electric 14504 Cortfield Lakewood Ohio	May 30, 2020
Michael Light supervised work on renovation of building offices	Hare Electric 2515 Jay Cleveland Ohio	April 14, 2020 - April 17, 2020
Total Experience on This Page (In Months):		February 25, 20, 21, 28 2020

SECTION 5 CONT.: EXPERIENCE

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From To (MM/YY)
<p>Patty Tobin new circuits power to garage, power outlet in garden beds</p>	<p>Hare Electric 21168 Maplewood Rocky River Ohio</p>	<p>October 18, 19 2019 November 5</p>
<p>Danny McNameara Panel, meter base &amp; grounding supervised</p>	<p>Hare Electric 1525 Hampton rd Rocky River OH</p>	<p>November 6, 2019</p>
<p>John Fish Worked on house rewire, new circuits &amp; kitchen renovation</p>	<p>Hare Electric 11409 blodgett creek Fair Strongsville OH</p>	<p>September 1, 2, 3 2019 October 22, 23, 25 2019</p>
<p>Matt Robinson whole house rewire, panel &amp; meter base</p>	<p>Hare Electric 1269 Hall Lakewood Ohio</p>	<p>June 27, 28 2019 July 20, 25, 26 2019 August 19-22 2019</p>
<p>Matt Tenhoffer supervised panel, exhaust fan &amp; 2 new circuit</p>	<p>Hare Electric 3040 Kings post Princy Rocky River</p>	<p>April 2, 3 2019</p>
<p>Total Experience on This Page (In Months):</p>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Hart  
Last Name

Aaron  
First Name

8855  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 4th of January in the year 2024 at City of Rocky River, County of Cuyahoga and State of OHIO.

Notary Public: 

**SHELLEY M. SOLLARS**  
NOTARY PUBLIC - STATE OF OHIO  
Recorded in Cuyahoga County  
My commission expires July 22, 2028



**OBC REQUIREMENTS FOR RESIDENTIAL BUILDING DEPARTMENT PERSONNEL**  
(4101:7-3-01 Ohio Administrative Code)

CERTIFICATIONS	EXPERIENCE REQUIREMENTS	EXAM MODULE REQMNTS.		PROFESSIONAL LICENSE REQ.
		NCPCCI	or ICC	
<b>RESIDENTIAL BUILDING OFFICIAL</b> 4101:7-3-01(E)(1) and (3)	1. Ohio registration as an architect or professional engineer, or 2. Five years of experience as a residential contractor or non-residential contractor or superintendent with responsibility for obtaining approvals and inspections of structures regulated by the rules of the Board, or	1A, 4A and: 2A or 5A	B1, M1 and: E1 or P1	Ohio registration required for applicants using option #1
<b>RESIDENTIAL PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (5)	1. Ohio registration as an architect or professional engineer, or 2. Five years of experience in building design and construction for residential or non-residential buildings structures regulated by the rules of the Board.	1A and: 4A or 2A or 5A	B1, M1 and: E1 or P1	Ohio registration required for applicants using option #1
<b>RESIDENTIAL BUILDING INSPECTOR</b> 4101:7-3-01(E)(1) and (12)	1. Three years of experience as a contractor or supervisor for residential or non-residential buildings or structures regulated by the rules of the Board, or 2. Three years of experience as a skilled tradesman for work subject to inspection under a code adopted for buildings or structures regulated by the rules of the Board.	1A	B1	None Required
<b>RESIDENTIAL I.U. INSPECTOR</b> 4101:7-3-01(E)(1) and (19)	1. Three years of experience as a construction contractor or supervisor for buildings or structures regulated by the rules of the Board, or 2. Certification as a building inspector, residential building inspector, or industrialized unit inspector.	1A, 2A, 4A, 5A	B1, E1, M1, P1	None Required
<b>RESIDENTIAL MECHANICAL INSPECTOR</b> 4101:7-3-01(E)(1) and (15)	1. Three years of experience as an HVAC system or supervisor for residential or non-residential buildings within the scope of groups regulated by the rules of the Board, or 2. At least three years of experience as a skilled tradesman for HVAC systems and associated refrigeration, fuel gas, and heating piping work for residential or non-residential buildings or structures regulated by the rules of the Board.	4A	M1	None Required

**NOTES TO BOARD REQUIREMENTS FOR RESIDENTIAL BUILDING DEPARTMENT PERSONNEL CERTIFICATON**

- NOTE 1.** Only experience directly related to buildings or structures regulated by the rules of the Board shall be acceptable for any class certification.
- NOTE 2.** Applicants for certification may obtain credit for one year of the required experience through education pursuant to Section 4101:7-3-01(F)(6) of the Ohio Administrative Code. Documentation must be submitted with the application.
- NOTE 3.** All trainee applicants must be under the direct supervision of a person certified in the trainee's respective field. Sponsor and Supervisor forms must be signed by the Building Official and the certified supervisor, respectively. Submit with application.
- NOTE 4.** Applicants may contact either: Prov, 150 West Civic Center Drive, Suite 601, Sandy, Utah, 84070, (877) 228-3926, <https://provexam.com/> for NCPCCI exams or, International Code Council, National Certification Services, 900 Montclair Road, Birmingham, AL 35213, (888) 422-7233, <https://www.iccsafe.org/certification-exam-catalog/> for scheduling examinations.
- NOTE 5.** Enforcement, inspection, or plans examination experience must be performed (a) prior to May 27<sup>th</sup>, 2006, for a building department exercising enforcement authority for buildings or structures regulated by an adopted model residential code, (b) for an agency or jurisdiction outside the state of Ohio enforcing a model residential code of a national model code organization for buildings or structures regulated by the Residential Code of Ohio, or (c) by an employee of a certified building department who is the holder of a BBS certification other than that for which application is being made.
- NOTE 6.** Module description:
- |  |   |
|--|---|
| <b>NCPCCI:</b><br>1A – Building 1-, 2-Family Dwelling<br>2A – Electrical 1-, 2-Family Dwelling<br>4A – Mechanical 1-, 2-Family Dwelling<br>5A – Plumbing 1-, 2-Family Dwelling | <b>ICC:</b><br>B1 – Residential Building Inspector<br>E1 – Residential Electrical Inspector<br>M1 – Residential Mechanical Inspector<br>P1 – Residential Plumbing Inspector |
|--|---|
- NOTE 7.** Individuals certified as Non-Residential Building Officials, Master Plan Examiners, or Building Inspectors must make application to the Board, but individuals will qualify without further testing and without providing related experience to become a residential Building Official, Plans Examiner and/or Building Inspector.
- NOTE 8.** Completion of non-residential exam modules may be accepted as equivalent to the respective required residential certification modules when applying for residential certifications.





# INTERNATIONAL CODE COUNCIL

## AARON HARE

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed written examination based on codes and standards then in effect, and is hereby issued this certification as:*

### Residential Building Inspector

*Given this day October 19, 2023*

Certificate No. 10235776

A handwritten signature in black ink, appearing to read "Stuart Tom".

**Stuart Tom, P.E., CBO, FIAE**  
President, Board of Directors

A handwritten signature in black ink, appearing to read "Dominic Sims".

**Dominic Sims, CBO**  
Chief Executive Officer





# INTERNATIONAL CODE COUNCIL AARON HARE

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed Code Council prerequisites based on codes and standards then in effect, and is hereby issued this certification as:*

**Stuart Tom, P.E., CBO, FIAE**  
*President, Board of Directors*

## Electrical Inspector

*Given this day April 11, 2023*

Certificate No. 10235776

**Rudolph Garza**  
*President, CEO*

**Dominic Sims, CBO**  
*Chief Executive Officer*



**Joseph Wages, Jr.**  
*Director of Digital Education*





# INTERNATIONAL CODE COUNCIL AARON HARE

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed Code Council prerequisites based on codes and standards then in effect, and is hereby issued this certification as:*

## Commercial Electrical Inspector

*Given this day April 10, 2023*

Certificate No. 10235776

**Stuart Tom, P.E., CBO, FIAE**  
*President, Board of Directors*

**Rudolph Garza**  
*President, CEO*

**Dominic Sims, CBO**  
*Chief Executive Officer*



**Joseph Wages, Jr.**  
*Director of Digital Education*





# INTERNATIONAL CODE COUNCIL AARON HARE

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed Code Council prerequisites based on codes and standards then in effect, and is hereby issued this certification as:*

## Residential Electrical Inspector

*Given this day December 26, 2022*

Certificate No. 10235776

**Stuart Tom, P.E., CBO, FIAE**  
*President, Board of Directors*

**Rudolph Garza**  
*President, CEO*

**Dominic Sims, CBO**  
*Chief Executive Officer*



**Joseph Wages, Jr.**  
*Director of Digital Education*



**File Attachments for Item:**

P-8 Hill, Hunter - ESI

Certification ID: 9246

Current certifications: None

Staff notes: Appears to meet criteria, recommend approval for exam.

ESIAC Recommendations: No consensus reached.

Committee Recommendation:

Hill  
Last Name

Hunter  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input checked="" type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

Hill  
Last Name

Hunter  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Columbian High School	May 2017
Related Vocational or Technical Training	Years' Experience
Sentinel Vocational Center	2
Marion Technical	2
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Vaughn Industries	6+

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

Hill  
Last Name

Hunter  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
1. Ohio Health Medical Powell/Electrical work on New Build	Vaughn Industries 1201 E Findlay St. Carey, OH 43816 (419) 396-3900	June 2017- May 2018 (11 months)
2. Veoneer Brake Systems, Findlay Electrical on New Build	↓	June 2018 - March 2019 (9 months)
Total Experience on This Page (In Months):		20 months



Hill  
Last Name

Hunter  
First Name

BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)	
3 Carey Medical center, carey Electrical work on New Build	Vaughn Industries 1201 E Findlay St Carey, OH 43316 (419) 396-3900	From 04/19 to 07/19 (4 months)	
4 Columbus State Culinary Arts / Electrical work on New Build		July 2019 - January 2020 (7 months)	
5 The Andersons, Upper Sandusky Electrical work for Rail car loader		February 2020 - March 2020 (2 months)	
6 Vaughn Industries Shop, Electrical work new/remodel		March 2020 - July 2020 (3 months)	
7 Fremont Ross High School Electrical work on new build		August 2020 - April 2021 (10 months)	
8 Pleasant High School Electrical work on new build		April 2021 - September 2022 (15 months)	
9 Jerome High School, Dublin Electrical on New build, remodel		September 2022 - July 2023 (11 months)	
10 Project Sunrise, New Albany Electrical on New build		August 2023 - Current (2 months)	
<b>Total Experience on This Page (In Months):</b>		<b>57 months</b>	

Hill  
Last Name

Hunter  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No

If you answered "Yes" please explain below:

- 2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:

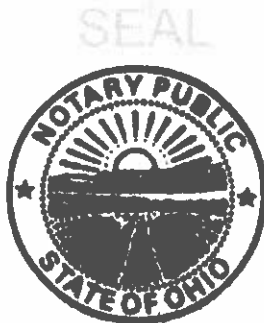

**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Hunter Hill

Subscribed and duly sworn before me according to law, by the above named applicant this day 3 of November in the year 2023 at Fifth Third, County of Sandusky and State of Ohio.

Notary Public: Sheena Nieset



**SHEENA NIESET**  
Notary Public, State of Ohio  
My Commission Expires  
May 05, 2025  
COMMISSION: 2020-RE-814392

**File Attachments for Item:**

P-9 Kizer, Josh - BI, MI, MechPE- additional information

Certification ID: 8810

Current certifications: ESI, RBO, EPE

Staff notes -

Committee Recommendation:

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

KIZER  
Last Name

JOSHUA  
First Name

8810  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input checked="" type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input checked="" type="checkbox"/> Mechanical Inspector	<input checked="" type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Plans Examiner Certification	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification		10223002	8-2-23
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification		10223002	4-15-23
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

KIZER  
Last Name

JOSHUA  
First Name

8610  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
COASTLINE Community College Electric/Mech	7-2007
ITT Tech Electrical Engineering	7-2012
Related Vocational or Technical Training	Years' Experience
IBEW J-MAN	6-2009
U.S. Military construction experience (MOS or other designation):	Years' Experience
NAVY Construction CE	6
Place of Employment:	Years' Employed
KTH Electrical ENGINEER	10
IBEW	5

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

**Attach proof** of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
Logan	ESI/PLAN Exam/ Res PLAN EXAM/ Res Building Inspect Mechanical Res	Inspections / Plans Exam	05/12/23

KIZER  
Last Name

JOSHUA  
First Name

8810  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p> <p>NAVY</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p> <p>CONSTRUCTION</p>	<p>July 2013-May 2014 (10 months)</p> <p>July 03-July 09</p>
Total Experience on This Page (In Months):		72

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

KOZER  
Last Name

JOSHUA  
First Name

8810  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
IBEW	FioE Electric	July 09 - JAN 14
KTH	ENGINEER FAE General Construction Facilities Mechanical, Electrical, Plumbing, General Construction	JAN 14 - MAY 23
Logan County Building	Inspector / PLAN EXAMS	MAY 23 - Present
Total Experience on This Page (In Months):		168

KIZER  
Last Name

Joshua  
First Name

8810  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 13 of November in the year 2023 at Bellefontaine, County of Logan and State of OHIO.

Notary Public: 



ADRIENNE MICHELLE GUTHRIE  
Notary Public, State of Ohio  
My Commission Expires  
August 07, 2027



# Commercial Building Inspector

Experience for commercial structural

Josh Kizer

NAVY 07-03 / 07-09

KONECRANES 1-10 / 07-12

KTH 07-12 / 07-22

## NAVY

-School Building Construction

-Foundations

-Footers

-Framing

-Roof and Truss Systems

-Slab Construction

-Earth Moving

-Window and Door installation

## Konecranes

-Installation of overhead cranes 5 tons to 400 tons

-Installation of structural steel for overhead cranes

-Installation of crane rails systems for cranes

## KTH

-Structural steel erection

-Concrete pours for slabs

-Doors and window

-Roof system butler roofs

- Standing Seem roofs
- Ladder Wells
- Roof curbs for HVAC and Exhaust Fans
- Wall Coverings
- Sheetrock
- Floor Systems

# **MECHANICAL INSPECTOR**

## **MECHANICAL PLAN EXAMINER**

Experience for Mechanical

Josh Kizer

NAVY 07-03 / 07-09

KTH 07-12 / 07-22

- Installation and repair of HVAC units 10Ton – 300Ton
- Cooling tower install and repair of 3 Baltimore Air Cooling Towers
- Gas Line install and repair up to 10PSI
- Direct Digital control system for HVAC systems
- Trane Tracer summit / SC control system programming and installation
- Air Balancing of HVAC systems
- Installation of TDC duct work, round duct, and spiral duct
- Install and repair of exhaust fans and supply fans
- Install and repair of MAU units up to 4000CFM
- Drain pan fab work and installation
- Belimo valves and control work
- Damper systems for make-up air
- Air pipe installation Iron, Aluminum, and Plastic
- VAV System installation and programming with reheat coils
- VFD conversions for blower motors
- Pully and sheave balance, alignment, and replacement
- Motor repair
- Drain Pan alarm installation
- Pump systems for sewage, retention ponds, and detention ponds

- Condensation pumps and drain systems
- Hermetic compressor change and repairs
- Scroll compressor change and repair
- Level 1 and 2 EPA 608 Cert
- Brazing refrigerant lines
- Filter dryer change
- Chiller installation Trane 130 ton and 2 York 250 ton
- Duct detector installations and repair
- Design of duct work, gas lines, and refrigerant lines

**File Attachments for Item:**

P-10 Martin, Charles - PI, MI, RMI

Certification ID: 922

Current certifications: None, previously held MI,

Staff notes: lists a DIC plumbing inspector certification on application, but additional demonstration of this would be helpful.

Committee Recommendation:

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
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**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" if Trainee)

Description			Certificate Number	Date Received
Architectural Registration				
P.E. Registration				
Res	Non-Res			
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	922	
Building Plans Examiner Certification				
Mechanical Plans Examiner Certification				
Fire Protection Plans Examiner Certification				
Electrical Plans Examiner Certification				
Plumbing Plans Examiner Certification				
Fire Protection Inspector Certification				
Electrical Safety Inspector Certification				
Plumbing Inspector Certification			interim - KZ01563	
Fire Safety Inspector Certification				
Fire Protection System Designer Certification				
Medical Gas Piping Inspector Certification				

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
<i>Whitmer High School - Toledo</i>	<i>1977</i>
Related Vocational or Technical Training	Years' Experience
<i>Whitmer High School</i>	<i>4+</i>
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
<i>Bowling Green City Schools</i>	<i>14yr - Current</i>

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

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1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		




# Board of Building Standards

Application for Interim Certification, Building Department Personnel

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
		
<b>Total Experience on This Page (In Months):</b>		

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

SECTION 8: PERSONAL HISTORY

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:

Empty text box for explanation.

SECTION 9: CERTIFICATION

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Charles Martin

Subscribed and duly sworn before me according to law, by the above named applicant this day 20th of December in the year 2023 at Wood Building Green, County of Wood and State of OHIO.

Notary Public: John Nijboer



# Board of Building Standards

Application for Interim Certification, Building Department Personnel

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

## SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input checked="" type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD

(Mark "T" If Trainee)

Description	Certificate Number	Date Received
Architectural Registration		
P.E. Registration		
Res      Non-Res		
<input type="checkbox"/> <input type="checkbox"/> Building Official Certification		
<input type="checkbox"/> <input type="checkbox"/> Plans Examiner Certification		
<input type="checkbox"/> <input type="checkbox"/> Building Inspector Certification		
<input type="checkbox"/> <input type="checkbox"/> Mechanical Inspector Certification	922	
Building Plans Examiner Certification		
Mechanical Plans Examiner Certification		
Fire Protection Plans Examiner Certification		
Electrical Plans Examiner Certification		
Plumbing Plans Examiner Certification		
Fire Protection Inspector Certification		
Electrical Safety Inspector Certification		
Plumbing Inspector Certification	interim - K201563	
Fire Safety Inspector Certification		
Fire Protection System Designer Certification		
Medical Gas Piping Inspector Certification		

## Section 3: Employment/Education

a. Formal Education	Date Graduated
<u>Whitmer High School</u>	<u>1977</u>
b. Related Vocational or Technical Training	Years' Experience
<u>Whitmer High School</u>	<u>4+</u>
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
<u>Bowling Green City School</u>	<u>14yr - Current</u>

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

## SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

## SECTION 5: EXPERIENCE (Do NOT SUBSTITUTE WITH OTHER RESUMES).

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

## SECTION 5 CONT.: EXPERIENCE

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
Total Experience on This Page (In Months):		

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

MARTIN  
Last Name

Charles  
First Name

922  
BBS Certification ID

## SECTION 6: PERSONAL HISTORY

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
2. If you answered "Yes" please explain below:
3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


## SECTION 7: CERTIFICATION

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Charles Martin

Subscribed and duly sworn before me according to law, by the above named applicant this day 20 of 20 December in the year 20 23 at Bowling Green, County of Wood and State of Ohio.

Notary Public: Sophia Njakowski



**File Attachments for Item:**

P-11 Rose, Neil - ESI, BI

Certification ID: 9252

Current certifications: None

Staff notes -Discussed circumstances with Neil and his BO, Mike Boryca: Neil has been working as a trainee in Mike's departments as stated on the application, but Neil and Mike did not realize the trainee application had not been submitted. Sending documentation of trainee activities, recommend approval.

Committee Recommendation:

Last Name

First Name

BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input checked="" type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			



Last Name

First Name

BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Johnstown Monroe High School	2012
Related Vocational or Technical Training	Years' Experience
C-TEC Career and Technology Education Center	2 Years
Vaughn Industries Apprenticeship	2 Years
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Vaughn Industries LLC	2 Years, 2 Months
Synergy Electrical LLC	1 Year, 2 Months

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
City of Bexley	ESI Trainee BI Trainee	Building and electrical inspections in commercial and residential construction while Trainee under the direct supervision of state certified BI, and ESI.	January 2018 to present day
City of New Albany	ESI Trainee	Electrical inspections in commercial and residential construction while Trainee under the direct supervision of certified ESI.	February 2019 to September 2022

MOSE

Neil

Last Name

First Name

BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (Do NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards  
Rose**

Application for Interim Certification, Building Department Personnel  
Neil

*Last Name*

*First Name*

*BBS Certification ID*

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
-Air Treatment Facility, Columbus Running conduit, mounting boxes, and pulling wire.	Vaughn Industries LLC 1201 E Findley St Carey, OH, 43316 (419)369-3900	June 2012-July 2012
-The Ohio State School for the Blind, Columbus Installing temporary lighting and power.		July 2012-June 2013
-The Ohio State School for the Blind dorms, Columbus pulling low voltage fire alarm wire and installing fire alarm devices.		
-The Ohio State School for the Blind, Columbus Installing cable trays, running conduit, mounting panels, reading blueprints, fireproofing, installing emergency signs and lighting, installing lighting and devices, testing equipment, pulling wire, troubleshooting.		
-Solar Field, Georgetown, DE Building solar racks, installing ground rods and grounding conductors, bonding solar racks together, mounting solar panels to racks, running low voltage wires from panels to pull boxes, organizing and prepping material.		June 2013-Aug. 2013
-La-Z-Boy Warehouse, Groveport Operating lifts, running conduit, mounting boxes, pulling wire, and installing lighting.		Aug. 2013-Aug. 2013
-Riverside Methodist Hospital, Columbus, Mounting panels, running conduit for temperature control and fire alarm systems, reading blueprints, installing and wiring temperature and air control modules, operating lifts, and fireproofing.		Aug. 2013-Sep. 2013
<b>Total Experience on This Page (In Months):</b>		<b>15 Months</b>

Last Name

First Name

BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
-Hoover Dam, Westerville Running conduits for light poles and main power feed, upgrading electrical feed inside dam, updating and installing exterior and interior lighting, organizing materials, and fireproofing.	Vaughn Industries LLC 1201 E Findley Street Carey, OH, 43316 (419)369-3900	Sep. 2013-Nov. 2013
-MSC Industrial Supply, Columbus Reading blueprints, operating lifts, Running conduit, pulling wire, troubleshooting, installing panels, lighting, and devices.		Nov. 2013-Jan. 2014
-Nestle Quality Assurance Center, Dublin Threading and running conduit, fire proofing, installing gear boxes, junction boxes, emergency lighting, devices, AC units, door card readers, and security cameras.		May 2014-June 2014
-Marysville High School, Marysville Reading blueprints, installing wire mold, running conduit, pulling wire, installing lighting, panels and devices, troubleshooting, and fireproofing		July 2014-Aug. 2014
- T-H-E Griff, Columbus Pulling low voltage fire alarm wire, running conduit, installing panels.	Synergy Electrical LLC 404 Holtzman Ave Columbus, OH, 43205 (614)252-7031	Sep. 2016-Oct. 2016
-Bates and Brown, Columbus Wiring Panel, pulling wire, reading blueprints, troubleshooting, installing lighting, and devices		Oct. 2016-Oct. 2016
- Mettler-Toledo, Columbus Running conduit, pulling wire, mounting boxes, reading blueprints, Installing lighting, and devices.		Oct. 2016-Oct. 2016
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Rose

Application for Interim Certification, Building Department Personnel

Neil

*Last Name*

*First Name*

*BBS Certification ID*

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p>-Preferred Living, Columbus Updating panels, devices, and lighting, running conduit, mounting boxes, pulling wire.</p>	<p>Synergy Electrical LLC 404 Holtzman Ave Columbus, OH, 43205 (614)252-7031</p>	Nov. 2016-Feb.2017
<p>- T-H-E Griff, Columbus Pulling data wires, pulling low voltage fire alarm wires, installing fire alarm panels, pulling main service feeds, installing gear boxes and meters.</p>		Feb. 2017-May 2017
<p>-Little Eater, Columbus Pulling service feeds, reading blueprints, mounting panel, and pull boxes.</p>		May 2017-May 2017
<p>-Quality Stitch, Whitehall Removing old service, installing new service, installing panels, updating lighting, and devices, running conduit, pulling wire, installing emergency signs, and lighting.</p>		May 2017-May 2017
<p>- T-H-E Griff, Columbus Installing lighting and devices, wiring panels, and testing devices.</p>		May 2017-June 2017
<p>-Bishop Waterson, Columbus Removing old lighting and devices, installing new lighting and devices for classrooms.</p>		June 2017-June 2017
<p>-Plain City Animal Hospital, Plain city Removing old service and installing new service and panels, reading blueprints, installing boxes, wires, lights and devices.</p>		June 2017-July 2017
<p>-Allstate Insurance, Columbus Reading blueprints, relocating circuits, pulling new circuits, removing and installing lighting exit signs and devices.</p>		June 2017-July 2017
<b>Total Experience on This Page (In Months):</b>		

*Last Name*

*First Name*

*BBS Certification ID*

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p>-Autotool Inc, Plain City Running cable trays, pulling power feeds, pulling low voltage feeds, preping and wiring control modules, reading wiring diagrams, working with engineers, and wiring pre-staged welding robots.</p> <p>-East Liberty Honda Plant, East Liberty, Installing cable trays, pulling communication and power feeds to control modules and welding robots, reading blueprints and wiring diagrams, installing transformers, and securing wires.</p> <p>-West Licking Fire Station 2, Pataskala Pulling power feeds, installing lighting, devices, and exit signs.</p> <p>-Irth Solutions, Columbus Reading blueprints, removing lighting, installing lighting, replacing ballasts, installing devices, relocating circuits, removing and replacing emergency lighting and exit signs, performing life safety with electrical inspector and Fire Marshal.</p>	<p>Synergy Electrical LLC 404 Holtzman Ave Columbus, OH, 43205 (614)252-7031</p>	<p>July 2017- Aug. 2017</p> <p>Aug. 2017- Oct. 2017</p> <p>Oct. 2017- Oct. 2017</p> <p>Oct. 2017- Nov. 2017</p>
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Rose

Last Name

Application for Interim Certification, Building Department Personnel

Neil

First Name

BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *Neil Rose*

Subscribed and duly sworn before me according to law, by the above named applicant this day 9<sup>th</sup> of November in the year 2023 at ~~Fairfield~~ <sup>HS</sup> Huntington, County of Fairfield and State of Ohio

Notary Public: *Hanna Sole*





**ICC** INTERNATIONAL  
CODE  
COUNCIL®

**Member Name: Neil Rose**

**Member ID: 9612857**

## CERTIFICATES

NAME	CERT #	VALID UNTIL
Electrical Inspector	E5	04/14/2024
Commercial Electrical Inspector	E2	04/13/2024
Residential Electrical Inspector	E1	03/29/2024

<https://my.iccsafe.org/credentials/certificates>

REFRESH



Electrician experienced in residential, commercial, and industrial installations of electrical systems and equipment. Extensive knowledge of the NEC, electrical theory, proper maintenance, wiring of electrical controls, equipment and low-volt systems. Committed to safety.

## Professional Experience

### **Architecture Ohio, Columbus, OH**

Electrical Inspector Trainee, Building Inspector Trainee, January 2018 - Present

- Shadowing state certified building and electrical inspectors on commercial and residential jobs.
- Performed building and electrical inspections under direct supervision of certified inspectors.

### **Synergy Electrical, Columbus, OH**

Electrical Technician, September 2016 - November 2017

- Installed robotic welding systems based on design specifications.
- Lead on smaller jobs and provided material lists needed to complete these jobs.
- Performed quality assurance measures by evaluating incoming supplies and materials, preventing any project lags.
- Conducted service calls on residential and commercial buildings.
- Developed and maintained positive relationships with job site General Managers.
- Read electrical and mechanical schematics, blueprints, and diagrams to diagnose equipment and system issues successfully.

### **Private Real Estate Investment Groups, Columbus, Oh**

Supervisor, General Laborer, September 2014 - September 2016

- Worked with different trades remodeling and renovating single and multifamily residents.
- Oversaw day to day operations to insure job gets finished on schedule.
- Removed outdated electrical systems and services, replacing with up to date systems.
- Assisted framing and HVAC contractors with installation and changes to match plans.
- Helped improve both tenant quality of living and investors returns.

## **Vaughn Industries, Carey, OH**

Apprentice Electrician, June 2012 - August 2014

- Worked alongside Journeyman Electrician installing fire alarm and electrical systems.
- Traveled out of state to assist on large solar field projects.
- Excelled in the installation of different types of conduit in different environments on industrial and commercial job sites.
- Completed NCCER Core Curriculum and the NCCER Electrical level 1 and 2.

## **Education**

### **ICC Certified Electrical Inspector**

- Passed E1 (Residential Electrical Inspector) exam (03/29/2021)
- Passed E2 (Commercial Electrical Inspector) exam (04/13/2021)
- Hold valid E5 (Electrical Inspector) certification (04/14/2021 - Present)

### **IREC PV Field Inspection Basics**

- Completed Micro-inverter Systems
- Completed DC-DC Convert Systems
- Completed Lithium-ion Energy Storage Systems
- Completed Ground Mounted AC-Coupled Systems with Energy Storage
- Completed Commercial Carport Systems

### **Vaughn Industries Apprenticeship Program, Carey, OH (2012-2014)**

- Completed Apprenticeship classroom curriculum years 1 and 2.

### **C-TEC Career and Technology Education Center, Newark, OH (2010-2012)**

- Completed Electrical Trades program and obtained Certificate of Completion.

### **Johnstown Monroe High School, Johnstown, OH (2008-2012)**

- Graduated with High School Diploma

**File Attachments for Item:**

P-12 Mortensen, Kurt - BI

Certification ID: 9002

Current certifications: RBI

Staff notes: Experience submitted does not appear to meet requirements for BI. Recommend request for additional information, or BI Trainee.

Committee Recommendation:

MORTENSEN  
Last Name

KURT  
First Name

9002  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" if Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	DEC. 2022
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

MORTENSEN  
Last Name

KURT  
First Name

9002  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
UNIVERSITY OF MASSACHUSETTS - DARTMOUTH	1991
ARTISANRY - WOODWORK/DESIGN/CARPENTRY	
Related Vocational or Technical Training	Years' Experience
COLUMBUS TECHNICAL INSTITUTE (CSCC)	1
ARCHITECTURE PROGRAM	
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
FRANKLIN COUNTY BUILDING DEPT.	1

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
FRANKLIN COUNTY	INSPECTOR	INSPECTIONS	FEB 2023 TO PRESENT

MORTENSEN

Last Name

KURT

First Name

9002

BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
BUILT CABINETS FROM PRINTS FOR RESIDENTIAL AND MULTI-FAMILY/COMMERCIAL PROJECTS	VILLAGE CABINET COMPANY CLOSED	1991-1995
BLUE PRINT TAKE-OFFS AND BIDDING FOR RESIDENTIAL + COMMERCIAL	CANAL CABINETS CLOSED	1995-1999
Total Experience on This Page (In Months):		96

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

MOLIENGER  
Last Name

KURT  
First Name

9002  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
CARPENTRY + CABINET INSTALLATION CONTRACTOR MANY MULTI-FAMILY PROJECTS IN THIS TIME PERIOD	SELF / INSTALLED FOR CANAL CABINETS + QUALSTAN CORP.	1999-2009
SUPERINTENDENT/ FIREWATCH FOR MAJOR REMODEL IN MULTI-FAMILY HIGH-RISE BUILDING	MILLER-TROYER INC. ANGIE SZABO 614-595-7270	FEB - SEPT 2016
<b>Total Experience on This Page (In Months):</b>		128

MORTENSEN  
Last Name

KURT  
First Name

9002  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No

3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:

[Empty lined box for explanation]

**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: [Signature]

Subscribed and duly sworn before me according to law, by the above named applicant this day 11<sup>th</sup> of December in the year 2023 at 9:30 AM, County of Franklin and State of Ohio.

Notary Public: [Signature]



**Matthew Brown**  
Notary Public, State of Ohio  
My Commission Expires 08-15-2026



**File Attachments for Item:**

P-13 Weaver, Mark - BI, RBI

Certification ID: 9268

Current certifications- None

Staff notes-Application reflects some design work and renovation, unclear whether the design or renovation work was commercial. Recommend approval for RBI, request for additional information on commercial construction experience for BI.

Committee recommendation:

WEAVER  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description			Certificate Number	Date Received
Architectural Registration				
P.E. Registration				
Res	Non-Res			
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification		
Building Plans Examiner Certification				
Mechanical Plans Examiner Certification				
Fire Protection Plans Examiner Certification				
Electrical Plans Examiner Certification				
Plumbing Plans Examiner Certification				
Fire Protection Inspector Certification				
Electrical Safety Inspector Certification				
Plumbing Inspector Certification				
Fire Safety Inspector Certification				
Fire Protection System Designer Certification				
Medical Gas Piping Inspector Certification				

WEAVER  
Last Name

MAK  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
<u>BOARDMAN HIGH SCHOOL</u>	<u>1986</u>
<u>YOUNGSTOWN STATE UNIVERSITY</u>	<u>1995</u>
Related Vocational or Technical Training	Years' Experience
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
<u>BERNARD DANIELS LUMBER COMPANY</u>	<u>11</u>

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

WEAVER  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
TRUSS DESIGNER DESIGN ROOF AND FLOOR SYSTEMS USING MODELING SOFTWARE AND CALCULATIONS	TRUSS SYSTEMS HUBBARD OHIO OUT OF BUSINESS	JUNE 1996 - OCT 1999
TRUSS DESIGNER LUMBER SALESMAN	FAGENS BUILDING CENTERS NORTH JACKSON OHIO OUT OF BUSINESS	OCT 1999 - JUNE 2006
DESIGN ROOF AND FLOOR SYSTEMS USING MODELING SOFTWARE AND HAND CALCULATIONS		
<b>Total Experience on This Page (In Months):</b>		120

RESPONSIBLE FOR MATERIAL TAKE OFFS FROM ARCHS

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Wheaver  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>MOVED INTO SALES SELLING ROOF TRUSSES WALL PANELS AND FLOOR SYSTEM</p> <p>TRUSS DESIGNER INSIDE SALES</p>	<p>TRUSCO INC MIDDLEFIELD OHIO OUT OF BUSINESS</p>	<p>AUGUST 2006 AUGUST 2007</p>
<p>DESIGN ROOF AND FLOOR SYSTEMS USING MODELING SOFTWARE AND HAND CALCULATIONS</p>		
<p>PROJECT MANAGER SUPERVISE NEW HOME CONSTRUCTION REMODELING PROJECTS RESTORATION PROJECTS [FIRE AND WATER]</p>	<p>ZINZ CONSTRUCTION AND RESTORATION 6495 MAHONING AVE 44515 (330) 332-7939</p>	<p>SEPT 2010 JAN 2013</p>
<p>SALES MEN RESPONSIBLE FOR SELLING AND INSTALLING OF ROJE BUILDINGS</p>	<p>BERNARD DWIGES LUMBER COMPANY 250 RAIL ROAD STREET CANFIELD OHIO 44406 (330)-533-2211</p>	<p>NOV 2009 SEP 2010 JAN 2013 PRESENT</p>
<p>Total Experience on This Page (In Months):</p>		<p>161</p>

WEAVER  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 10<sup>th</sup> of December in the year 2023 at Youngstown, County of Mahoning and State of Ohio

Notary Public: 

KAREN MARKULIN GAGLIONE  
ATTORNEY AT LAW  
NOTARY PUBLIC-STATE OF OHIO  
MY COMMISSION HAS NO EXPIRATION DATE  
SECTION 147.03 O.R.C.

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

WEAVER  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

## SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input checked="" type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD (Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

## Section 3: Employment/Education

a. Formal Education	Date Graduated
BOARDMAN HIGH SCHOOL	1986
YOUNGSTOWN STATE UNIVERSITY	1995
b. Related Vocational or Technical Training	Years' Experience
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
BERNARD DANIELS LUMBER COMPANY	11

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

WELLES  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

**SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
Example: Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
TRUSS DESIGNER DESIGN ROOF AND FLOOR SYSTEMS USING MODELING SOFTWARE AND HAND CALCULATIONS	TRUSSAL SYSTEMS HUBBARD, OHIO OUT OF BUSINESS	JUNE 1996 OCT 1999
TRUSS DESIGNER LUMBER SALESMAN DESIGN ROOF AND FLOOR SYSTEMS USING MODELING SOFTWARE AND HAND CALCULATIONS	FAGEN'S BUILDING CENTERS NORTH JACKSON OHIO OUT OF BUSINESS	OCT 1999 - JUNE 2006
Total Experience on This Page (In Months):		120

RESPONSIBLE FOR MATERIAL TAKE OFFS FROM PRINTS



**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

WEAVER  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>MOVED INTO SALES SELLING ROOF TRUSSES WALL PANELS AND FLOOR SYSTEM</p> <p>TRUSS DESIGNER INSIDE SALES</p>	<p>TRUSCO INC MIDDIEFIELD OHIO OUT OF BUSINESS</p>	<p>AUGUST 2006 AUGUST 2007</p>
<p>DESIGN ROOF AND FLOOR SYSTEMS USING MODELING SOFTWARE AND HAND CALCULATIONS</p>		
<p><u>PROJECT MANAGER</u> SUPERVISE NEW HOME CONSTRUCTION REMODELING PROJECTS RESTORATION PROJECTS [FIRE AND WATER]</p>	<p>ZINZ CONSTRUCTION AND RESTORATION 6495 MAHONING AVE 44515 (330) 332-7939</p>	<p>SEPT 2010 JAN 2013</p>
<p><u>SALES MEN</u> RESPONSIBLE FOR SELLING AND INSTALLS OF POLE BUILDINGS</p>	<p>BERNARD DWIERS LUMBER COMPANY 250 RAIL ROAD STREET CANFIELD OHIO 44006 (330)-533-2211</p>	<p>NOV 2009 SEP 2010 JAN 2013 PRESENT</p>
<p>Total Experience on This Page (In Months):</p>		<p>161</p>

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

WEAVER  
Last Name

Mark  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 10<sup>th</sup> of December in the year 2023 at Youngstown, County of Mahoning and State of Ohio.

Notary Public: 

SEAL

KAREN MARKULIN GAGLIONE  
ATTORNEY AT LAW  
NOTARY PUBLIC-STATE OF OHIO  
MY COMMISSION HAS NO EXPIRATION DATE  
SECTION 147.03 O.R.C.

**File Attachments for Item:**

P-14 Mines, Parrish

Certification ID: 5993

Current Certifications: BPE, RBO, RBI

Staff Notes: Review application for experience. Widely varied.

Committee Recommendation:

Mines  
Last Name

Porriah  
First Name

5993  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input checked="" type="checkbox"/> Plumbing Inspector	<input checked="" type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	5993 0.30.22
<input type="checkbox"/>		Plans Examiner Certification	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	5993 1.20
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification		5003	11.22
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification		54.18.5580	4.2013
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

MINES  
Last Name

Parrish  
First Name

5993  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
E.T.I Technical College	1989
AAS Arch. Draft. & Design	
Related Vocational or Technical Training	Years' Experience
Building Professional Institute	12
TRI-C Alternative Energy	12
U.S. Military construction experience (MOS or other designation):	Years' Experience
N/A	
Place of Employment:	Years' Employed
SAFE BUILT	2 yrs.

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
SAFE BUILT @ CLEVELAND	HOUSING INSPECTOR	INSPECTION SERVICES MULTI-UNITS, PARKING LOTS, CAR WASHES, LAUNDRY MATS, GARAGES, ETC	10.25.21 TO Present

Mines  
Last Name

Perrish  
First Name

5993  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>Example: Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p>POINT OF SALE INSPECTIONS BLDG &amp; M.P &amp; E</p>	<p>CLEVELAND HTS BLDG DEPT / W SAFE BUILT @ 40 SEVERANCE CIRCLE</p>	<p>10-2021 TO PRESENT 26 mos</p>
<p>PROPERTY MAINT. &amp; RENTAL INSPECTIONS</p>	<p>MAPLE HTS. BLDG DEPT. @ 5353 LEE RD. SHARPA THOMAS @ 216.509.9026</p>	<p>4-2017 10-2021 55 mos</p>
<p>Total Experience on This Page (In Months):</p>		<p>81</p>

Mipes  
Last Name

Porrish  
First Name

5993  
BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From To (MM/YY)
Commercial FIRE ALARM TECHNICIAN Provide TESTING, INSPECTION & Preventative Maint. ON F.A. Equip Strobes, Pull Station Smoke Detectors & F.A. PANELS	STERLING BANK SERVICES/CENNOX MISSOULA, MT. LARNA RIGGS @ 406.542.4949	7. 2014 9. 2017 38 mos
Clave. Clinic Heart Center & Glickman Tower Mod GAS INSPECTION P.M.'s & Repairs GAS Pipe Drafting & Line Tracing	Compliance Healthcare Technology middleburg His. oth. 866.308.1651	5. 2007 8. 2009 27 mos
MBNA BANKS, RITE-AIDS, CVS/REVO GIANT EAGLE, LUBRIZOL MARSHALS, ETC.	MCHENRY & ASSOC. WARRENSVILLE HTS. 216.292.4696 @ WILLIAM HULSEY	1994 2000 84 mos
MECH & ELECTRICAL DRAFTING, PLUMBING DESIGN VIA AUTOCAD		
<b>Total Experience on This Page (In Months):</b>		149

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Mines  
Last Name

Parris D  
First Name

5003  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Pd Mines

Subscribed and duly sworn before me according to law, by the above named applicant this day 12 of 12 in the year 2024 at Maple Heights, County of Cuyahoga and State of Ohio.

Notary Public: Pamela S. Poe



PAMELA S. POE  
Notary Public  
State of Ohio  
My Comm. Expires  
July 17, 2027



**File Attachments for Item:**

P-15 Partika, Rick - MPE

Certification ID: 4549

Current Certifications: None, Registered Architect since 1990.

Staff Notes: Third MPE interim. Meets criteria for certification, advise last interim before tests would be required to apply

Committee Recommendation:

Partika

Rick

Last Name

First Name

BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input checked="" type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration		9525	9-14-1990
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Plans Examiner Certification	1994 +/- to 2001 +/-
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

INTERIM PLANS EXAMINER CERTIFICATE

2020-2023

Last Name

First Name

BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Kent State University	1986
Bachelor of Architecture	
Related Vocational or Technical Training	Years' Experience
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Cafaro Company	19

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

Partika

Rick

Last Name

First Name

BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

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1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		

Partika

Rick

Last Name

First Name

BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>I have been Director of Architecture &amp; Engineering for the Cafaro Company since 2006 and employed there since 2004. My duties include overseeing 11 employees who provide design and construction drawings for Cafaro-owned retail and business properties which includes 12 malls and 45 strip centers. Daily tasks include; programming, design development, code research, construction documents and construction administration. Below is a list of some of the projects that I have overseen.</p>	<p>Cafaro Company                      5577 Youngstown-Warren Road                      Niles, OH 44446  <i>330-747-2661</i></p>	
<p><b>Total Experience on This Page (In Months):</b></p>		

# Board of Building Standards Partika

Application for Interim Certification, Building Department Personnel

## Rick

Last Name

First Name

BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
Eastwood Mall (Niles, OH) - Mall Renovation - Primanti Bros. restaurant - Corporate Office Building - Mall Remodel - Event Center banquet facility		2006 2015 2016 2016 2019
Asbury Plaza (Dubuque, IO) - Five Below store		2016 2019
College Plaza (Alliance, OH) - Steve & Barry's store - Family Farm & Home store		2018
Governors Square Mall (Clarksville, TN) - Food Court - Mall Renovation - Maurices store - Carter's store - Bed, Bath, & Beyond store		2006 2014 2010 2014 2011 2018
Kennedy Mall (Dubuque, IO) - Mall Renovation - Dick's store - Ulta store		2013 2012
Kentucky Oaks Mall (Paducah, KY) - Dick's store - Mall Renovation - Shoe Dept. store - H&M store - Home Goods store		2012 2016 2016 2016 2019
Meadowbrook Mall (Bridgeport, W. Va.) - Mall Renovation - Marshall's store		2009 2013 2015 2017 2018
Ohio Valley Mall (St. Clairsville, OH) - Mall Renovation - Tilt Studio - Marshall's store - Parcel & Multi-Tenant Building - Dunham's Sporting Goods store		2006 2009 2018 2018
Millcreek Mall (Erie, PA) - Mall Renovation - Carter's store - Primanti Bros. restaurant - Home Goods store - Round One		2006 2009 2018 2018
Spotsylvania Towne Centre (Fredericksburg, VA) - Food Court - The Village at Towne Centre - H&M store - Mall Renovation		2009 2009 2018 2019
South Hill Mall (Puyallup, WA) - Mall Renovation - Dick's store - H&M store - Round One		2010 2018 2019
Struthers Plaza - Dollar General store - Ace Hardware store - Family Dollar store		2011 2013 2019
Target Place Plaza - Plaza Remodel - UHS stor - Carters store		2011 2013 2019
<b>Total Experience on This Page (In Months):</b>		156

*Last Name*

*First Name*

*BBS Certification ID*

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
Eastwood Mall - Eastwood Shoppes Building - Dave & Busters		2023 2023
Asbury Plaza - Sierra Trading Co.		2022
Governor's Square Mall - Mall Renovation - Rose & Remington - HomeGoods - Burlington - Dave & Busters		2023 2023 2022 2021 2023
Kennedy Mall - Books-A-Million - HomeGoods		2022 2023
Kentucky Oaks Mall - Sierra Trading Co. - Five Below - Ollie's - Rose & Remington		2023 2020 2023 2023
Huntington Mall - Mall Renovation - Rose & Remington		2020 2021
Meadowbrook Mall - Marshall's - Books-A-Million		2023 2023
Millcreek Mall - Sierra Trading Co. - Rose & Remington		2023 2021
Spotsylvania Towne Centre - X-Golf - Village Renovations		2023 2022
<b>Total Experience on This Page (In Months):</b>		48

Partika

Rick

Last Name

First Name

BBS Certification ID

SECTION 8: PERSONAL HISTORY

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:

Empty table for explanation of "No" answers.

SECTION 9: CERTIFICATION

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant:

Handwritten signature of Rick Partika

Subscribed and duly sworn before me according to law, by the above named applicant this day 19th of January in the year 2024 at Niles, Ohio, County of Trumbull and State of Ohio

Notary Public:

Handwritten signature of Logan Kronstain

SEAL



LOGAN KRONSTAIN
Notary Public
State of Ohio
My Comm. Expires
January 17, 2028



**File Attachments for Item:**

P-16 Strosnider, Mark - MPE Reciprocity issue

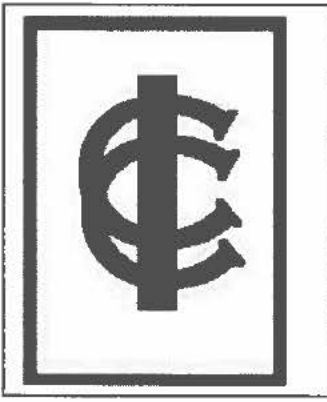
Current Certifications: None in Ohio, BO, BI, MI, ESI, PI in South Carolina (as demonstrated on certificate attached.)

Staff Notes: After review of Application, experience, South Carolina rules, it appears BO may perform plan review, but a certification for commercial plan reviewer also exists. Propose that applicant be awarded BPE, EPE, FPPE, MechPE, and PPE, rather than MPE. Applicant is amenable to resolution.

Committee recommendation:

CC&I LLC SC#  
CONSTRUCTIC  
CONSULTING  
LICENSED, IN:  
[Redacted]

BBS,  
I am unable to  
attend in person so  
please send me the  
online link and  
time when my  
application will be  
considered. Thx  
MS



Mark Strosnider  
[Redacted]

Date: July 26, 2023

re; Application for OH certification of Non-Residential Building Official and Master Plans Examiner  
Board of Building Standards,

I am making application to acquire the Building Official and Master Plans Examiner certification. After reviewing the certification requirements in the Ohio BBS Building Department Personnel Certification Rules, I believe I meet the criteria to obtain these certifications.

- The "Rules" document states at (E)(1)(a) that the 'board may find the following experience acceptable.'
- (ii) 'experience outside OH enforcing a model non-residential building code'
  - (iv) 'experience outside OH as a certificate holder employed by a certified building department.'

I carry a current certification as a Building Official issued February of 2014 and Commercial Plans Examiner issued July of 2007, both issued through ICC. I have been employed with 3 different municipalities since 2004, most recently North Augusta as the Director of Building Standards. I have been licensed as a Building Official continuously since 2014 until June 30 of this year.

The ICC CBO certification qualifies me as a Combination Plans examiner (a cert for which I was certified by ICC through testing) which is comparable to what is described as the OH Master Plans Examiner. You will notice within the CBO exam description that all the trades are represented within the building systems portion of the exam, the intent being to certify that the Building Official is qualified to perform the duties of the 'Master Plans Examiner'. This is the position of SC Building Codes Council and these are the duties for which I was employed and licensed to perform by SC since 2011.

I have also carried a Commercial General Contractors License since 2007. I qualified to test and obtain this license through many years of commercial construction experience which included preparation of building plans and obtaining permits.

It is my position that this documentation supports the conclusion that I qualify for the Building Official and Master Plans Examiner certifications and it is my hope that the Board of Building Standards agrees. I am including all the above referenced documents for your review.

With respect  
Mark Strosnider

RECEIVED  
OCT 16 2023



BOARD OF BUILDING STANDARDS

Application for Full Certification of Non-Residential Building Department Personnel

This application is submitted to the Board of Building Standards as specified in the provisions of Section 3781.10 of the Ohio Revised Code and 4101:7-3-01 of the Ohio Administrative Code.

Applicant Information

Name: MARK STROSNIDER BBS Certification ID: [Redacted]

To apply for full certification from interim or trainee certification:

- Complete the application
Include examination results and Ohio Building Code Academy Certificate
Mail to BBS, 6606 Tussing Road, PO Box 4009, Reynoldsburg, OH 43068

Approval process:

- Full Certification granted administratively once certification requirements (tests, Code Academy) are met.

Section 1: Check Full Certification(s) Being Requested

Table with 5 columns: Building Official, Master Plans Examiner, Building Inspector, Electrical Safety Inspector, Fire Protection Inspector, Building Plans Examiner, Plumbing Plans Examiner, Mechanical Plans Examiner, Electrical Plans Examiner, Fire Protection Plans Examiner, Plumbing Inspector, Mechanical Inspector, Non-Residential Industrial Unit Inspector.

Section 2: Personal History

1. Have you ever been convicted of any felony, or any crime involving moral turpitude? Yes No
If you answered "Yes" please explain below:

[Empty box for explanation]

Section 3: Certification

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant:

[Handwritten Signature]

RECEIVED OCT 16 2023 BOARD OF BUILDING STANDARDS

Ohio Board of Building Standards
6606 Tussing Road
Reynoldsburg, OH 43068-9009
Date Updated
April 1 2019

Gerald O. Holland, Chairman

An Equal Opportunity Employer and Service Provider

614-644-2613
Fax 614 -644-3147
TTY/TDD 800-750-0750
com.ohio.gov
Form Number 300

**OBC REQUIREMENTS FOR BUILDING DEPARTMENT PERSONNEL**  
(4101:7-3-01 Ohio Administrative Code)

CERTIFICATIONS	EXPERIENCE REQUIREMENTS	EXAM MODULE REQMNTS.		PROFESSIONAL LICENSE REQ.
		NCPCCI	or ICC	
<b>BUILDING OFFICIAL</b> 4101:7-3-01(E)(1) and (2)	<ol style="list-style-type: none"> <li>Five years of experience in non-residential building design and construction for buildings or structures within the scope of groups regulated by the rules of the board while registered in Ohio as an architect or professional engineer, or</li> <li>Ten years of experience as a general contractor or superintendent of building construction for buildings or structures dealing with all phases and trades of construction including the responsibility for obtaining approvals and inspections within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience employed full-time as a residential building official in a certified residential building department.</li> </ol>	NA	MM, MG, BC	Ohio registration required for applicants using option #1
<b>MASTER PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (4)	Five years of experience in building design and construction for buildings or structures within the scope of groups regulated by the rules of the board while registered in Ohio as an architect or professional engineer.	1C, 2C, 3C, 4C, 5C	B3, E3, M3, P3	Ohio registration as an Architect or Professional Engineer.
<b>BUILDING PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (6)	<ol style="list-style-type: none"> <li>Five years as a full-time building inspector in a certified non-residential building department, or</li> <li>Ohio registration as an architect or professional engineer, or</li> <li>Ten years of experience as a full-time skilled tradesman for structural carpentry, masonry, steel erection, or concrete construction work, subject to inspection under a code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board.</li> </ol>	1C	B3	Ohio registration required for applicants using option #2
<b>ELECTRICAL PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (7)	<ol style="list-style-type: none"> <li>Five years as a full-time electrical safety inspector (ESI) in a certified building department or employed full-time as an ESI by the Ohio Dept. of Commerce, Division of Industrial Compliance, or</li> <li>Five years of experience in building design and construction for buildings or structures within the scope of groups regulated by the rules of the Board while a registered architect or professional engineer, or</li> <li>Ohio registration as an architect or professional engineer, or</li> <li>Ten years of experience as a full-time journeyman electrician or equivalent for the installation of electrical systems, subject to inspection under a code adopted for buildings or structures, within the scope of groups regulated by the rules of the Board.</li> </ol>	2C	E3	Ohio registration required for applicants using option #2
<b>FIRE PROTECTION PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (10)	<ol style="list-style-type: none"> <li>Five years of experience as a full-time certified fire safety inspector in a fire department or as a certified fire protection inspector for a non-residential building department, or</li> <li>Five years of experience as a full-time certified fire protection system designer with experience designing non-residential fire protection systems, or</li> <li>Five years of experience as a full-time building inspector in a certified non-residential building department, or</li> <li>Ohio registration as an architect or professional engineer, or</li> <li>Ten years of experience as a full-time skilled tradesman for the installation of fire protection systems (automatic sprinkler systems, alternative automatic fire-extinguishing systems, standpipe systems, fire alarm and detection systems and fire pump systems), subject to inspection under a code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board.</li> </ol>	3C	CP	Ohio registration required for applicants using option #4
<b>MECHANICAL PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (9)	<ol style="list-style-type: none"> <li>Five years of experience as a full-time building inspector or mechanical inspector in a certified non-residential building department, or</li> <li>Five years of experience as a full-time residential building official, residential plans examiner, residential building inspector, or residential mechanical inspector in a certified residential building department, or</li> <li>Ohio registration as an architect or professional engineer, or</li> <li>Ten years of experience as a full-time skilled tradesman for heating, ventilating, and air conditioning ("HVAC") systems and associated refrigeration, fuel gas, and heating piping work, subject to inspection under a code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board.</li> </ol>	4C	M3	Ohio registration required for applicants using option #3
<b>PLUMBING PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (8)	<ol style="list-style-type: none"> <li>Five years of experience as a full-time plumbing inspector in a certified building department, or</li> <li>Five years of experience as a certified plumbing inspector employed full-time by either the Ohio Dept. of Commerce, Division of Industrial Compliance, or by a county board of health, or</li> <li>Ohio registration as an architect or professional engineer, or</li> <li>Ten years of experience as a full-time journeyman plumber or equivalent for the installation of plumbing systems, subject to inspection under a code adopted for buildings, within the scope of groups regulated by the rules of the Board.</li> </ol>	5C	P3	Ohio registration required for applicants using option #3
<b>BUILDING INSPECTOR</b> 4101:7-3-01(E)(1) and (11)	<ol style="list-style-type: none"> <li>Five years of experience in structural carpentry, masonry, steel erection, or concrete construction work subject to inspection under a code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board as a skilled tradesman, a supervisor, or a construction contractor, or</li> <li>Five years of experience as a full-time non-residential building official, master plans examiner, non-residential mechanical inspector, residential building official, residential plans examiner, residential building inspector, or residential mechanical inspector.</li> </ol>	1B, 3B, 4B	B2, M2	None Required
<b>NON-RESIDENTIAL I.U. INSPECTOR</b> 4101:7-3-01(E)(1) and (18)	<ol style="list-style-type: none"> <li>Five years of experience as a construction contractor or supervisor for non-residential buildings or structures within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a skilled tradesman for work subject to inspection under a code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a skilled tradesman for work subject to inspection under a code adopted for non-residential buildings within the scope of groups regulated by the rules of the Board, or</li> <li>Certification as a building inspector.</li> </ol>	1B, 3B, 4B	B2, M2	None Required
<b>ELECTRICAL SAFETY INSPECTOR</b> 4101:7-3-01(E)(1) and (17)	<ol style="list-style-type: none"> <li>Journeyman electrician or equivalent for 4 years, 2 as an electrician foreman, and 2 years as a building department ESI trainee, or</li> <li>Journeyman electrician or equivalent for 4 years and 3 years as a building department ESI trainee, or</li> <li>Four years of experience as a building department ESI trainee, or</li> <li>Journeyman electrician or equivalent for 6 years; or</li> <li>An electrical engineer registered in the State of Ohio.</li> </ol>	2A, 2B	E1, E2	Ohio registration required for applicants using option #5
<b>FIRE PROTECTION INSPECTOR</b> 4101:7-3-01(E)(1) and (13)	<ol style="list-style-type: none"> <li>Five years of experience in the installation of fire protection systems (automatic sprinkler systems, alternative automatic fire-extinguishing systems, standpipe systems, fire alarm and detection systems and fire pump systems) subject to inspection under a code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a certified fire safety inspector or a certified fire protection system designer</li> </ol>	1B, 3B	CA, CF	None Required
<b>MECHANICAL INSPECTOR</b> 4101:7-3-01(E)(1) and (14)	<ol style="list-style-type: none"> <li>Five years of experience as a skilled heating, ventilating, and air conditioning (HVAC) system and associated refrigeration, fuel gas, and heating piping tradesman for work subject to inspection under a code adopted for non-residential buildings, within the scope of groups regulated by the rules of the Board, or</li> <li>Five years of experience as a full-time building official, master plans examiner, building inspector, residential building official, residential plans examiner, residential building inspector, or residential mechanical inspector.</li> </ol>	4B	M2	None Required
<b>PLUMBING INSPECTOR</b> 4101:7-3-01(E)(1) and (16)	<ol style="list-style-type: none"> <li>Seven years of experience in the installation of plumbing, subject to inspection under a code adopted for buildings, within the scope of groups regulated by the rules of the Board, or</li> <li>A degree in engineering or architecture and three years of experience in plumbing system design.</li> </ol>	5A, 5B	P1, P2	None Required

## NOTES TO OBC CERTIFICATION REQUIREMENTS FOR BUILDING DEPARTMENT PERSONNEL

- NOTE 1.** Only experience directly related to buildings or structures within the scope of groups regulated by the Ohio Building Code is acceptable for any class certification. THIS DOES NOT INCLUDE ONE-, TWO-, OR THREE-FAMILY STRUCTURES.
- NOTE 2.** Applicants may obtain credit for one year of the required experience through education pursuant to 4101:7-3-01(F)(6) OAC. Documentation must be submitted with the application.
- NOTE 3.** All trainee applicants must be under the direct supervision of a person certified in the trainee's respective field. Sponsor and Supervisor forms must be signed by the Building Official and the certified supervisor, respectively. Submit with application.
- NOTE 4.** Applicants may contact either: Prov, 150 West Civic Center Drive, Suite 601, Sandy, Utah, 84070, (877) 228-3926, <https://provexam.com/> for NCPCCI exams or, International Code Council, National Certification Services, 900 Montclair Road, Birmingham, AL 35213, (888) 422-7233, <https://www.iccsafe.org/certification-exam-catalog/> for scheduling examinations.
- NOTE 5.** Acceptable experience is in enforcement, inspection, or plans examination performed (a) prior to 1984, for a non-residential building department certified by the board of building standards to exercise enforcement authority for buildings or structures within the scope of groups regulated by the rules of the board; (b) in an agency or jurisdiction outside the state of Ohio enforcing a model non-residential building code of a national model code organization or a code adopted for the respective buildings or structures of the types regulated by the rules of the board; or (c) certification by the department of commerce, division of industrial compliance, as a plumbing inspector when application is made for board certification as a plumbing inspector. **THIS DOES NOT INCLUDE ONE-, TWO-, OR THREE-FAMILY STRUCTURES.**
- NOTE 6.** Module description:
- | <b>NCPCCI:</b>                        | <b>ICC:</b>                                   |
|---------------------------------------|---|
| 1A – Building 1-, 2-Family Dwelling   | MM – Management                               |
| 1B – Building General                 | MG – Legal                                    |
| 1C – Building Plan Review             | BC – Building Codes and Standards             |
| 2A – Electrical 1-, 2-Family Dwelling | CA – Commercial Fire Alarm Inspector          |
| 2B – Electrical General               | CF – Commercial Sprinkler Inspector           |
| 2C – Electrical Plan Review           | CP – Commercial Fire Sprinkler Plans Examiner |
| 3B – Fire Protection General          | B1 – Residential Building Inspector           |
| 3C – Fire Protection Plan Review      | B2 – Commercial Building Inspector            |
| 4A – Mechanical 1-, 2-Family Dwelling | B3 – Building Plan Examiner                   |
| 4B – Mechanical General               | E1 – Residential Electrical Inspector         |
| 4C – Mechanical Plan Review           | E2 – Commercial Electrical Inspector          |
| 5A – Plumbing 1-, 2-Family Dwelling   | E3 – Electrical Plan Examiner                 |
| 5B – Plumbing General                 | M1 – Residential Mechanical Inspector         |
| 5C – Plumbing Plan Review             | M2 – Commercial Mechanical Inspector          |
|                                       | M3 – Mechanical Plan Examiner                 |
|                                       | P1 – Residential Plumbing Inspector           |
|                                       | P2 – Commercial Plumbing Inspector            |
|                                       | P3 – Plumbing Plan Examiner                   |
- NOTE 7.** All applicants must complete the Ohio Building Code Academy during their initial certification period.
- Exceptions:**
- (a) Medical gas piping inspectors pursuant to paragraph (E)(20) of 4101:7-3-01.
  - (b) Industrialized unit inspectors or residential industrialized unit inspectors.
  - (c) Plumbing Inspectors certified pursuant to Chapter 3703, of the Revised Code with five years of experience as full-time employees of the Division of Industrial Compliance in the Ohio Dept. of Commerce or of county boards of health who are seeking plumbing inspector certification.
  - (d) Individuals who have completed the Ohio Building Code Academy within thirty-six months immediately preceding the date of receipt of initial certification may attend “Code Administration and Skills Training” provided by the Board in lieu of the Ohio Building Code Academy.
- NOTE 8.** Applicants for Electrical Safety Inspector must be authorized by the Board *prior* to taking the required examinations. Applicants for the Electrical Safety Inspector who fail the examinations twice must enter the Electrical Safety Inspector Training Program.
- NOTE 9.** Completion of non-residential exam modules may be accepted as equivalent to the respective required residential certification modules when applying for residential certifications.

- (39) Residential mechanical inspector trainee.
- (40) Electrical safety inspector.
- (41) Electrical safety inspector trainee.
- (42) Industrialized unit inspector.
- (43) Interim industrialized unit inspector.
- (44) Residential industrialized unit inspector.
- (45) Interim residential industrialized unit inspector.
- (46) Plumbing inspector.
- (47) Interim plumbing inspector.
- (48) Plumbing inspector trainee.
- (49) Medical gas piping inspector.

**(B) Multiple personnel certifications held.** A person may hold more than one certification.

**(C) Conflict of interest.** No certified employee or person who contracts for services within the jurisdictional area of a residential or non-residential building department shall perform services for any department which would require that person or employee to exercise authority or make an evaluation of any work furnished by him or by a private contractor that employs him on a full-time, part-time, or incidental basis. Further, such employee or person shall not engage in conduct that is prohibited or considered a conflict of interest pursuant to Chapter 102. of the Revised Code.

**(D) Seals.** No holder of a certification issued by the board of building standards is authorized to secure a seal in any form or of any type for use in the performance of any of their duties.

**(E) Experience requirements of the applicant to qualify for certification.**

**(1) General experience.** To qualify for certification, applicants must have experience directly related to buildings or structures within the scope of the "Residential Code of Ohio" for residential certifications or experience directly related to buildings or structures within the scope of the "Ohio Building Code" for nonresidential certifications.

**(a)** In evaluating experience of an applicant, the board of building standards may find the following enforcement, inspection, or plans examination experience to be acceptable:

(i) Experience gained prior to 1984, with a non-residential building department certified by the board of building standards to exercise enforcement authority for buildings or structures within the scope of groups regulated by the rules of the board; or

(ii) Experience gained with the department of commerce, division of industrial compliance or an agency or jurisdiction outside the state of Ohio enforcing a model residential code, for residential certifications, or a model non-residential building code, for nonresidential certifications, of a national model code organization or a code adopted for the respective buildings or structures of the types regulated by the rules of the board; or

(iii) Certification by the department of commerce, division of industrial compliance, as a plumbing inspector when application is made for board certification as a plumbing inspector; or

(iv) Experience gained as an employee of a certified residential or nonresidential building department and who is a holder of a board certification other than that for which application is being made as prescribed in this rule.

**Exceptions:**

- (a) Certified building department employees who are applicants for plumbing inspector certification shall comply with paragraph (E)(16) of this rule.
  - (b) Certified building department employees who are applicants for electrical safety inspector certification shall comply with paragraph (E)(17) of this rule.
  - (b) The board of building standards shall not credit experience gained while acting in violation of rules adopted by the board to establish equivalent experience.
  - (c) The board of building standards may credit experience which provides knowledge of different construction methods, processes, or types as it determines applicable, but shall not credit construction experience that does not provide required knowledge including, but not limited to, the installation of floor and wall coverings, the installation of roofing materials or roofing systems, or the finishing of concrete.
  - (d) For a residential or nonresidential certification, the board of building standards shall credit one year of the required experience obtained through education credit pursuant to paragraph (F)(6) of this rule.
  - (e) Individuals certified as non-residential building officials, master plans examiners, or building inspectors must make application to the board but individuals will qualify without further testing and without providing related experience to become a residential building official, residential plans examiner, and/or residential building inspector.
- (2) **Building official.** An applicant for a building official certification shall meet one of the following requirements:
- (a) At least five years of experience in non-residential building design and construction for buildings or structures within the scope of groups regulated by the rules of the board while registered in Ohio as an architect or professional engineer;
  - (b) At least ten years of experience as a general contractor or superintendent of building construction for buildings or structures dealing with all phases and trades of construction including the responsibility for obtaining approvals and inspections within the scope of groups regulated by the rules of the board; or
  - (c) At least five years of experience employed full-time as a residential building official in a certified residential building department.
- In evaluating the experience requirements for this certification, the board may accept applicable experience as specified in paragraph (E)(1) of this rule.
- (3) **Residential building official.** An applicant for a residential building official certification for a residential building department shall meet one of the following requirements:
- (a) Ohio registration as an architect or professional engineer; or
  - (b) At least five years of experience as a residential contractor or non-residential contractor or superintendent with responsibility for obtaining approvals and inspections of structures regulated by the rules of the board.
- In evaluating the experience requirements for this certification, the board may accept applicable experience as specified in paragraph (E)(1) of this rule.

(4) **Master plans examiner.** An applicant for a non-residential master plans examiner certification shall meet one of the following requirements:

(a) At least five years of experience in building design, construction, or plans examination for buildings or structures within the scope of groups regulated by the rules of the board while registered in Ohio as an architect or professional engineer;

(b) Successful completion of a trainee program pursuant to paragraph (F)(5) of this rule.

In evaluating the experience requirements for this certification, the board may accept applicable experience as specified in paragraph (E)(1) of this rule.

(5) **Residential plans examiner.** An applicant for a residential plans examiner certification shall meet one of the following requirements:

(a) Ohio registration as an architect or professional engineer;

(b) At least five years of experience in building design and construction for residential or non-residential buildings or structures regulated by the rules of the board; or

(c) Successful completion of a trainee program pursuant to paragraph (F)(5) of this rule.

In evaluating the experience requirements for this certification, the board may accept applicable experience as specified in paragraph (E)(1) of this rule.

(6) **Building plans examiner.** An applicant for a building plans examiner certification shall meet one of the following requirements:

(a) At least five years of experience as a full-time building inspector in a certified non-residential building department; or

(b) Ohio registration as an architect or professional engineer; or

(c) At least ten years of experience as a full-time skilled tradesman for structural carpentry, masonry, steel erection, or concrete construction work, subject to inspection under a model building code of a national model code organization or a code adopted for non-residential buildings or structures, within the scope of groups regulated by the rules of the board.

In evaluating the experience requirements for this certification, the board may accept applicable experience as specified in paragraph (E)(1) of this rule.

(7) **Electrical plans examiner.** An applicant for an electrical plans examiner certification shall meet one of the following requirements:

(a) At least five years of experience as a full-time electrical safety inspector in a certified building department;

(b) At least five years of experience as an electrical safety inspector, certified pursuant to Chapter 3783. of the Revised Code and employed full-time by the Ohio department of commerce, division of industrial compliance; or

(c) Ohio registration as an architect or professional engineer; or

(d) At least ten years of experience as a full-time journeyman electrician or equivalent for the installation of electrical systems, subject to inspection under either a model building





# INTERNATIONAL CODE COUNCIL

## MARK STROSNIDER

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed written examination based on codes and standards then in effect, and is hereby issued this certification as:*

### **Certified Building Official**

*Given this day February 19, 2014*

Certificate No. 5238578

Handwritten signature of Michael P. Wich in black ink.

**Michael Wich, CBO**  
President, Board of Directors

Handwritten signature of Dominic Sims in black ink.

**Dominic Sims, CBO**  
Chief Executive Officer



*This certificate is the property of ICC and must be returned to ICC in the event of suspension or revocation of the certificate.*



# INTERNATIONAL CODE COUNCIL

## MARK STROSNIDER

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed written examination based on codes and standards then in effect, and is hereby issued this certification as:*

### Building Plans Examiner

*Given this day July 22, 2007*

Certificate No. 5238578

Handwritten signature of Michael P. Wich in cursive.

**Michael Wich, CBO**  
President, Board of Directors

Handwritten signature of Dominic Sims in cursive.

**Dominic Sims, CBO**  
Chief Executive Officer



*This certificate is the property of ICC and must be returned to ICC in the event of suspension or revocation of the certificate.*

## Building Codes and Standards Module - BC

EXAM ID	CATEGORY	STATE	TYPE	CODE YEAR
BC	Certified Building Official National/All National Certification			2018 ▼

- [INFO](#)
- [OUTLINE](#)

### SCOPE

The Building Codes and Standards module is one of three examinations required for candidates pursuing a Certified Building Official combination designation. To obtain the CBO, you will need to also pass the Legal module (MG) exam and the Management module (MM) exam.

**NOTE:** You have 18 months to fulfill the exam requirements to achieve this designation.

The Certified Building Official is responsible for the development, administration, interpretation, application, and enforcement of the codes adopted by their jurisdiction. They will be able to manage their department's budget and the certification and training of inspection staff. They will have an understanding of laws and regulations pertaining to human resources. They will have a thorough knowledge of customer service, develop and maintain effective relationships with all client groups, and be able to effectively communicate with contractors, homeowners, subordinates, superiors, news media, elected officials, and civic organizations.

The Certified Building Official shall be responsible for development and implementation of programs that provide for the review and inspections of all occupancies for, but not limited to, fire and life safety, interior finish, occupancy type, height and area limitations, construction type, and general fire safety, in accordance with Codes and Standards adopted by their respective jurisdictions. The Certified Building Official shall also develop and implement programs for plan review, permitting and enforcement to ensure compliance with adopted Codes and Standards.

If the Reference section below includes one or more digital references, the examination will provide access to the digital content during the exam at no additional cost.

### REFERENCES

#### Digital References

2018 International Building Code® (Digital Codes Premium)	\$112.00
2018 International Residential Code® (Digital Codes Premium)	\$110.00
2018 International Fire Code® (Digital Codes Premium)	\$91.55
2018 International Plumbing Code® (Digital Codes Premium)	\$69.95
2018 International Energy Conservation Code® (Digital Codes Premium)	\$38.20
2018 International Mechanical Code® (Digital Codes Premium)	\$69.95
Special Inspection Manual: 2018 Edition (Digital Codes Premium Subscription)	\$40.75

#### Print References

ICC A117.1-2009 Accessible and Usable Buildings and Facilities	\$48.95
NFPA 70: National Electrical Code (NEC), 2017 Edition	\$154.00
2018 International Building Code® (Soft Cover)	\$192.00

2018 International Residential Code® (Soft Cover)	\$187.00
2018 International Fire Code® (Soft Cover)	\$153.00
2018 International Plumbing Code® (Soft Cover)	\$117.00
2018 International Mechanical Code® (Soft Cover)	\$117.00
2018 International Energy Conservation Code® (Soft Cover)	\$65.25
Special Inspection Manual: 2018 Edition	\$54.95

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## COMMENT

You may bring either the 2018 OR 2012 edition of the Special Inspection Manual for this exam.

Any copyrighted, bound book may be used at a test site. Exam questions will only come from the listed approved references, and exam appeals may only be based on the listed approved references.

QUESTIONS 80

TIME LIMIT 2 Hours

OPEN BOOK? Open

## AVAILABLE METHODS

Proctored Online Testing

\$190.00

[Register](#)

<b>Architectural Plan Review</b>	<b>31%</b>
Use and Occupancy Classification	4%
Determine use and occupancy classification of structures for building code compliance.	
Construction Classification	4%
Determine required construction classification for code compliance.	
Means of Egress Provisions	6%
Determine compliance of the means of egress provisions of the structure with the building code.	
Light, Ventilation, and Sanitation Provisions	3%
Determine compliance with light, ventilation, and sanitation provisions of the structure with the building code.	
Fire Resistance and Fire Protection Provisions	5%
Determine compliance with fire resistance provisions of the structure with the building code.	
Determine compliance with fire protection provisions for the structure with the building code.	
Accessibility Provisions	5%
Determine compliance with provisions for accessibility for the structure with the building code.	

**Architectural Plan Review** **31%**

Environmental and Natural Hazard Provisions

2%

Determine location for risk of, floodplain, seismic, wind, and snow of the structure with the building code.

Special Use/Occupancy Provisions

2%

Determine compliance with special use occupancy provisions of the structure with the building code.

**Structural Plan Review** **13%**

Structural Provisions

8%

Evaluate building elements for compliance with required structural loads including wind, seismic, soil bearing capacity, and snow loads.

Material Standards and Construction Methods

5%

Determine compliance for building materials and required methods of construction.

**Building Systems Plan Review** **19%**

Mechanical Provisions

4%

Determine compliance with the mechanical and fuel gas code.

Plumbing Provisions

4%

Determine compliance with the plumbing code.

Electrical Provisions

4%

Determine compliance with the electrical code.

Fuel Gas Provisions

4%

Determine compliance with the fuel gas code.

Energy Provisions

3%

Determine compliance with the energy code.

**Field Inspection** **37%**

Site Inspection

2%

Evaluate site for soil conditions, excavation, and public protection with the code and approved plans.

Foundation Inspection

4%

Evaluate footings and foundations with the code and approved plans.

Structural Frame Inspection

4%

**Architectural Plan Review****31%**

Evaluate structural frame with the code and approved plans.

**Building Envelope Inspection****2%**

Evaluate building envelope, insulation, and finishes with the code and approved plans.

**Electrical Inspection****5%**

Evaluate electrical installation with the code and approved plans.

**Plumbing Inspection****5%**

Evaluation plumbing installation with the code and approved plans.

**Mechanical Inspection****4%**

Evaluate mechanical installation with the code and approved plans.

**Fire Protection Inspection****4%**

Evaluate fire protection, smoke control, suppression, and alarm systems with the code and approved plans.

**Final Building Inspection****4%**

Evaluate the completed structure and systems with the code and approved plans.

**Special Inspection****3%**

Evaluate the project for compliance with special inspection requirements.

QUESTIONS 80

TIME LIMIT 2 Hours

OPEN BOOK? Open

**AVAILABLE METHODS**

Proctored Online Testing

\$190.00

[Register](#)

### **8-115. Classifications and Qualifications for Registration.**

A person applying for registration as a building code enforcement officer, special inspector or contract inspector must be certified in accordance with these regulations. An applicant is deemed to be qualified for registration upon submittal of the following documentation.

A. **Building Official**--A certificate or examination record from a recognized code organization, indicating that the applicant has been certified as a building official.

B. **Commercial Inspector**--Certificates or examination records from a recognized code organization, indicating that the applicant has been certified in two or more commercial inspector disciplines.

C. **Residential Inspector**--Certificates or examination records from a recognized code organization, indicating that the applicant has been certified in the residential building, electrical, plumbing and mechanical inspector disciplines.

D. **Residential Plans Examiner**--Certificates or examination records from a recognized code organization that the applicant has been certified in the residential building, electrical, plumbing and mechanical plans examiner disciplines.

E. **Commercial Plans Examiner**--Certificates or examination records from a recognized code organization, indicating that the applicant has been certified in the commercial building, electrical, plumbing and mechanical plans examiner disciplines.

F. **Single Discipline Inspector**--A certificate or examination record from a recognized code organization, indicating that the applicant has been certified in the discipline for which employed.

G. **Provisional**--Proof that the building code enforcement officer is presently employed by a municipality or county in South Carolina and is actively in training for a specific certification as a new employee or for advancement to a higher classification.

H. **Limited**

I. **Special Inspector**--A certificate or examination record from an approved organization, indicating that the applicant has been certified for the specific type of construction or operation requiring special inspection, for which application is being made, including one or more of the following.

1. Reinforced Concrete
2. Welding

BPC

**South Carolina Dept of Labor Licensing and Regulation  
Building Codes Council**

Registration No. 1820

This is to attest that

**MARK A STROSNIDER**

Having qualified by certification, in accordance with the South Carolina Code, Annotated, as Amended, Section 6-8-60, is hereby registered and authorized to practice as a  
**Building Official**

COMMERCIAL BUILDING INSPECTOR COMMERCIAL ELECTRICAL INSPECTOR COMMERCIAL MECHANICAL  
INSPECTOR COMMERCIAL PLUMBING INSPECTOR Y

within the State of South Carolina

Effective Date 07/01/2021

Expiration Date 06/30/2023

  
Chairman, S. C. Building Codes Council



SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION  
**CONTRACTOR'S LICENSING BOARD**

LICENSE#: CLG.117558

LICENSE#: CLG.117558

**CC & I LLC**  
2613 POND BRANCH RD  
LEESVILLE SC 29070-7075

Has been qualified by the laws of the State of South Carolina and is duly entitled to practice as a

**GENERAL CONTRACTOR**

for each Classification and Group Limitation listed below:

**Building-BD2**

*(If this license has a "Limited Building" classification, licensee is limited to 3 stories in height)*

LICENSE NUMBER: .....CLG.117558  
Initial License Date:.....10/31/2012  
EXPIRATION DATE: .....10/31/2024

  
Administrator

**Group Limitation Amounts Per Job:**

Group #1 - \$50,000    Group #2 - \$200,000  
Group #3 - \$500,000    Group #4 - \$1,500,000  
Group #5 - \$Unlimited

Qualifying Party(s): MARK A STROSNIDER

( It is at the discretion of this licensee to designate whomever they choose to pull permits and conduct business in their behalf. )

**File Attachments for Item:**

OB-1 Draft Certification Rules for Stakeholder Process

Review, discuss, for recommendation to Board

4101:7-1-01 General. (Amend)

As authorized by the Revised Code, the board of building standards has adopted rules for the certification of building departments, building department personnel, local boards of building appeals, and fire protection system designers as specified in paragraphs (A) to (D) of this rule. Additionally, the board has adopted rules for the recognition of accreditation bodies, conformity assessment bodies, and industry trade association certification programs as specified in paragraph (E) of this rule. ~~The board has also adopted rules which address the fees charged by building departments and prescribe the fees charged by the division of industrial compliance as specified in paragraph (F) of this rule.~~ Applications for certification or recognition shall be submitted to the board of building standards and shall be made on forms prescribed by the board and found on the board's website at <http://www.com.ohio.gov/dico/bbs/> <https://com.ohio.gov/divisions-and-programs/industrial-compliance/boards/board-of-building-standards> .

(A) Building department certification. Before exercising authority in the enforcement of the rules of the board ~~in accordance with rule 4101:1-1-01 of the Administrative Code~~, including the acceptance and approval of plans and the performance of inspections, municipal, township, and county building departments shall be certified by the board of building standards as required in division (E) of section 3781.10 of the Revised Code and rule 4101:7-2-01 of the Administrative Code.

(B) Building department personnel certification. Before exercising authority in the enforcement of the rules of the board ~~in accordance with rule 4101:1-1-01 of the Administrative Code~~, including the acceptance and approval of plans and the performance of inspections, municipal, township and county building departments ~~required~~ personnel shall be certified by the board of building standards as required in division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code.

(C) Boards of building appeals certification. Before hearing and deciding adjudication hearings, local boards of building appeals shall be certified by the board of building standards as required in section 3781.20 of the Revised Code and rule 4101:7-4-01 of the Administrative Code.

(D) Fire protection system designer certification. Before designing an automatic sprinkler system or other water-based fire protection system, a fire alarm system, or a special hazards suppression system for submission to a certified building department for approval, an individual must be certified by the board of building standards as required in section 3781.105 of the Revised Code and rules 4101:7-5-01 of the Administrative Code.

(E) Criteria for board recognition of accreditation bodies, conformity assessment bodies and industry trade association certification programs. Before providing services, any accreditation body, conformity assessment body, or industry trade association certification program shall be recognized by the board as authorized by division (C) of section 3781.10 of the Revised Code and as prescribed in section 114 of rules 4101:1-1-01 and 4101:8-1-01 of the Administrative Code and as specified in rule 4101:7-6-01 of the Administrative Code.

4101:7-1-01 General. (Amend)

~~(F) Fees. The fees for examination of construction documents and for conducting inspections when performed by the division of industrial compliance are as prescribed in rule 4101:7-7-01 of the Administrative Code.~~

4101:7-1-02 Definitions. (Rescind & Adopt New)

Unless otherwise stated, the following terms, as used in division 4101:7 of the Administrative Code, shall have the following meanings shown herein.

(A) Automatic sprinkler system. An integrated system of underground and overhead piping designed in accordance with fire protection engineering standards. The system includes a suitable water supply. The portion of the system above the ground is a network of specially sized or hydraulically designed piping installed in a structure or area, generally overhead, and to which automatic sprinklers are connected in a systematic pattern. The system is usually activated by heat from a fire and discharges water over the fire area.

(B) Automatic sprinkler system designer. [Now defined as](#) ~~See~~ "Water-based fire protection system designer."

(C) Board of building standards. The administrative board established in section 3781.07 of the Revised Code and referred to as "the board" or "BBS."

(D) Building inspector. [Now defined as](#) ~~See~~ "Level 3 building inspector specialization."

(E) Building official. [Now defined as](#) ~~See~~ "Level 5 commercial building official."

(F) Building plans examiner. [Now defined as](#) ~~See~~ "Level 3 building plans examiner specialization."

(G) Electrical plans examiner. [Now defined as](#) ~~See~~ "Level 3 electrical plans examiner specialization."

(H) Electrical safety inspector. [Now defined as](#) ~~See~~ "Level 3 electrical safety inspector specialization."

(I) Fire protection inspector. [Now defined as](#) ~~See~~ "Level 3 fire protection inspector specialization."

(J) Fire protection plans examiner. [Now defined as](#) ~~See~~ "Level 3 fire protection plans examiner specialization."

(K) Mechanical inspector. [Now defined as](#) ~~See~~ "Level 3 mechanical inspector specialization."

(L) Mechanical plans examiner. [Now defined as](#) ~~See~~ "Level 3 mechanical plans examiner specialization."

(M) Plumbing inspector. [Now defined as](#) ~~See~~ "Level 3 plumbing inspector specialization."

(N) Plumbing plans examiner. [Now defined as](#) ~~See~~ "Level 3 plumbing plans examiner specialization."

(O) Evidence. Proof of the statements or claims made that can consist of contracts, affidavits, agreements, letters, transcripts, certificates, certification cards, diplomas, awards, invoices, published data, photographs, legible reproductions of the same, or any other such documentation useable or required as a part of any consideration or action by the board of building standards.

(P) Fire alarm system. A system or portion of a combination system consisting of components and circuits arranged to monitor and annunciate the status of fire alarm or supervisory signal-initiating devices and to initiate the appropriate response to those signals.

(Q) Fire alarm system designer. An individual who is certified in accordance with section 3781.105 of the Revised Code and rule 4101:7-5-01 of the Administrative Code or who holds the appropriate "Level III" or "Level IV" certification from the "National Institute for Certification in Engineering Technologies (NICET)" to design fire alarm systems.

(R) Fire protection system designer. A general category describing designers who are certified in accordance with section 3781.105 of the Revised Code and rule 4101:7-5-01 of the Administrative Code or who holds the appropriate "Level III" or "Level IV" certification from the "National Institute for Certification in Engineering Technologies (NICET)" to design an automatic sprinkler system or other water-based fire protection system, a fire alarm system, or a special hazards suppression system.

(S) Level 1 administrative staff. Non-required certified personnel that may fulfill administrative roles within the building department, such as customer service representatives, inspection schedulers, and permit technicians, etc. Administrative department personnel are not required to be certified but may seek certification if they wish to progress to higher levels of certification.

(T) Level 2 residential code official. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine compliance with the residential code of Ohio and may perform inspections, plans examination and administer certified residential building departments.

(U) Level 3 building inspector specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine compliance of structural and architectural systems work with the approved construction documents, but not electrical, fire protection, mechanical, plumbing systems.

(V) Level 3 building plans examiner specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to perform the examination of construction documents related to structural and architectural systems, but not electrical, fire protection, mechanical, plumbing systems, to determine compliance with the rules of the board.

(W) Level 3 electrical plans examiner specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to perform the examination of construction documents related to electrical systems to determine compliance with the rules of the board.

(X) Level 3 electrical safety inspector specialization. An individual who is certified in accordance with division (E) of section 3781.10 and section 3783.03 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine compliance of electrical system work with the approved construction documents.

(Y) Level 3 fire protection inspector specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine compliance of fire protection system (automatic sprinkler system, alternative automatic fire-extinguishing system, standpipe system, fire alarm and detection system, and fire pump) work with approved construction documents.

(Z) Level 3 fire protection plans examiner specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to perform the examination of construction documents related to fire protection systems (automatic sprinkler systems, alternative automatic fire-extinguishing systems, standpipe systems, fire alarm and detection systems, and fire pump) to determine compliance with the rules of the board.

(AA) Level 3 mechanical inspector specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine compliance of heating, ventilating and air conditioning (HVAC) systems, and the associated refrigeration, fuel gas, and heating piping systems work with the approved construction documents.

(BB) Level 3 mechanical plans examiner specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to perform the examination of construction documents related to heating, ventilating, and air conditioning ("HVAC") systems and the associated refrigeration, fuel gas, and heating piping to determine compliance with the rules of the board.

(CC) Level 3 plumbing inspector specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine compliance of plumbing system work with the approved construction documents.

(DD) Level 3 plumbing plans examiner specialization. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to perform the examination of construction documents related to plumbing systems to determine compliance with the rules of the board.

(EE) Level 4 combination inspector. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine [conformance with approved construction documents in all areas of inspector specialization.](#)

(FF) Level 4 combination plans examiner. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to perform the examination of [construction documents in all areas of plans examiner specialization](#) to determine compliance with the rules of the board.

(GG) Level 5 commercial building official. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to enforce the rules of the board and is responsible for the overall administration of a building department relating to the construction, arrangement, and the erection of buildings or parts thereof.

(HH) Level 6 master code official. An individual who is certified in accordance with section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to enforce the rules of the board and is authorized to perform duties of certified personnel at all levels and scopes.

(II) Master plans examiner. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to perform the examination of all types of construction documents to determine compliance with the rules of the board.

(JJ) Medical gas piping inspector. An individual who is certified in accordance with division (E) of section 3781.10 of the Revised Code and rule 4101:7-3-01 of the Administrative Code to determine compliance of non-flammable medical gas, medical oxygen, and medical vacuum system work with the approved construction documents.

(KK) Rules of the board. The administrative rules adopted by the board of building standards as authorized by Chapter 3781. of the Revised Code.

(LL) Special hazards suppression system. A system consisting of piping, detection, and actuation equipment that utilizes a foam water, water mist, halon, halon alternative, carbon dioxide, dry chemical, or wet chemical suppression agents.

(MM) Special hazards suppression system designer. An individual who is certified in accordance with section 3781.105 of the Revised Code and rule 4101:7-5-01 of the Administrative Code or who holds the appropriate "Level III" or "Level IV" certification from the "National Institute for Certification in Engineering Technologies (NICET)" to design special hazards suppression systems.

(NN) Specialization. [Recognition by the board that an individual has demonstrated competency in one or more of the following scopes of work: structural and architectural](#)



systems, electrical, fire protection, mechanical or plumbing systems; and is qualified to perform inspections or plans examination of such work or design to determine compliance with approved construction documents or the rules of the board.

(OO) Water-based fire protection system. A general category of fire protection systems that includes automatic sprinkler systems, standpipe systems, fire pump systems, and the water supplies serving those systems.

(PP) Water-based fire protection system designer (formerly automatic sprinkler system designer.) An individual who is certified in accordance with section 3781.105 of the Revised Code and rule 4101:7-5-01 of the Administrative Code or who holds the appropriate "Level III" or "Level IV" certification from the "National Institute for Certification in Engineering Technologies (NICET)" to design automatic sprinkler systems, standpipe systems, fire pump systems and the dedicated water supply systems serving those systems.

4101:7-2-01 Building department certification. (Amend)

Municipalities, townships, and counties may seek certification by the board of building standards as described in division (E) of section 3781.10 of the Revised Code to exercise enforcement authority, to accept and approve construction documents, and to make inspections.

(A) Certification types. A political subdivision may seek to enforce the rules of the board by requesting either a certification as a building department or a sub-building department as required in paragraph (A)(1) or (A)(2) of this rule. References in this rule to "department," "residential department" or "building department", unless specified, shall mean "certified building department" or "certified sub-building department."

(1) Certification as a building department. Municipalities, townships, and counties shall enforce the rules of the board in conformity with the law and as described in ~~paragraphs (A)(1)(a) and (A)(1)~~ of this rule.

(a) Municipalities. Municipalities, in submitting the application described in paragraph (C) of this rule, must specify whether the department is to be certified to enforce the rules of the board for plumbing and will employ a plumbing inspector, certified as required in rule 4101:7-3-01 of the Administrative Code. If a department is not to be certified for plumbing, the enforcement shall be done by the local board of health or the division of industrial compliance plumbing section in the department of commerce.

Municipalities, in submitting the application described in paragraph (C) of this rule, must also specify whether the department is to be certified to enforce medical gas piping system provisions and will employ a medical gas piping inspector, certified as required in paragraph (B)(7) of rule 4101:7-3-01 of the Administrative Code. If the department is not to be certified to enforce medical gas piping system provisions, then the enforcement shall be done by the local board of health or the division of industrial compliance in the department of commerce.

Municipalities may, at any time, make application to the board of building standards to be approved to have the building department certification modified or to include, or exclude, plumbing and medical gas piping system enforcement duties in accordance with paragraph (H) of this rule.

(b) Counties and townships. Counties and townships, in submitting the application described in paragraph (C) of this rule for certification of a building department, are not certified to enforce plumbing provisions or employ plumbing inspectors required in paragraph (B)(2) of this rule. As permitted in section 3703.01 of the Revised Code, county building departments may enforce plumbing provisions if the county board of health has entered into an agreement with the board of county commissioners to provide plumbing code enforcement and employs a plumbing inspector, certified as required in division (D) of section 3703.01 of the Revised Code. The county shall specify on its application whether the county department will enforce the rules of the board for plumbing and will employ a properly certified plumbing inspector. If, after

certification, a county building department assumes plumbing code enforcement as required in section 3703.01 of the Revised Code, it shall notify the board.

Counties and townships, in submitting the application described in paragraph (C) of this rule, must also specify whether the jurisdiction desires the department to be certified to enforce medical gas piping system provisions and will employ a medical gas piping inspector, certified as required in paragraph (E)(12) of rule 4101:7-3-01 of the Administrative Code. If the county or township chooses not have its department certified to enforce medical gas piping system provisions, then the enforcement shall be done by the local board of health or the division of industrial compliance in the department of commerce.

Counties and townships may, at any time, make application to the board of building standards to be approved to have the building department certification modified or to include, or exclude, medical gas piping system enforcement duties in accordance with paragraph (H) of this rule.

(2) Certification as a sub-building department. Municipalities, townships, and counties may be certified by the board of building standards to enforce the rules of the board as a sub-building department in conformity with the law and as described in paragraphs (A)(2)(a) and (A)(2)(b) of this rule. A sub-building department has enforcement exercised on their behalf by another certified political subdivision that will perform all enforcement, reporting, and administrative duties.

(a) Municipalities. Municipalities, in submitting the application described in paragraph (C) of this rule, must specify whether the department is to be certified as a sub-building department and shall indicate which certified building department of another political subdivision will enforce the rules of the board in the municipality. The application must also specify how the public in a municipality with a building department certified sub-building department will be provided information on how construction documents will be accepted, reviewed, and approved, and how inspections will be requested and made.

Municipalities may, at any time, make application to the board of building standards to be approved to have the building department certification modified to change its certification from a sub-building department to a certified building department, or vice versa, in accordance with paragraph (H)(1) of this rule.

(b) Counties and townships. Counties and townships, in submitting the application described in paragraph (C) of this rule, must specify whether the department is to be certified as a sub-building department and shall indicate which certified building department of another political subdivision will enforce the rules of the board in the county or township. The county or township must also specify how the public in the county or township with a building department certified as a sub-building department will be provided information on how construction documents will be accepted and approved, and how inspections will be requested and made.

Counties and townships may, at any time, make application to the board of building standards to be approved to have the building department certification modified to change its certification from a sub-building department and to a certified building department, or vice versa, in accordance with paragraph (H)(1) of this rule.

(B) Building department certification requirements. To qualify for residential or non-residential building department certification, a municipal, township, or county shall **have and maintain** ~~comply with~~ the following:

(1) Conformity with law. The residential or non-residential building department shall submit an application and shall have been created in conformity with the law, shall have adopted ordinances or resolutions, and shall have entered into any agreements or contracts necessary to comply with the rules of the board and paragraph (C) of this rule;

(2) Required certified personnel. All personnel of municipal, township, or county residential or non-residential building departments, and persons and employees of persons, firms, or corporations whose responsibilities include the exercise of enforcement authority shall be certified by the board of building standards pursuant to rule 4101:7-3-01 of the Administrative Code prior to performing such duties. A certified residential or non-residential building department or sub-building department shall have the respective personnel qualified to execute the duties required for the exercise of enforcement authority, the review and approval of construction documents, and the performance of inspections under the rules of the board. The requirements below represent the minimum staff necessary for building department compliance with these rules. Duties assigned to specified level may be performed by personnel who hold a higher-level certification level.

(a) Non-residential building department personnel.

(i) ~~Level 5 commercial building official, and~~

(ii) ~~Master Level 4 or level 6 combination plans examiner, and~~

(iii) ~~Building Level 4 or 6 combination inspector, or level 3 building inspector specialization, level 3 electrical safety inspector specialization, and level 3 plumbing inspector specialization if~~

(iv) ~~Plumbing inspector. If the department is certified to enforce plumbing provisions, then the department shall have in its employ or under contract at least one person holding the plumbing inspector certification as required in paragraph (E)(16) of rule 4101:7-3-01 of the Administrative Code.~~

(v) ~~Medical gas piping inspector. If the department is certified to enforce medical gas provisions, then the department shall have in its employ or under contract at least one person holding the medical gas inspector certification as required in paragraph (B)(7) (E)(20) of rule 4101:7-3-01 of the Administrative Code.~~

(vi) ~~Electrical safety inspector.~~

~~(vii) (iv) Backup personnel. The department shall have in its employ or under contract alternate personnel meeting the requirements of rule 4101:7-3-01 of the Administrative Code, to serve in the event of a conflict of interest or the unavailability of the building official, master plans examiner, elective plans examiners, or inspectors. All backup personnel shall be clearly identified and disclosed on the yearly operational report. For those backup personnel under contract, copies of the respective contracts shall also be submitted.~~

(b) Residential building department personnel.

~~(i) Residential building official. Level 2 residential code official or [person with higher certification](#).~~

~~(ii) Residential plans examiner.~~

~~(iii) Residential building inspector.~~

~~(iv) Plumbing Level 3 plumbing inspector [specialization](#). If if the residential department is certified to enforce plumbing provisions, then the residential department shall have in its employ or under contract at least one person holding the plumbing inspector certification as required in paragraph (E)(16) of rule 4101:7-3-01 of the Administrative Code.~~

~~(v) Electrical (iii) Level 3 electrical safety inspector [specialization](#).~~

~~(vi) (iv) Backup personnel. The residential department shall have in its employ or under contract, alternate personnel meeting the requirements of this rule, to serve in the event of a conflict of interest or the unavailability of the residential building official, residential plans examiner or residential inspectors.~~

~~(3) Elective personnel. The department may elect to have the following personnel certified by the board of building standards pursuant to rule 4101:7-3-01 of the Administrative Code prior to performing such duties:~~

~~(a) Non-residential building department elective personnel:~~

~~(i) Building plans examiner.~~

~~(ii) Mechanical plans examiner.~~

~~(iii) Electrical plans examiner.~~

~~(iv) Plumbing plans examiner.~~

~~(v) Fire protection plans examiner.~~

~~(vi) Fire protection inspector.~~

~~(vii) Mechanical inspector.~~

~~(b) Residential building department elective personnel.~~

~~(i) Electrical plans examiner.~~

~~(ii) Residential mechanical inspector.~~

~~(iii) Plumbing plans examiner.~~

~~(4) Replacement personnel.~~ (3) ~~Duty to maintain~~ Sufficient staff to serve the public need. In addition to the requirements above, a departments shall have in its employ or under contract as many certified personnel of each type as necessary to serve the public needs of the jurisdiction for plans examination, inspections and the issuance of approvals and orders within the timeframes established by rules 4101:1-1-01 and 4101:8-1-01 of the Administrative Code. When required personnel, both primary and backup, leave the employ of the residential or non-residential building department, permanent replacement personnel shall be designated in accordance with the rules of the board within one-hundred-twenty days.

~~(5) (4) Contract employees.~~ A municipal corporation, township, or county may contract with a certified residential or non-residential building department, health district, or with persons, firms, or corporations under contract to furnish services, and meeting the requirements of rule 4101:7-3-01 of the Administrative Code, to exercise the respective residential or non-residential building code enforcement authority, administer the boards rules, approve plans and specifications and perform inspections on behalf of such municipal corporation, township, or county, providing such authority is exercised pursuant to such contract and upon application to and approval by the board of building standards. All contract employees shall be clearly identified and disclosed on the yearly operational report and copies of the respective contracts shall also be submitted;

~~(6) (5) Building department office and posting of contact information.~~ The certified residential or non-residential building department shall have an office conveniently located within the area it serves. The office shall be open and staffed to serve the public need and office hours shall be conspicuously posted. If the department contracts for its enforcement services, or is certified as a sub-building department, information shall be posted in an area accessible to the public in a government office of the jurisdiction and on the jurisdiction's website provided to the public explaining how building department services shall be are provided with contact information;

~~(7) (6) Availability of inspectors.~~ The residential or non-residential building department shall be staffed so that all inspectors are available, during normal business hours, for requested inspections as required in section 108-4 of rules 4101:8-1-

01 and 4101:1-1-01 of the Administrative Code, respectively. The department may offer inspections at other times at the request of the owner or owner's representative; and

~~(8)~~ (7) Building department certificate to be posted. The certificate issued by the board of building standards to a municipal, township, or county building department shall be posted in a conspicuous place in an area accessible to the public in the department's office or in an area accessible to the public in a government office of the jurisdiction if the department contracts for enforcement services or is certified as a sub-department within the jurisdiction.

(C) Building department certification application. Application for certification of a municipal, township, or county residential or non-residential building department, or application for modification of an existing certification, shall be made on a form prescribed by the board of building standards and shall set forth:

(1) A copy of the law creating such a department.

(2) A copy of a resolution requesting certification of the building department to enforce the rules of the board.

(3) The proposed budget for the operation of such department.

(4) A chart showing the organization of the building department within the governmental body.

~~(5) Data reflecting the population and the size of the area to be served.~~

~~(6)~~ The number of and board certifications held by staff to be employed by or under contract with the building department.

~~(7) The names, addresses, and board certifications of persons, firms or corporations contracting to furnish work or services when such persons, firms, or corporations are under contract to furnish architectural, engineering, or inspection services to the municipal corporation, township, or county, and such authority is exercised pursuant to such contract.~~

~~(8)~~ (6) The names of other municipal corporations, townships, counties, or health districts contracting to furnish work or services when such other municipal corporation, township, county, or health district is under contract to furnish architectural or engineering services to the municipal corporation, township, or county, and such authority is exercised pursuant to such contract and when officers or employees of any other municipal corporation, township, county, or health district under contract to furnish inspection services to the municipal corporation, township, or county, when such authority is exercised pursuant to such contract.

~~(9)~~ (7) A copy of the ordinance or resolution authorizing a residential or non-residential building department to enter into a contract with other municipalities, townships, counties, health districts, persons, firms or corporations to do their plan approval and inspections.

~~(10)~~ (8) A copy of the contract between the residential or non-residential building department and other municipalities, townships, counties, health districts, persons, firms, or corporations to do their plan approval or inspections.

~~(11)~~ (9) The department within the municipality, township, or county which will be responsible for plumbing inspection, if not within the building department.

~~(12) The applicant may attach any other charts, maps, statistical data or other information which it determines may be beneficial to the board in considering the applications for certification.~~

~~(13) A procedure for plan approval and for performing inspections, a copy of the plan review application, and a copy of the department's approval stamp.~~

~~(14)~~ (10) Signature of an authorized representative of the board of township trustees in townships, the board of county commissioners in counties, or the appropriate officials in municipalities.

The original of the documents, papers and charts required in paragraphs (C)(1) to (C)(~~11~~14) of this rule shall be filed with the board at least two weeks prior to a certification hearing.

The board may allow amendments to applications prior to formal action. Requests for amendments to applications shall be made in writing and conform to all the other provisions of this rule.

(D) Building department certification, certification hearing. Upon receipt of an application, the board of building standards certification committee shall review the application and make a recommendation to the board of building standards. The committee may ask for additional information to be submitted by the applicant prior to making a recommendation to the board. If the committee requests additional information from the applicant, failure to submit the requested information within ninety days from the date of the request may be cause for disapproval of the application by the board. After receiving a recommendation from the committee, a certification hearing on the application shall be conducted by the board of building standards. An authorized representative of the municipality, township, or county seeking certification present at the certification hearing may give testimony or respond to any questions from the board. The board shall give all interested persons appearing at such certification hearing an opportunity to be heard and explain their positions. A record of the proceeding shall be made by the board.

(1) Building department certification, approval or denial. Following the certification hearing, the board shall act on the application for certification.



Approval by the board of building standards of an application for certification shall set forth the group classifications and subject matters for which the municipal, township, or county building department under consideration is to be certified. After such approval, the appropriate official in municipalities, the board of township trustees in townships, or the board of county commissioners in counties requesting certification, shall be furnished a certificate of approval which shall state the conditions and limitations, if any, under which it has been issued.

If the application is denied in whole, or in part, by the board of building standards, the appropriate official in municipalities, the board of township trustees in townships, or the board of county commissioners in counties requesting certification shall be notified in writing of such denial and the reason therefore and to their rights of appeal pursuant to sections 3781.10 and 3781.101 and Chapter 119. of the Revised Code.

(E) Building department certification, board to maintain list. The board of building standards shall maintain a current list of all certified nonresidential and residential building departments, their contact information and, if applicable, their contractual relationships with other persons, departments, firms, or corporations that enforce the rules of the board on behalf of the certified building department.

The list of certified building departments shall be made available upon request and shall be posted on the board's website at <http://www.com.ohio.gov/dico/BBS.aspx> <https://com.ohio.gov/divisions-and-programs/industrial-compliance/boards/board-of-building-standards>.

(F) Building department certification, reports, and assessment. Certified building departments shall submit the following reports and information to the board of building standards:

(1) Yearly operational report. A yearly operational report for the previous year, within ninety calendar days after the end of each calendar year;

(2) Changes in personnel. Written notification of changes in personnel of the residential or non-residential building department who enforce the rules of the board, within thirty calendar days after such personnel have been appointed;

(3) Board requests or queries. Replies to any special requests or queries made by the board of building standards, within thirty calendar days of receipt;

~~(4) Revised contracts or agreements. Copies of revised contracts or agreements, within thirty calendar days after the residential or non-residential department creates or changes a contractual relationship with another department or firm.~~

~~(5) Board assessment. Each political subdivision that prescribes fees pursuant to division (E) of section 3781.102 of the Revised Code shall also collect on behalf of the board of building standards an assessment equal to three per cent of those fees imposed for non-~~

residential or one per cent of those fees imposed for residential approvals, the acceptance and approval of plans and specifications, and for performing inspections.

Assessment report. The political subdivision shall report on the prescribed form and remit monthly by check or other acceptable method of payment, the amount of the assessments collected on behalf of the board not later than sixty days following the end of each month in which the assessments are collected. In the case of building departments that are certified as sub-departments, pursuant to paragraph (A)(2) of this rule, the building department exercising enforcement authority shall report and remit to the board for all certified sub-building departments. Remittance in the form of checks shall be made payable to the "Treasurer, State of Ohio."

(G) Building department certification, revocation or suspension. In accordance with division (E) of section 3781.10 of the Revised Code, a department certification may be revoked or suspended and, for a non-residential department with respect to any and all of the group classifications for which it is certified, upon receipt by the board of building standards of a written complaint from any person affected by the exercise of the authority granted under such certification, or by the board on its own motion.

(1) Complaint process. Upon receipt of a written complaint against a certified building department that is substantiated by demonstrable evidence or upon the ~~boards~~ board's own motion:

(a) The board shall decide whether the information submitted warrants causing a formal investigation to be initiated or sending a notice of opportunity for hearing as outlined in paragraph (G)(1)(d) of this rule;

(b) If a formal investigation is warranted, the certified jurisdiction shall be notified that an investigation has been initiated by the board;

(c) Upon completion of the investigation, findings shall be reported to the board.

(d) The board may dismiss the complaint, table the matter for future action, or initiate action to suspend or revoke the certification. If the board issues an order to suspend or revoke the certification it shall:

(i) Notify the certified jurisdiction of the charges in accordance with Chapter 119 of the Revised Code ~~by certified mail, return receipt requested~~. The certified jurisdiction shall be informed that a hearing, if desired, must be requested within thirty days from the date of the mailing to request a hearing before the board. The order shall inform the certified jurisdiction that it may be represented by counsel at the hearing. Failure by the certified jurisdiction to request a hearing within thirty days from the date of the mailing of the notification may cause the board, after a hearing, to uphold the order revoking or suspending certification;

(ii) Schedule a hearing to be held seven to fifteen days after receipt of the request. The board may continue or postpone the hearing upon application by the party or upon its own motion;

(iii) The board may appoint a hearing officer to conduct a hearing.

(iv) A hearing will be conducted during which parties and witnesses can be examined and offer testimony, in a manner that prevents unnecessary delay, and that ensures the development of a clear and adequate record. The hearing shall be conducted pursuant to the provisions of sections 3781.10, 3781.101, and 119.09 of the Revised Code;

(v) If a hearing officer has been appointed, then within thirty days after the hearing, the hearing officer shall submit a written report of the findings of fact and recommendations to the board for its consideration.

(e) Following the hearing, the party affected shall be sent a certified copy of the ~~boards~~ board's action and informed ~~by certified mail, return receipt requested in accordance with Chapter 119 of the Revised Code,~~ that the jurisdiction may appeal the order within fifteen days to the court of common pleas in ~~Franklin county~~ the county where the building department is located pursuant to sections 3781.10, 3781.101, and 119.12 of the Revised Code.

(2) Building department certification, hearings and appeals. Hearings shall be held by the board of building standards and appeals shall be permitted on any proceedings for certification as provided in section 119.07 of the Revised Code and in paragraphs (G)(1)(a) to (G)(1)(e) of this rule.

(3) Revocation or suspension. In the event of suspension or revocation of a residential or non-residential building department certification, the jurisdiction shall, within fifteen days of being notified of such suspension or revocation, surrender to the secretary of the board of building standards the certificate previously issued under paragraph (D)(1)(~~a~~) of this rule. The department, upon suspension or revocation, shall no longer hold out to the public that it is authorized to issue certificates of plan approval for the construction, repair, alteration of buildings or classes of buildings specified in section 3781.06 of the Revised Code or for performing inspections for which it has been suspended or certification revoked.

Outstanding plans review, approvals, inspections, or orders. In the event of the suspension or revocation of a non-residential building department certification, the enforcement duties shall be transferred to the division of industrial compliance or to the certified building department as approved by the board.

(4) Probationary status. In the event of an investigation in which the board decides not to immediately suspend or revoke a residential or non-residential building departments certification, as outlined in paragraph (G) of this rule, the board may place the department

on probationary status for a period of time and require remedial action as the board deems appropriate. During this time the department shall comply with the training, reporting, auditing, or other remedial action required by the board. The board is authorized to revoke or suspend the departments certification for failure to comply with such remedial requirements pursuant to paragraph (G) of this rule.

(H) Special building department requirements.

(1) Changes in jurisdictional authority. The department shall submit an application to have its existing building department certification modified. The application shall also include a transition plan identifying all outstanding projects that have received a certificate of plans approval but have yet to be issued a certificate of occupancy or certificate of completion. The transition plan shall indicate how and by whom code enforcement duties for those projects will be continued and completed and how paid and pending fees will be assessed and/or shared to prevent duplicative fees and/or enforcement duties.

(2) Surrender of department certification. The political subdivision shall submit a written notification to the board declaring its intention to surrender its existing building department certification. The notification shall also include a transition plan identifying all outstanding projects that have received a certificate of plans approval but have yet to be issued a certificate of occupancy or certificate of completion. The transition plan shall indicate how and by whom code enforcement duties for those projects will be continued and completed and how paid and pending fees will be assessed and/or shared to prevent duplicative fees and/or enforcement duties. All documents, reports, and project files will be transferred to the jurisdiction that will assume enforcement authority.

Township certification when a county is or becomes certified. A township may not submit an application pursuant to this rule to exercise enforcement authority, to accept and approve construction documents, and to make inspections that is located in a county that is already certified. If a township is certified and the county subsequently is certified by the board, the townships certification is preempted by the county one year after the county certification is effective or at an earlier date as the board of township trustees approves. Townships and counties certified by the board as of ~~the effective date of this rule~~ March 11, 2012 are not affected by this section.

(3) Structures with shared jurisdictional authority. When a department receives an application for plan approval for a structure or portion of a structure which, when built, would involve shared jurisdictional authority, the building official shall immediately notify the owner that the structure involves shared jurisdictional authority and the process, determined below, that will be used in approvals and inspections for the project and shall:

(a) Determine which other political subdivision(s) has jurisdiction for a portion of the structure;

(b) Determine the name and contact information for the building official for any other political subdivision(s) which has jurisdiction for a portion of the structure;

(c) Determine, with the advice of legal counsel, and after discussion with the building official(s) of the other political subdivision(s) identified above, how and by whom code enforcement duties for the project shall be completed;

(d) Determine how, when, and which enforcement records shall be provided to the various parties;

(e) Determine how paid and pending fees will be assessed and/or shared to prevent duplicative fees and/or enforcement duties; and

(f) Establish by whom, when, and to whom the certificate of occupancy or certificate of completion shall be issued and distributed.

4101:7-2-02 Reserved

4101:7-2-02 Reserved

4101:7-3-01 Residential and non-residential building department personnel certification. (Rescind & Adopt New)

The board of building standards certifies personnel to administer and enforce the board's rules by certified building departments.

(A) Building department personnel certification classifications. The certifications issued by the board of building standards are as follows:

- (1) Level 1 administrative.
- f
- (2) Level 2 residential code official.
- (3) Level 3 inspector with specialization(s).
- (4) Level 3 plans examiner with specialization(s)
- (5) Level 4 combination inspector.
- (6) Level 4 combination plans examiner.
- (7) Level 5 building official with specialization(s).
- (8) Level 6 master code official.
- (9) Medical gas piping inspector.

It is the intent of the board to provide opportunities for developing competencies in additional ~~areas of specialization~~ code enforcement skills and types of construction and increasing responsibility by achieving higher levels of certification and obtaining additional specializations. Progression through levels is not required so long as the person only performs duties reserved for a given certification level. Individuals who hold certifications at levels 4, ~~5~~ and 6 may perform all the duties of lower certification levels.

(B) Applications for personnel certification. Applications for personnel certification are reviewed by the board and will be approved upon demonstration of competence by the applicant to perform the duties of a given certification level through documented experience, training and testing. The following are illustrative, but not comprehensive, of the experience, training and testing that may qualify an individual for stated certification.

- (1) Level 1 administrative. Level 1 certified personnel fulfill administrative roles within the building department, such as customer service representatives, inspection schedulers, and

permit technicians, etc. Administrative department personnel are not required to be certified but may seek certification to be able to progress to higher levels of certification.

(a) Minimum qualifications for level 1 certification include:

(i) High school diploma or equivalent, or

(ii) “International Code Council” permit technician certification

(b) To complete level 1 requirements, complete “International Code Council” permit technician examination and code academy during initial 3-year certification.

(c) To progress to level 2 certification, personnel will demonstrate competence in reading construction documents, plans and drawings, shadow level 2-6 inspectors and/or plans examiners, demonstrate construction site safety awareness, and complete code academy and building inspector (residential or commercial) exam. Competence will be measured by records of shadowing and demonstrated jobsite safety awareness, exam results, completion of standardized construction site safety training, and building official review and recommendation.

(2) Level 2 residential code official. Level 2 certified personnel perform residential building inspections, plans examinations, and administer the residential code of Ohio. In departments which are certified to enforce the Ohio building code, level 2 personnel are commercial trainees, performing supervised and independent inspections and/or plan reviews. Level 2 personnel demonstrate competency in reading construction documents, drawings and plans, jobsite safety awareness, and competence in residential construction or at least one major building system: structural, mechanical, electrical, plumbing, or fire suppression, and develop competency in the other systems through shadowing a level 3-6 certified person, observation, supervised inspections and/or plan reviews, exam completion and attendance at board-sponsored cross-training events.

(a) Minimum qualifications for level 2 certification include, but are not limited to:

(i) Successful completion of level 1 competencies, or

(ii) Completion of construction related field vocational program at the high school or career center level, or

(iii) 1-4 years commercial skilled trade experience as a skilled tradesperson or site superintendent, or

(iv) 3-5 years residential skilled trade experience as a tradesperson or site superintendent, or



(v) Fire Safety Inspector certificate from the department of public safety, or

(vi) Associate degree in construction related field, or

(vii) Bachelor's degree plus 1-4 years in residential building construction, or

(viii) Residential general contractor with minimum 3 years onsite project experience.

(b) To complete level 2 requirements, complete prescribed examinations and attend code academy during initial 3-year certification.

(c) To progress to level 3, complete at least the commercial building inspector or building plans examiner examination and demonstrate competence in that system through records of shadowing, supervised inspections or plan reviews, and independent inspections or plan reviews, exam results, attendance at board-sponsored cross-training events and building official review and recommendation.

(3) Level 3 inspector or plans examiner specialization. Level 3 certified personnel perform commercial building inspections and plans examinations, limited to the area of competency in which they are certified. Certifications in level 3 are building inspector, building plans examiner, electrical safety inspector, electrical plans examiner, fire protection inspector, fire protection plans examiner, mechanical inspector, mechanical plans examiner, plumbing inspector, and plumbing plans examiner. Level 3 personnel are qualified to perform all residential code administration and enforcement. Level 3 certified personnel develop competency in other building systems through shadowing a level 3-6 certified person certified in that system, observation, supervised inspections and/or plan reviews, exam completion and attendance at board-sponsored cross-training events.

(a) Minimum qualifications for level 3 certification include, but are not limited to:

(i) 3 years building department experience in a jurisdiction that enforces a model code, or

(ii) 5 years skilled trade experience, at least 3 of which are in [commercial structural, load bearing construction, or mechanical](#), electrical, or plumbing, or

(iii) Journeyman certificate in related skilled construction trade, or

(iv) Ohio fire safety inspector certification and 3 year's experience or 150 fire safety inspections as a certified Ohio fire safety inspector, or

(v) Bachelor's degree plus 1-4 years commercial construction experience, or

(vi) Bachelor's degree in design or construction related field, or

(vii) Ohio construction industry licensing board licensed commercial trades contractor, or

(vii) 5 years responsible for all trades as a commercial contractor, commercial foreman, or commercial site superintendent.

(b) To complete level 3 requirements, complete certification examinations and code academy during initial 3-year certification. Multiple certifications may be held at level 3, code academy needed only for first level 3 certification in inspections or plans examination.

(c) To progress to level 4, complete all prescribed examinations in inspections or plans examination, and demonstrate competence through records of shadowing level 3-6 personnel, supervised inspections or plan reviews, and independent inspections or plan reviews, exam results, attendance at board-sponsored cross-training events and building official review and recommendation.

(4) Level 4 combination inspector or plans examiner. Level 4 certified personnel perform commercial building inspections and/or plans examinations for all scopes of commercial buildings except medical gas inspection, dependent on certification type. Certifications in level 4 are combination commercial inspector and combination commercial plans examiner. Level 4 personnel are qualified to perform all residential code administration and enforcement. Level 4 certified personnel develop competency in other disciplines through shadowing a level 4-6 certified person certified in that discipline (inspection or plans examination), observation, supervised inspections and/or plan reviews, and exam completion.

(a) Minimum qualifications for level 4 certification include, but are not limited to:

(i) Completion of Level 3 requirements or equivalent demonstrating full competence in all areas, or

(ii) Registered Architect or Professional Engineer in a design or construction related field.

(b) To complete level 4 requirements, complete all certification examinations and code academy within the discipline in either inspections or plans examination during initial 3-year certification.

(c) To progress to level 5, complete level 4 requirements and International Code Council building codes and standards exam.

(5) Level 5 commercial building official. Level 5 certified personnel manage all aspects of the commercial building department and are responsible for the enforcement of the rules of the board and of Chapters 3781 and 3791 of the Ohio revised code relating to the construction, arrangement and erection of buildings or parts thereof. Level 5 commercial building official may perform level 3 plans examination and inspections within subject matter areas completed.

(a) Minimum qualifications for level 5 certification include, but are not limited to:

(i) Registered Architect or Professional Engineer in a design or construction related field, and completion of “International Code Council’s” building codes and standards test, or

(ii) 10 years commercial general contractor, foreman or site superintendent responsible for supervision of all trades, and completion of “International Code Council’s” building codes and standards test, or

(iii) 6 years certified building department experience, completion of level 3 requirements and completion of “International Code Council’s” building codes and standards test.

(b) To complete level 5 requirements, complete the board’s chapter 1 parts 1 and 2 and building official’s training within one month of certification and complete a full code academy within nine months of certification, and complete the “International Code Council” management and legal module examinations during initial 3-year certification.

(c) To progress to level 6, meet full certification requirements for level five, and complete prescribed exams for all subject matter areas in both inspections and plans examination.

(6) Level 6 master code official. Level 6 certified personnel manage all aspects of the commercial building department and are responsible for the enforcement of the rules of the board and of Chapters 3781 and 3791 of the Revised Code relating to the construction, arrangement and erection of buildings or parts thereof. Level 6 certified personnel are also certified to conduct all plan reviews and coordinate plan reviews of level 3 plan reviewers and conduct all inspections except medical gas inspections.

(a) Minimum qualifications for Level 6 certification include, but are not limited to:

(i) Registered Architect or Professional Engineer in a design or construction related field and 3 years at level 5, or

(ii) 10 years’ commercial general contractor, foreman or site superintendent responsible for supervision of all trades, and 3 years at level 5, or

(iii) 9 years building department experience and completion of all Level 4 and 5 requirements.

(b) To complete level 6 requirements, complete exams for all prescribed subject matter areas and management and legal modules during initial 3-year certification.

(7) Medical gas piping inspector: Applications for medical gas piping inspector certification will be administratively approved upon receipt of application with evidence verifying that the applicant has been certified by an "American Society of Sanitary Engineering (ASSE)" recognized third-party certifier in accordance with ASSE standard 6020.

(C) Qualifying experience. In evaluating experience of an applicant, the board of building standards may find the following enforcement, inspection, or plans examination experience to be acceptable:

(1) Experience gained with the department of commerce, division of industrial compliance or an agency or jurisdiction outside the state of Ohio enforcing a model residential code, for residential certifications, or a model non-residential building code, for nonresidential certifications, of a national model code organization or a code adopted for the respective buildings or structures of the types regulated by the rules of the board; or

Exceptions:

(a) The board of building standards will not credit experience gained while acting in violation of rules adopted by the board to establish equivalent experience.

(b) The board of building standards may credit experience which provides knowledge of different construction methods, processes, or types as it determines applicable, including vocational programs sponsored by the Ohio department of rehabilitation and corrections, but will not credit construction experience that does not provide required knowledge including, but not limited to, the installation of floor and wall coverings, the installation of roofing materials or roofing systems, or the finishing of concrete above level 2 certifications.

(D) Reciprocity. In accordance with Chapter 4796 of the Revised Code, an applicant for certification is to be granted an initial certification at the appropriate level if the applicant meets one of the following conditions:

(1) The applicant has been certified in another state through exam or experience in a profession equivalent to the board certification requested, has been employed in that certification for at least one year of the last 5 years, and maintains the original certification in good standing with the original jurisdiction; or

(2) The applicant holds private certification from a national organization in a profession equivalent to the board certification requested, has been employed in that certification, in a state that does not issue state certification, for at least two years of the last 5 years, and maintains the original certification in good standing with the national organization; or

(3) The applicant has been employed in a profession equivalent to the board certification being requested, without examination or state or private certification, in a state that does not require government or private certification, with the same occupational duties a certification holder in Ohio would be engaged in, for at least three of the last 5 years.

Applicants seeking reciprocity are to include evidence of out-of-state licensure or certification or national organization certification along with relevant work history to demonstrate eligibility for reciprocity.

Military and military spouse temporary certification. Pursuant to ORC 4743.041, an individual shall be issued a temporary certification as a certified building department personnel upon demonstration of the following:

- (1) The individual holds a valid certification issued by any other state or jurisdiction, equivalent to a building department personnel certification, in good standing; and
- (2) The individual or the individual's spouse is on active military duty in Ohio.

Military duty temporary certifications will be issued without fee. At the individual's option, they may instead apply for certification under the reciprocity rules, above.

(E) Personnel certification application, filing and processing. Persons wishing to become certified are to submit the prescribed application for certification and application fee of \$50 indicating the certification level they are applying for. The completed application will include evidence of qualification confirming the statements and information made in the application, including but not limited to, resumes, letters of recommendation, "International Code Council" or "National Certification Program for Construction Code Inspectors" credentials or test results, educational transcripts, diplomas, journey person card, Ohio construction industry licensing board license, published data, photographs, or any other documentation. An application with fee is to be submitted for each subsequent level, to include evidence demonstrating that the criteria for the new level has been met.

(1) Applications for certification are to be submitted to the office of the board at least seven days prior to a certification hearing. The application will expire if not approved within one year of receipt by the board.

(2) Committee consideration of applications. The certification committee will consider all applications received on an individual basis, and make recommendations to the board for approval, denial, or request for additional information. The committee may recommend approval of an application at the level submitted, recommend approval at a lower or higher level, recommend denial of an application, or recommend a request for additional information.

The committee may ask for additional information to be submitted by the applicant prior to making a recommendation to the board. If the committee requests additional information from the applicant, failure to submit the requested information within ninety days from the date of the request may be cause for disapproval of the application by the board.

(4) Certification, approval or denial. After receiving a recommendation from the committee, the board shall hold a certification hearing to take action on the application. The applicant may be present at the certification hearing to respond to any questions from the board, and all interested persons appearing at such certification hearing may be given an opportunity to comment. Following the certification hearing, the board may approve the application at the level requested, approve the application for a different level than requested, table pending further review and/or receipt of additional documentation, deny the application for certification, or take such other action as the board deems appropriate. If the board requests additional information, failure to submit the requested information within ninety days from the date of the request may be cause for disapproval of the application by the board. The board may request an interview of the applicant by the certification committee to assist the board in making its evaluation of an application.

(a) If the application is denied, in whole or in part, by the board of building standards, the applicant shall be notified in writing of such denial, the reason for the denial, and their rights of appeal pursuant to sections 3781.10 and 3781.101 and Chapter 119. of the Revised Code. Hearings shall be held by the board of building standards and appeals shall be permitted on any proceedings for certification as provided in section 119.07 of the Revised Code and in paragraph (M)(2)(a) of this rule.

(b) If an application is approved for a lower level than was requested, the applicant is to be notified of the lower level via electronic mail. The applicant may request reconsideration of the application and include with said request a narrative and additional information supporting the request for reconsideration. If reconsideration results in no change of level status, it is considered a denial. The applicant shall be notified in writing of such denial, the reason for the denial, and their rights of appeal pursuant to sections 3781.10 and 3781.101 and Chapter 119. of the Revised Code. Hearings shall be held by the board of building standards and appeals shall be permitted on any proceedings for certification as provided in section 119.07 of the Revised Code and in paragraph (M)(2)(a) of this rule.

(F) Records. The board shall retain, as a part of applications which have been approved, any or all documents submitted or electronic versions of such documents, properly marked for identification and ownership.

(G) Board action. All applications shall be considered individually by the board and the action taken recorded in the minutes, and the applicant notified as required.

(H) Examinations. The board maintains a list of prescribed examinations for each board personnel certification. Either at the time of application, or at the time of request to move to full certification, applicants shall furnish the board evidence of passing the board approved examinations for the appropriate certification category issued by a national model code organization or a testing agency or entity recognized by the board.

(I) Issuance of certificate and renewal.

(1) Issuance of certification.

(a) All approved applicants are to be granted an initial certification. The certificate will state the certification level and specialization being issued pursuant to paragraph (BE) of this rule, expiration date, and limitations, if any, under which it has been issued. All certifications are issued for a three-year period.

(b) Before the end of the initial certification period, the certificate holder is to submit evidence of successfully completing the requirements of the certification level.

(c) Certification level reduction: ~~If an initial certification holder has not completed the requirements of the initial certification, the certification holder may apply for certification at a lower level prior to the termination of the initial certification, which will be granted automatically for a 3 year period. The certification holder has 3 years to complete the requirements of the lower level or the level initially certified. Only one reduction of level is available to any certified personnel.~~ [In the event that an initial certification holder in level 2, 3 or 4 has not completed the required examinations and instruction to obtain full certification status, that person may apply for certification level reduction prior to the expiration of the current initial certification. The person will then have three years to complete either the requirements for the reduced level, or the requirements for the original certification level, to obtain full certification status for the level they have completed.](#)

(d) Initial certification expiration. If the initial certification has expired prior to completing all of the requirements, the board may grant full level certification of the individual if the applicant presents evidence of completing the outstanding requirements within ~~the~~ [one](#) year following ~~the~~ expiration.

(i) Upon expiration of initial certification without level reduction or completion of level requirements, the individual shall not perform any duties for which the initial certification was received.

(ii) Applicants for initial certification who have held the same certification two times previously will be required to submit passing examination results with the application for initial certification. Code academy will be required for these applicants regardless of date of previous attendance.

(e) Upon completion of the requirements of an initial certification level, a certification holder may submit a first renewal application to maintain the certification level for another 3-year period accompanied by \$50 renewal fee and evidence of successfully completing the prescribed examination modules, completion of the "Ohio Building Code Academy," and any other conditions of initial certification.

(2) Renewal.: Responsibilities of Certified Personnel

(a) Maintain contact information on file with board, including mailing address, email address, and telephone number

(b) Renew certification every three years.

(c) Complete 30 hours of continuing education or continuing education alternatives within each three-year renewal period.

(3) Applications for renewal. Applications for renewal of a certification are to be submitted to the board of building standards at least thirty days but no more than ninety days prior to the expiration date. In addition to a completed renewal application form prescribed by the board, applicants for renewal of certification will submit a certification renewal fee of \$50, and an attestation that the renewal applicant has completed all required continuing education instruction, and, other than medical gas piping inspectors, successfully completed thirty hours of educational courses and/or continuing education alternatives prior to the expiration of the current certification.

Exception: Applications for renewal of medical gas piping inspector certifications are to include evidence verifying that the applicant's certification by an "ASSE" recognized third-party certifier, in accordance with "ASSE" standard 6020, has been renewed.

(4) Failure to renew. Any individual whose certification has expired through failure to renew may obtain a renewal within one year from the date of its expiration provided the holder has met all requirements for renewal, including payment of the renewal fee. All applications for renewal of expired certifications are to be processed as renewals during the one-year period following expiration.

Once a certification has been expired for more than one year, individuals seeking recertification ~~must~~ will apply for a new certification, and follow the procedures for initial certification.

The holder of a certification that has expired shall not perform any duties for which the expired certification is required.



(J) Active-duty military service certification extension. Upon receipt of documentation certifying that a holder of board certification has been called to active military duty described in division (A)(3)(c) of section 5903.12 of the Revised Code during the current or previous certification period the board is to extend a certification period by the total number of months that the holder of the certification spent on active military duty. For the purposes of this paragraph, any portion of a month served on active duty is to be considered one full month.

(K) Elective temporary suspension. Certifications may be placed in elective temporary suspension upon written request to and approval by the board. Except for emergency circumstances, requests shall be in writing at least sixty days prior to the certification expiration date and supported by satisfactory evidence that the holder is withdrawing from active employment for which the certification is required.

(1) Restoring certification. Certifications placed in elective temporary suspension for a period of time not to exceed one three-year term following the expiration date may be restored to active status by the board upon written request. The request will include satisfactory evidence that the holder has completed thirty hours of continuing education for that certification and any board-sponsored mandatory training required, or their board-approved equivalents, during the time the certification was in suspension prior to the date of reinstatement and payment of the thirty-dollar renewal fee.

(2) Failure to restore certification. Certifications placed in elective temporary suspension in excess of one three-year term following the original certification expiration date will expire. Applicants choosing to reinstate their certifications may apply for a new initial certification.

(L) Continuing education.

(1) Holders of board certifications shall:

(a) Complete the "Ohio Building Code Academy" requirements during initial certification period. Individuals who have completed the "Ohio Building Code Academy" within thirty-six months immediately preceding the date of receipt of a new certification may attend "Code Administration and Skills Training" provided by the board in lieu of the "Ohio Building Code Academy".

Exceptions:

(i) Individuals certified as medical gas piping inspectors pursuant to paragraph ~~(B)(7)(E)(3)~~ of this rule.

(ii) Individuals who have attended at least 3 full code academies are exempted from future code academy requirements but will complete the specific instruction for the certification path (inspector, plans examiner, official) of the new initial certification and submit proof of completion.

(b) Complete at least thirty hours of continuing education prior to the expiration date of the certification for each certification period other than initial certification. Of those thirty hours, education must include at least three hours of continuing education dedicated to the subject of code administration, three hours dedicated to existing buildings, and one hour dedicated to ethics.

(2) Continuing education approved. [Education provided by or approved by the following organizations are approved for board continuing education.](#) ~~The following courses are approved for continuing education credit:~~

(a) American institute of architects ~~approved courses~~

(b) American society of heating, refrigerating and air-conditioning engineers

(c) American society of plumbing engineers

(d) Accredited college, university, or vocational courses relating to building code or department management topics

(e) Board of building standards courses approved in accordance with rule 4101:7-3-04

(f) International association of electrical inspectors Ohio chapter ~~courses~~

(g) International code council ~~courses~~

(h) International code council preferred provider ~~courses~~

(o) National fire protection association ~~courses~~

(p) Ohio architects board ~~courses~~

(q) Ohio board of engineers and surveyors ~~courses~~

(r) Ohio building officials association ~~courses~~

(s) Ohio construction industry licensing board ~~approved courses~~

(t) Ohio [association of plumbing inspectors](#) ~~association courses~~

(u) Ohio professional engineer associations ~~courses~~, including the American society of civil engineers, the institute of electrical and electronics engineers, the society of fire

protection engineers, the American society of mechanical engineers, the American society of plumbing engineers, and Ohio structural engineers association

(v) ~~Courses offered by~~ Other related technical/professional societies or organizations, including local, state or regional affiliates, chapters, components or sections whose programs have been recognized by any of the above organizations.

(3) Continuing education credit may also be obtained through the following equivalents. This substitution will not remove the need to complete required instruction elements.

(a) Up to 5 hours per year for [preauthorized](#) documented community outreach. [Preauthorization shall be obtained from the primary building official of the department where the individual is employed or under contract or by the board if the individual is not employed or under contract with a certified building department.](#)

(b) Documented attendance at “International Code Council” code hearings.

(c) [In-house training sponsored by a certified building department and attendance certified by the primary building official of the department.](#)

(4) Failure to complete. Failure to complete the number of hours required will result in expiration of the certification.

(5) Proof of completion. It is the responsibility of the certificate holder to attest truthfully to completion of continuing education requirements, and to furnish evidence of completion ~~upon request or audit.~~ [in the format requested by the board at the time of renewal.](#)

(6) Continuing education records ~~and audit.~~ The certification holder shall maintain records of continuing education completion and shall [make the records](#) ~~be made~~ available at any time to the board upon request for review ~~and audit.~~ Records shall be maintained for six years. Records may be requested at any time in connection with an investigation or enforcement proceeding. ~~Additionally, the board may randomly select certification holders for audit of continuing education completion.~~ Following a request for records, if the board disallows one or more continuing education activities claimed, the certification holder has up to sixty days after the notification to substantiate adequate completion or to complete other continuing education activities sufficient to meet the minimum requirements. Failure to provide the requested information in the time frame established by the board may result in disciplinary action.

(M) Certification, revocation or suspension. In accordance with division (E) of section 3781.10 of the Revised Code, a certification may be revoked or suspended upon receipt by the board of building standards of a written complaint from any person affected by the exercise of the authority granted under such certification, or by the board on its own motion pursuant to this paragraph.

(1) Complaint process. Upon receipt of a complaint against a holder of a certification that is substantiated to the satisfaction of the board or upon the board's own motion:

(a) The board shall decide whether the information submitted warrants causing an investigation to be initiated or sending a notice of opportunity for hearing as outlined in paragraph (M)(1)(d) of this rule;

(b) If a formal investigation is warranted, the subject of the investigation shall be notified that an investigation has been initiated by the board;

(c) Upon completion of the investigation, findings shall be reported to the board.

(d) The board may dismiss the complaint, table the matter for future action, or initiate action to suspend or revoke the certification. If the board decides to initiate action to suspend or revoke the certification it shall notify the certificate holder of the charges, pursuant to paragraph (M)(5) of this rule. The certificate holder shall be informed that a hearing, if desired, must be requested within thirty days from the date of the mailing to request a hearing before the board. The order shall inform the certificate holder that counsel may represent the certificate holder at the hearing. Failure by the certification holder to request a hearing within thirty days from the date of the mailing of the notification may cause the board, after a hearing, to uphold an order revoking or suspending certification.

(e) In the event that the certificate holder timely requests a hearing, the board shall decide to either conduct a hearing or appoint a hearing officer to conduct a hearing.

(2) Board decision to hold a hearing.

(a) The board shall schedule a hearing to be held seven to fifteen days after receipt of the request.

(b) The board may continue or postpone the hearing upon application by the party or upon its own motion.

(c) The board shall conduct a hearing during which parties and witnesses can be examined and offer testimony in a manner that prevents unnecessary delay, and that ensures the development of a clear and adequate record. The hearing shall be conducted pursuant to the provisions of sections 3781.10, 3781.101, and 119.09 of the Revised Code.

(d) Board decision to appoint a hearing officer. The hearing officer shall submit, within thirty days after the conclusion of the hearing, a written report of the finding of fact and recommendations to the board for its consideration.

(e) Following the hearing or following receipt of the hearing officer's report, the board shall take action. The party affected shall be sent a certified copy of the board's action and informed in accordance with Chapter 119 of the Revised Code, that the certification holder may appeal the order within fifteen days to the court of common pleas in ~~Franklin county~~ [the county of residence or employment of the party affected](#) pursuant to sections 3781.10, 3781.101, and 119.12 of the Revised Code.

(3) Building department personnel certification, hearings and appeals. Hearings shall be held by the board of building standards and appeals shall be permitted on any proceedings for certification as provided in section 119.07 of the Revised Code and in paragraph (M)(1) of this rule.

(4) Grounds for revocation or suspension. The board may revoke or suspend an individual's certification if the board concludes that the individual has committed one or more of the following:

(a) The practice of fraud or deceit in obtaining the certification;

(b) A felony;

(c) Gross negligence, incompetence, misconduct in performance of duties, or engaging in conduct that is considered a conflict of interest;

(d) Failure to complete the continuing education requirements prior to expiration date of the certificate;

(e) Violation of the duties described in 4101:7-3-02 of the Administrative Code; or

(5) Revocation or suspension. In the event of suspension or revocation of a certification, the individual shall no longer hold out to the public or any jurisdiction that the individual is certified to exercise enforcement authority or holds the board certification which has been suspended or certification revoked. During a suspension, the certificate holder shall comply with the training, reporting, auditing, or other remedial action required by the board. In addition to such other authority the board may have, the board is authorized to revoke the individual's certification for failure to comply with such remedial requirements.

(6) Probationary status. In the event of an investigation in which the board decides not to immediately suspend or revoke an individual's certification, the board may place the individual on probationary status for a period of time and require remedial action as the board deems appropriate. During a period of time of probation, the certificate holder shall comply with the training, reporting, auditing, or other remedial action required by the board. In addition to such other authority the board may have, the board may revoke or suspend the certificate holder's certification for failure to comply with such remedial requirements.

(N) Conversion of existing certifications to new certification levels. Upon adoption of this rule, the board will issue a new certification to individuals with current and active board certifications at the highest level the individual qualifies for based on certification(s) currently held.

(1) New certifications will be issued in accordance with following:

(a) An individual who holds a current interim or full residential building official, residential plan examiner, residential building inspector or residential mechanical inspector, or residential plumbing inspector certification will be converted to a level 2 residential code official.

(b) An individual who holds a current interim or full building inspector certification will be converted to a level 3 inspector with building, fire protection and mechanical specializations.

(c) An individual who holds a current interim or full electrical safety inspector certification will be converted to a level 3 electrical safety inspector specialization.

(d) An individual who holds a current interim or full fire protection inspector certification will be converted to a level 3 fire protection inspector specialization.

(e) An individual who holds a current interim or full mechanical inspector certification will be converted to a level 3 mechanical inspector specialization.

(f) An individual who holds a current interim or full plumbing inspector certification will be converted to a level 3 plumbing inspector specialization.

(g) An individual who holds more than one current interim or full inspector certifications listed in paragraphs (b) through (f), but not all five, the individual will be converted to a level 3 inspector with all applicable specializations noted.

(h) An individual who holds a current interim or full building, electrical safety, and plumbing inspector certifications will be converted to a level 4 combination inspector.

(i) An individual who holds a current interim or full building plans examiner certification will be converted to a level 3 building plans examiner specialization.

(j) An individual who holds a current interim or full electrical plans examiner certification will be converted to a level 3 electrical plans specialization.

(k) An individual who holds a current interim or full fire protection plans examiner certification will be converted to a level 3 fire protection plans examiner specialization.

(l) An individual who holds a current interim or full mechanical plans examiner certification will be converted to a level 3 mechanical plans examiner specialization.

(m) An individual who holds a current interim or full plumbing plans examiner certification will be converted to a level 3 plumbing plans examiner specialization.

(n) An individual who holds more than one current interim or full plans examiner certifications listed in paragraphs (i) through (m), but not all five, the individual will be converted to level 3 plans examiner with all applicable specializations noted.

(o) An individual who holds a current interim or full building, electrical, fire protection, mechanical and plumbing plans examiner certifications will be converted to a level 4 combination plans examiner.

(p) An individual who holds a current building official examiner certification will be converted to level 5 commercial building official with any applicable specializations noted.

(q) An individual who holds a current interim or full building, electrical, fire protection, mechanical and plumbing inspector certifications, current interim or full building, electrical, fire protection, mechanical and plumbing plans examiner certifications and current interim or full building official certification will be converted to level 6 master code official.

(2) Prior to issuance of new certifications in accordance with this rule, the board will provide a notice to all certified personnel with current and active certifications of its intent to transfer certification status and the proposed new certification level. The notice will inform certification holders of an opportunity to submit additional information within 30-days of mailing of the notice that would demonstrate competence to perform the duties of a higher certification level or additional specializations through previously unreported documented experience, training and testing. Upon receipt of any additional previously unreported documentation, the executive secretary or designee will review the documentation and determine whether it demonstrates competence to perform the duties of a higher certification level or additional specializations and will notify the individual of the decision. If the executive secretary or designee determines that the additional information demonstrates that individual is qualified to perform the duties of a higher certification level or additional specializations, the new certification level or additional specializations will be administratively entered into the certification record of the individual. If the executive secretary or designee determines that the additional information does not demonstrate that the individual is qualified to perform the duties of a higher certification level or additional specializations, no change will be made in the certification record of the individual and the decision notification issued to individual shall indicate that the individual may request reconsideration which will be processed by the board in the same manner as a new certification application submitted in accordance with rule 4101:7-3-01.

(3) Individuals who hold an interim certification at time of transfer to new certification levels are expected to complete all interim certification requirements in place as of the date of issuance of the original interim certification during the initial 3-year certification period of the new certification level. Failure to complete original interim certification requirements during the initial 3-year certification period of the new certification level will result in reduction of certification level upon expiration.

4101:7-3-02 Building department personnel duties and responsibilities. (New)

(A) Building department personnel duties and responsibilities. Municipal, township, or county building departments certified by the board shall have personnel qualified to perform the enforcement duties and responsibilities described in this section. All certified building department personnel shall conduct themselves in a manner consistent with the statement of ethics adopted by the Board in rule 4101:7-3-03 of the Administrative Code.

(B) Levels of certification. Individuals who hold certifications at levels 4, 5 and 6 may perform all the duties of lower certification levels.

(C) Level 5 building official. The building official is responsible for the enforcement of the rules of the board and of Chapters 3f781. and 3791. of the Revised Code relating to the construction, arrangement, and the erection of buildings or parts thereof. The building official renders interpretations of this code and adopts policies and procedures clarifying the application of its provisions in compliance with the intent and purpose of this code. Building officials assure that a system is in place to track and audit all projects, that all building department personnel perform their duties in accordance with this section, and are responsible for the overall administration of a building department as follows:

(1) Applications and plan approvals. The building official establishes a system to receive applications, require or cause the submitted construction documents to be examined, and ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of this code. The building official is to direct a level 4 combination plans examiner or level 3 plans examiners to examine the construction documents to verify the construction indicated is in accordance with the requirements of the building code and shall assure coordination of plan review. Upon confirmation of code compliance, the building official shall issue plan approvals for the construction, erection, alteration, demolition, and moving of buildings and structures.

(2) Orders. The building official shall issue all orders in accordance with section 109 of rule 4101:1-1-01 of the Administrative Code to ensure compliance with the rules of the board.

(3) Inspections. Once a certificate of plan approval has been issued in accordance with rules 4101:1-1-01 or 4101:8-1-01 of the Administrative Code, or upon receipt of a complaint or occurrence of an accident or natural disaster, the building official directs necessary inspections and investigations to determine whether the work which has been performed and the installations which have been made are in conformity with the approved construction documents. The building official identifies any special conditions affecting the timing of inspections and schedules inspection times mutually agreed upon by the building official and the owner. Upon receipt of a complaint or the occurrence of an accident or natural disaster, the building official directs necessary inspections and investigations to determine whether hazardous conditions exist which may require correction or remediation.

Exception: Special inspections required under section 1704.



(4) Department records. The building official is responsible for developing and maintaining a system for the retention of official records of applications received, approved construction documents, certificates of plan approval issued, notices and orders issued, certificates of occupancy, certificates of completion, and other such records required by the rules of the board of building standards. Such information shall be retained in the official permanent record for each project. One set of approved construction documents is to be retained by the building department for a period of not less than one hundred eighty days from date of completion of the permitted work, or longer if required by local document retention regulations.

(5) Department reports. The building official is responsible for the submission of reports and any requested special information to the board of building standards as required in paragraph (F) of rule 4101:7-2-01 of the Administrative Code. Failure to submit these reports as required by rule or by special request or inquiry of the board of building standards may be grounds for board action as described in paragraph (M)(4) of rule 4101:7-3-01 of the Administrative Code.

(D) Plans Examiners. A plans examiner is responsible for the examination of construction documents in accordance with rules 4101:1-1-01 and 4101:8-1-01 of the Administrative Code within the limits of their certification, to determine compliance with the rules of the board. All plan examiners shall effectively communicate the results of their plan review as designated by the building official.

(1) Combination plans examiner. A combination plans examiner is responsible for the examination of all types of construction documents to determine compliance with the rules of the board. If level 3 plans examiners are utilized by the building department, a level 4 combination plans examiner shall assure coordination of plan reviews. Certified personnel holding level 4 combination plans examiner or level 6 master code official certifications are certified to perform all plans examination.

(2) Level 3 plans examiners specialization. Level 3 ~~limited~~ plans examiner(s) may be designated by the building official as responsible for examination of construction documents for which they are certified to determine compliance with the rules of the board, and the plan reviews shall be coordinated by the combination plans examiner.

(a) Level 3 building plans examiner specialization. A building plans examiner is responsible for the examination of construction documents related to structural construction and architectural systems to determine compliance with the rules of the board. Level 3 building plans examiner is also an authorized plans examiner trainee when designated by the department and may be cross trained in the examination of electrical, fire protection mechanical and plumbing systems under the direct supervision of an individual holding level 3 -6 plans examiner certification for that construction system.

(e) Level 3 electrical plans examiner specialization. An electrical plans examiner is responsible for the examination of construction documents related to electrical systems to determine compliance with the rules of the board. Level 3 electrical plans examiner is also an authorized plans examiner trainee when designated by the department and may be cross trained in the examination of structural, fire protection, mechanical and plumbing systems,

under the direct supervision of an individual holding level 3 -6 plans examiner certification for that construction system.

(c) Level 3 fire protection plans examiner specialization. A fire protection plans examiner is responsible for the examination of construction documents related to fire protection systems (automatic sprinkler systems, alternative automatic fire-extinguishing systems, standpipe systems, fire alarm and detection systems, and fire pumps) to determine compliance with the rules of the board. Level 3 fire protection plans examiner is also an authorized plans examiner trainee when designated by the department and may be cross trained in the examination of structural, electrical, mechanical and plumbing systems, under the direct supervision of an individual holding level 3 -6 plans examiner certification for that construction system.

(b) Level 3 mechanical plans examiner specialization. A mechanical plans examiner is responsible for the examination of construction documents related to heating, ventilating, and air conditioning ("HVAC") systems and the associated refrigeration, fuel gas, and hydronic piping to determine compliance with the rules of the board. Level 3 mechanical plans examiner is also an authorized plans examiner trainee when designated by the department and may be cross trained in the examination of structural, electrical, fire protection and plumbing systems under the direct supervision of an individual holding level 3 -6 plans examiner certification for that construction system.

(d) Level 3 plumbing plans examiner specialization. A plumbing plans examiner is responsible for the examination of construction documents related to plumbing systems and medical gas systems to determine compliance with the rules of the board. Level 3 plumbing plans examiner is also an authorized plans examiner trainee when designated by the department and may be cross trained in the examination of structural, electrical, fire protection and mechanical systems under the direct supervision of an individual holding level 3 -6 plans examiner certification for that construction system.

(E) Inspectors. An inspector is responsible for performing inspections and determining that work, for which they are certified to make inspections, is performed in compliance with the approved construction documents. All inspectors shall inspect the work to the extent of the approval given when construction documents were approved by the building official and for which the inspection was requested. All inspectors shall effectively communicate the results of their inspections as required by section 108 of rules 4101:1-1-01 and 4101:8-101, as designated by the building official.

Certified personnel holding level 4 combination inspector or level 6 master code official certifications are certified to perform level 3 inspections with the exception of medical gas piping inspections.

(1) Level 4 combination inspector. A combination inspector is responsible to determine compliance of all types of construction with the approved construction documents in accordance with section 108 of rule 4101:1-1-01 of the Administrative Code.

(2) Level 3 inspectors. Level 3 inspectors may be designated by the building official as responsible to determine compliance with the approved construction documents for which they are certified to determine compliance with the rules of the board in accordance with section 108 of rule 4101:1-1-01.

(a) Level 3 building inspector specialization. A building inspector is responsible to determine compliance with the approved construction documents for structural and architectural systems. Level 3 building inspector is also an authorized inspector trainee when designated by the department and may be cross trained in the inspection electrical fire protection, mechanical and plumbing systems, under the direct supervision of an individual holding level 3 -6 inspector certification for that construction system.

(b) Level 3 electrical safety inspector specialization. An electrical safety inspector is responsible to determine electrical systems compliance with approved construction documents. Level 3 mechanical inspector is also an authorized inspector trainee when designated by the department and may be cross trained in the inspection of structural, fire protection, mechanical and plumbing systems, under the direct supervision of an individual holding level 3 -6 inspector certification for that construction system.

(c) Level 3 fire protection inspector specialization. A fire protection inspector is responsible to determine compliance with approved construction documents for fire protection systems (automatic sprinkler systems, alternative automatic fire-extinguishing systems, standpipe systems, fire alarm and detection systems, and fire pump). Level 3 fire protection inspector is also an authorized inspector trainee when designated by the department and may be cross trained in the inspection of structural, electrical, mechanical and plumbing systems, under the direct supervision of an individual holding level 3 -6 inspector certification for that construction system.

(d) Level 3 mechanical inspector specialization. A mechanical inspector is responsible to determine compliance with the approved construction documents for heating, ventilating and air conditioning (HVAC) systems, and the associated refrigeration, fuel gas, and hydronic piping systems. Level 3 mechanical inspector is also an authorized inspector trainee when designated by the department and may be cross trained in the inspection of structural, electrical, fire protection and plumbing systems, under the direct supervision of an individual holding level 3 -6 inspector certification for that construction system.

(e) Level 3 plumbing inspector specialization. A plumbing inspector is responsible to determine plumbing system compliance with approved construction documents. Level 3 plumbing inspector is also authorized inspector trainee when designated by the department and may be cross trained in the inspection of structural, mechanical, fire protection and electrical systems, under the direct supervision of an individual holding level 3 -6 inspector certification for that construction system.

(3) Medical gas piping inspector. A medical gas piping inspector is responsible to determine compliance with approved construction documents for non-flammable medical gas, medical

oxygen, and medical vacuum systems in accordance with section 108 of rule 4101:1-1-01 of the Administrative Code.

If the department does not have in its employ or under contract persons holding a medical gas piping inspector certification, then all enforcement of medical gas piping systems shall be deferred to either of the following: the local health district when that district requests to enforce those piping systems and the district has employed or hired under contract a person holding the medical gas piping inspector certification; or the superintendent of the division of industrial compliance in the department of commerce.

(F) Level 2 residential code official. Level 2 residential code official is authorized to perform all duties and responsibilities of the residential building official, residential plans examiner and residential building inspector specified in rule 4101:8-1-01 of the Administrative Code. Certified personnel holding level 3 or higher certifications are authorized to perform level 2 residential code official duties.

A level 2 residential code official is also an authorized building plans examiner trainee when designated by the department and may be cross trained in the examination of construction documents related to structural and architectural systems work with the approved construction documents, but not electrical, fire protection, mechanical, plumbing systems, in accordance with section 107 of rule 4101:1-1-01, under the direct supervision of an individual holding level 3 building plans examiner specialization. A level 2 residential code official is also a building inspector trainee when designated by the department and may be cross trained to determine compliance with approved construction documents for structural and architectural systems work with the approved construction documents, but not electrical, fire protection, mechanical, plumbing systems, in accordance with section 108 of rule 4101:1-1-01, under the direct supervision of an individual holding a level 3 building inspector specialization.

(G) Level 1 Administrative personnel. Under the direction and supervision of the level 2 residential code official or level 5 commercial building official or level 6 master code official, level 1 certified administrative personnel fulfill administrative roles within the building department, such as customer service representatives, inspection schedulers, and permit technicians. The level 1 administrative personnel implement the designated processes and systems for receiving applications, project tracking and auditing, inspection scheduling, and clerical management of certificates, orders, and department communications, record retention and building department reports to the board of building standards. Administrative department personnel are not required to be certified but may seek level 1 certification to progress to higher levels of certification.

(H) Liability. Liability of certified building department personnel for any tortious act will be determined by Ohio courts to the applicable provisions of Chapter 2744. of the Revised Code.

4101:7-3-03 Building department personnel statement of ethics. (New)

The protection of life, health, and property is a responsibility of the highest order. Recognizing the public's trust bestowed upon individuals engaged in the administration and enforcement of building regulatory codes, the board of building standards ~~advocates commitment~~ requires that certified code officials adhere to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct.

~~As a certified code official, I understand that my duties are:~~

(A) Recognizing the public's trust bestowed upon individuals engaged in the administration and enforcement of building regulatory codes in the protection of life, health safety and property;

(B) Performing services only in areas of competence and certification;

(C) Providing services in a professional, courteous, impartial, responsive, and cooperative manner and placing no unrelated conditions on building code services;

(D) Not passing upon, inspecting, or otherwise exercising authority over any labor, material, or equipment personally furnished for the construction, alteration, or maintenance of the building or the preparation of the construction documents thereof;

(E) ~~Completing~~ regular training in Ohio ethics laws and seek guidance from the Ohio ethics commission when necessary;

(F) Promoting uniformity in the application and enforcement of Ohio's codes;

(G) Advising and assisting in the administration of building codes consistent with the board's administrative rules; and

(H) ~~Participating in c~~Continuing professional development and providing opportunities for the professional development of those under supervision.

4101:7-3-04 Approval process for continuing education courses. (New)

Except for the organizations listed in rule 4101:7-3-01(L), course sponsors seeking board approval for educational courses are to submit the board-provided form for continuing education course approval together with documents demonstrating the course contents, qualifications of instructors, and course objectives.

(A) Applications are to be submitted at least seven days prior to the education committee meeting or the electrical safety inspector advisory committee meeting, if the course is primarily based on application of the electrical code within the Ohio building code or residential code of Ohio. A meeting schedule can be found at the board of building standards' web page, located at <https://com.ohio.gov/divisions-and-programs/industrial-compliance/boards/board-of-building-standards>

(B) Application review. Upon receipt of a complete application for course approval, the board of building standards education committee is to review the application and make a recommendation for approval, approval with conditions, or denial to the board. Following receipt of the committee's recommendation, the board may approve, table pending further review and/or receipt of additional documentation, deny the application for course approval, or take such other action as the board deems appropriate.

(1) Course approval number. Approved courses are to be issued a course approval number with the prefix "BBSyyyy" based on the calendar year.

(2) Course approval expiration. Continuing education course approval will expire on December thirty-first of each year.

(3) Course renewal. The course sponsor may apply for renewal of current or expired courses, provided there is no change in course content or length. If approved, the course sponsor will receive a new approval and approval number for each course for the subsequent year. Applications for course renewal are to be processed administratively.

(4) Code Change: Upon adoption of new codes, courses based upon replaced codes will not be eligible for renewal. Course providers will need to update code references within their courses and resubmit for committee and board approval.

(5) Course credit. Courses may be applied to each certification for which training is required. No credit will be approved for duplicate course numbers within the same certification period. Instructors of board approved courses may apply three course hours for every one course hour taught toward their own board certification continuing education requirements, except for duplicate courses within the same certification period.

(C) Board approved course sponsor requirements. Course sponsors are to comply with the following.

(1) Schedule and location. Provide date(s), time(s), and location(s) the course will be taught, or, if offered online, the website location of course offered.

(2) Advertising. Course promotions should include accurate information about course title, board approval, credit hours, and cost.

(3) Certificate for course completion. Course sponsors are to provide participants with a certificate of completion containing the name of the participant, title of approved course, BBS approval number, date and location of session, number of contact hours awarded, certification types for which course is approved, and signature of authorized sponsor or instructor.

(4) Attendance reporting. The sponsors of approved continuing education course are to provide the board with a list of participants who completed the course including: name, personnel certification ID, BBS course number, and date, using the board prescribed method of reporting.

(5) No partial credit. To obtain continuing education credit, participants are to attend the complete course(s) as presented by the instructor; and,

(6) No retroactive approval. The board does not provide retroactive approval for continuing education courses presented prior to submission of an application for approval. Submit application for course approval at least 7 days before education committee meeting to ensure committee review.

4101:7-4-01 Local boards of building appeals certification. (Amend)

Before hearing and deciding the adjudication hearings referred to in section 109 of rule 4101:1-1-01 of the Administrative Code, local board of building appeals shall be certified by the board of building standards in accordance with this rule.

The list of certified local boards of building appeals shall be made available upon request and shall be posted on the board's website at <http://www.com.ohio.gov/dico/bbs/> <https://com.ohio.gov/divisions-and-programs/industrial-compliance/boards/board-of-building-standards>.

(A) Application for certification, local board of building appeals. Certification, direct or by contractual agreement, shall be upon application to and on a form prescribed by the board of building standards. Upon receipt of an application, the board of building standards certification committee shall review the application and make a recommendation to the board of building standards. The committee may ask for additional information to be submitted by the applicant prior to making a recommendation to the board. If the committee requests additional information from the applicant, failure to submit the requested information within ninety days from the date of the request may be cause for disapproval of the application by the board. After receiving a recommendation from the committee, a certification hearing on the application shall be conducted by the board of building standards. An authorized representative of the municipality or county seeking certification may be required to attend to give testimony to respond to any questions from the board. The board shall give all interested persons appearing at such certification hearing an opportunity to be heard. All persons desiring to be heard at the certification hearing shall first be duly sworn or affirmed and a record of the proceeding shall be made by the board.

The application shall be submitted, at least two weeks prior to a certification hearing, as an original and six copies with the following information:

(1) A copy of the charter provision, ordinance or resolution establishing the local board of building appeals and providing for the appointments in accordance with paragraph (C) of this rule;

Note: Certified building departments applying for contractual agreement with a certified board of another political subdivision shall submit a copy of the ordinance or resolution from each party authorizing the contract along with a copy of the contract.

(2) The name and resume of each member, including the date of appointment, term of office, professional qualifications and experience necessary for membership.

(B) Local board of building appeals certification, public hearing. Upon receipt of a complete application, a public hearing on the application shall be conducted by the board of building standards. An authorized representative of the municipality, township, or county seeking certification may be present at the public hearing to give testimony or respond to any questions from the board. The board shall give all interested persons appearing at such public hearing an opportunity to be heard and explain their positions. A record of the proceeding shall be made by the board.



(1) Local board of building appeals certification, approval or denial. If the application is denied in whole or in part by the board of building standards, the appropriate official in municipalities, board of township trustees in townships, or the board of county commissioners in counties requesting certification shall be notified in writing of such denial and the reason therefore and to their rights of appeal pursuant to sections 3781.10, 3781.101, and Chapter 119. of the Revised Code. The board of building standards upon review of the application shall certify a local board of building appeals if:

(a) The applicant political subdivision has a building department certified pursuant to division (E) of section 3781.10 of the Revised Code and that certification is not by contract with another political subdivision;

(b) The board is established pursuant to municipal charter, ordinance or resolution; and

(c) The board membership meets the requirements of paragraph (C) of this rule.

(2) The board of building standards upon review of the application shall certify a local board of building appeals per contact with another certified board if:

(a) Both political subdivisions have authorized the contractual arrangement by ordinance or resolution and the contract properly executed reflects that arrangement; and

(b) The political subdivision applying for the contract has a building department certified pursuant to section 3781.10 of the Revised Code.

Exception: Building departments certified by contract with the county building department in accordance with section 3781.10 of the Revised Code shall have the same board of appeals as that county.

(C) Composition and terms, local boards of building appeals. The certified municipal and county boards of building appeals shall consist of five members who are qualified as follows:

(1) One attorney, admitted to the Ohio bar;

(2) One architect, registered in Ohio;

(3) One structural engineer, registered in Ohio;

(4) One mechanical engineer, registered in Ohio;

Note: each of these four members shall have recognized ability, broad training and experience in problems and practice incidental to the construction and equipment of buildings and structures.

(5) One member representing organized labor, knowledgeable in the construction and equipment of buildings and structures.

Exception: Municipal boards may have more than five members and need not have an attorney member if the municipal charter so provided prior to October 13, 1983.

(D) Appointment. Members shall be appointed for five-year terms except that original appointments shall be for terms of one, two, three, four and five years.

(E) Term. A member shall hold office from date of appointment until the end of the appointed term; however, the member shall continue in office following the term expiration date until a successor takes office or until sixty days have elapsed, whichever occurs first.

(F) Vacancies. Any member appointed to fill a vacancy occurring before the expiration of a term shall hold office for the remainder of that term.

(G) Reporting. Vacancies and new appointments shall be reported to the board of building standards within thirty days. Notification of new appointments shall include resumes, date of appointment, term of office, qualifications and experience necessary for membership. An annual report shall be submitted to the board of building standards to provide the information required on the form provided by the board of building standards.

(H) Local board of building appeals certification, revocation. In accordance with division (E) of section 3781.20 of the Revised Code, a certification may be revoked upon receipt by the board of building standards of a written complaint from any person affected by the exercise of the authority granted under such certification, or by the board on its own motion.

(1) Complaint process. When a written complaint against a local board of building appeals has been received by the board, investigated, and found justified:

(a) The board shall decide whether the information submitted warrants causing an investigation to be initiated or sending a notice of opportunity for hearing as outlined in paragraph (H)(1)(d) of this rule;

(b) If a formal investigation is warranted, the subject of the investigation shall be notified that an investigation has been initiated by the board;

(c) Upon completion of the investigation, findings shall be reported to the board.

(d) The board may dismiss the complaint, table the matter for future action, or initiate action to revoke the certification. If the board issues an order to revoke the certification it shall:

(i) Notify the jurisdiction of the charges by certified mail, return receipt requested. The jurisdiction shall be informed that a hearing, if desired, must be requested within thirty days from the date of the mailing to request a hearing before the board.

The order shall inform the jurisdiction that counsel may represent the certificate holder at the hearing. Failure by the jurisdiction to request a hearing within thirty days from the date of the mailing of the notification may cause the board, after a hearing, to uphold an order revoking certification;

(ii) Schedule a hearing to be held seven to fifteen days after receipt of the request, unless another date is mutually agreed upon by both parties. The board may continue or postpone the hearing upon application by the party or upon its own motion;

(iii) The board may appoint a hearing officer to conduct a hearing.

(iv) A hearing will be conducted during which parties and witnesses can be examined and offer testimony, in a manner that prevents unnecessary delay, and that ensures the development of a clear and adequate record.

The hearing shall be conducted pursuant to the provisions of sections 3781.10, 3781.101, and 119.09 of the Revised Code;

(v) If a hearing officer has been appointed, then within thirty days after the hearing, the hearing officer shall submit a written report of the findings of fact and recommendations to the board for its consideration.

(e) Following the hearing, the board may dismiss the complaint or, when substantiated by the evidence, revoke the certification. When an order is upheld to revoke the certification, the jurisdiction affected shall be sent a certified copy of the board's action and informed in accordance with Chapter 119 of the Revised Code, that the jurisdiction may appeal the order within fifteen days to the court of common pleas in ~~Franklin county~~ the county of residence or employment of the party affected pursuant to sections 3781.10, 3781.101, and 119.12 of the Revised Code.

(2) Local board of building appeals certification, hearings and appeals. Hearings shall be held by the board of building standards and appeals shall be permitted on any proceedings for certification as provided in section 119.07 of the Revised Code and in paragraphs (H)(1)(a) to (H)(1)(e) of this rule.

(3) Grounds for revocation. The board of building standards on its own motion or upon receipt of a written complaint from any person affected by the local board of building appeals shall cause to be conducted such investigation to determine whether there is an allegation implying one or more of the following:

(a) The presence of fraud;

(b) Failure to adhere to applicable procedures set forth in Chapters 119. and 3781. of the Revised Code or rules made thereunder;

- (c) Failure to render decisions within thirty days of the hearing;
  - (d) Granting of variances to provisions of rules of the board not adopted pursuant to Chapters 3781. and 3791. of the Revised Code but mandated by other chapters of the Revised Code;
  - (e) Failure to notify organizations representing people with disabilities pursuant to section 3781.19 of the Revised Code;
  - (f) Failure to permit an appeal for a de novo hearing before the state board of appeals or a direct appeal to the court of common pleas pursuant to section 3781.19 of the Revised Code.
- (4) Revocation. In the event of the revocation of a certification, the jurisdiction shall no longer hold out to the public or any jurisdiction that the jurisdiction is certified to hear and decide the adjudication hearings referred to in section 110 of rule 4101:1-1-01 of the Administrative Code within the jurisdiction or holds the board certification which has been revoked.

4101:7-5-01 Fire protection system designer certification. (Amend)

Pursuant to section 3781.105 of the Revised Code, this rule prescribes the requirements for the board certification of fire protection system designers.

(A) Types of designers. An individual may apply for and obtain certification for any or all of the following types of fire protection system designer certifications defined in rule 4101:7-1-02 of the Administrative Code:

- (1) Water-based fire protection system designer (formerly automatic sprinkler system designer).
- (2) Fire alarm system designer.
- (3) Special hazards suppression system designer.

(B) Certification application. To apply for board certification as a fire protection system designer, each applicant shall submit the following to the board office:

- (1) The completed board-prescribed application form. One application form may be used per applicant to request multiple certification types. However, each individual applicant requesting a certification or multiple certification(s) must submit a separate application to the board.
- (2) Evidence of holding a current "Level III" or "Level IV" certification from the "National Institute for Certification in Engineering Technologies (NICET)" for each of the fire protection system designer certification type(s) for which an applicant seeks board certification.
- (3) A non-refundable application fee of one-hundred dollars for each designer certification type requested.

(C) Review of application. Upon receipt of the required documentation from the applicant, board staff shall review and verify the applicants qualifications for certification as a fire protection system designer and provide a recommendation to the board.

- (1) Board approval. If the applicant has met the qualifications for certification, a fire protection system designer certification number for each applicant shall be assigned and a certification identification card shall be issued by the board. The card shall list all of the fire protection system designer certification types held and the expiration date of each certification. The certification shall expire one year from the date of approval.

(2) Denial of certification. If the applicant has not met the qualifications for certification, the board may deny the requested certification. If an applicant is denied certification, the applicant shall be notified in writing of such denial and the reason therefore and to their rights of appeal pursuant to Chapter 119. of the Revised Code.

(D) Renewal of certification. It shall be the responsibility of the certification holder to notify the board of a change of primary mailing address when it changes and to renew their certification annually. To renew a fire protection system designer certification, a certification holder shall submit the following to the board office prior to the expiration date of the current certification:

(1) The completed board-prescribed renewal application form. Forms shall, in addition to other data, require the applicants current business address and telephone number.

(2) Evidence of holding a current "Level III" or "Level IV" certification from the "National Institute for Certification in Engineering Technologies (NICET)" for each of the fire protection system designer certification type(s) for which renewal is requested. This evidence is not required for those individuals who were originally board certified as "Automatic Sprinkler System Designers" and who have continuously maintained their certification status with the board. For the purposes of this section, individuals who were originally board certified as "Automatic Sprinkler System Designers" who renew in accordance with paragraph (E) of this rule are considered to have continuously maintained their certification status with the board.

(3) An annual renewal fee of one hundred dollars for each type of fire protection designer certification renewal requested.

(E) Grace period. Any holder of a certification which has expired through failure to renew may obtain a renewal of the certification within one year from the date of its expiration provided a renewal application is submitted and accompanied by the renewal fee as required in paragraph (D)(3) of this rule.

(F) Expiration of certification. The holder of a certification which has expired shall not perform any duties for which a certification is required.

(G) Fire protection system designer certification, revocation or suspension of certificate. In accordance with division (E) of section 3781.105 of the Revised Code, a fire protection system designer certification may be revoked or suspended upon receipt by the board of building standards of a written complaint from any person affected by the actions of that designer, or by the board on its own motion pursuant to this paragraph.

(1) Complaint process. Upon receipt of a written complaint against a holder of a board certification that is substantiated by demonstrable evidence or upon the boards own motion:

(a) The board shall decide whether the information submitted warrants causing an investigation to be initiated or sending a notice of opportunity for hearing as outlined in paragraph (G)(1)(d) of this rule;

(b) If a formal investigation is warranted, the subject of the investigation shall be notified that an investigation has been initiated by the board;

(c) Upon completion of the investigation, findings shall be reported to the board.

(d) The board may dismiss the complaint, table the matter for future action, or initiate action to suspend or revoke the certification. If the board issues an order to suspend or revoke the certification it shall:

(i) Notify the certification holder of the charges, pursuant to paragraph (G)(1)(b) of this rule, by certified mail, return receipt requested. The fire protection system designer certification holder shall be informed that a hearing, if desired, must be requested within thirty days from the date of the mailing to request a hearing before the board. The order shall inform the certification holder that counsel may represent the certification holder at the hearing. Failure by the certification holder to request a hearing within thirty days from the date of the mailing of the notification may cause the board, after a hearing, to uphold an order revoking or suspending certification;

(ii) Schedule a hearing to be held seven to fifteen days after receipt of the request. The board may continue or postpone the hearing upon application by the party or upon its own motion;

(iii) The board may appoint a hearing officer to conduct a hearing.

(iv) A hearing will be conducted during which parties and witnesses can be examined and offer testimony, in a manner that prevents unnecessary delay, and that ensures the development of a clear and adequate record.

(v) The hearing shall be conducted pursuant to the provisions of sections 3781.101 and 119.09 of the Revised Code.

(vi) If a hearing officer has been appointed, then, within thirty days after the hearing, the hearing officer shall submit a written report of the findings of fact and recommendations to the board for its consideration.

(e) Following the hearing, the party affected shall be sent a certified copy of the boards action and informed by certified mail, return receipt requested, that the certification

holder may appeal the order within fifteen days to the court of common pleas in Franklin county the county of residence or employment of the party affected pursuant to sections 3781.101 and 119.12 of the Revised Code.

(2) Fire protection system designer certification, hearings and appeals. Hearings shall be held by the board of building standards and appeals shall be permitted on any proceedings as provided in section 119.07 of the Revised Code and in accordance with paragraph (G)(1) of this rule.

(3) Grounds for revocation or suspension. The board, upon its own motion or upon receipt of a written complaint shall investigate the actions of the holder of a certification if there is an allegation implying one or more of the following:

(a) Guilty of the practice of fraud or deceit in obtaining the certification; or

(b) Incompetent to submit and certify plans and specifications for fire protection systems to the appropriate building department under section 3791.04 of the Revised Code; or

(c) Engaging in any illegal or fraudulent acts in connection with the design, sale, or installation of fire protection systems.

(4) Notification after revocation or suspension. The board, following the issuance of an order revoking or suspending certification of an individual as a fire protection system designer, shall notify the "National Institute for Certification in Engineering Technologies (NICET)" of the revocation or suspension order.

(H) Seals. No holder of a fire protection system designer certification issued by the board of building standards is authorized to secure a seal in any form or of any type for use in the performance of any of their duties.



4101:7-6-01 Board recognition accreditation bodies, conformity assessment bodies, and industry trade association certification programs. (Amend)

As authorized by division (C) of section 3781.10 of the Revised Code and as prescribed in section 114 of rules 4101:1-1-01 and 4101:8-1-01 of the Administrative Code, the board of building standards has adopted rules for the recognition of accreditation bodies, conformity assessment bodies, and industry trade association certification programs as specified in paragraphs (A) to (C) of this rule.

(A) General. Each specific board-recognized body shall comply with the following:

(1) Initial application for recognition. Any accreditation body, conformity assessment body, or industry trade association certification program shall apply to the board, on board prescribed forms, to become recognized.

(2) Maintaining recognition. Each recognized accreditation body, conformity assessment body, and industry trade association certification program shall renew with the board every three years to verify and ensure that their contact information, accreditation status, and scope of services are current and published on their website.

(3) Fee. A fee is not required to make initial application or maintain recognition by the board.

(B) Board to maintain list of recognized bodies. A list of board recognized accreditation bodies, conformity assessment bodies, and industry trade association certification programs are located on the board's website at <http://www.com.ohio.gov/dico/bbs/https://com.ohio.gov/divisions-and-programs/industrial-compliance/boards/board-of-building-standards> and labeled as "~~Recognized Accreditation Bodies,~~" "~~Recognized Conformity Assessment Bodies,~~" and "~~Recognized Industry Trade Association Certification Programs~~" "BBS Recognized Groups."

(C) Criteria for recognition. Each specific board-recognized body shall be categorized by type as defined in section 114 of rules 4101:1-1-01 and 4101:8-1-01 of the Administrative Code and shall meet the prescribed requirements for recognition in accordance with paragraphs (C)(1) to (C)(3) of this rule.

Board-recognition of accreditation bodies, conformity assessment bodies, and industry trade association certification programs that test, evaluate, inspect, or certify products shall be limited to those products within the scope of the Ohio building codes.

(1) Accreditation body. Recognition shall be based upon the following requirements:

(a) Recognized accreditation bodies shall be independent and their personnel shall be free from all conflicts of interest relative to the bodies being evaluated and accredited.

4101:7-6-01 Board recognition accreditation bodies, conformity assessment bodies, and industry trade association certification programs. (Amend)

- (b) Recognized accreditation bodies shall be a signatory to an international cooperation or an international mutual recognition arrangement of accreditation bodies that perform peer reviews to ensure the competence of the accreditation bodies.
  - (c) Recognized accreditation bodies cannot self-certify.
  - (d) Recognized accreditation bodies shall maintain conformity with "ISO/IEC 17011 Conformity Assessment - General Requirements for Bodies Providing Assessment and Accreditation of Conformity Assessment Bodies and Supplementary Documents."
  - (e) Changes to accreditation bodies' standing shall be reported to the board and also noted on each renewal application. Forms shall be accessed through the board's website.
- (2) Conformity assessment body. All recognized conformity assessment bodies shall comply with the following general and specific requirements:
- (a) General requirements.
    - (i) Recognized conformity assessment bodies shall be accredited and shall maintain their accreditations from a board recognized accreditation body.
    - (ii) Recognized conformity assessment bodies shall be independent and their personnel shall be free from all conflicts of interest relative to the materials, assemblies, or products being tested, inspected, or evaluated.
    - (iii) Board recognition shall be limited to those services within the current scope of a conformity assessment body's accreditation.
    - (iv) Changes to the accreditation certificate issued by a recognized national accreditation body shall be reported to the board and also shall be noted on each renewal application. Forms shall be accessed through the board's website.
  - (b) Specific requirements.
    - (i) Testing laboratory. Recognition shall be based upon the following requirements:
      - (a) Accreditation shall be based upon compliance with "ISO/IEC Guide 17025 General Requirements for the Competence of Testing and Calibration Laboratories" or "IAS-AC89 Accreditation Criteria for Testing Laboratories."
      - (b) Board recognition shall be limited to those tests listed in each recognized testing laboratory's current scope of accreditation.
    - (ii) Product certification body. Recognition shall be based upon accreditation through compliance with "ISO/IEC Guide 65- General Requirements for Bodies

Operating Product Certification Systems", "ISO/IEC 17065 Conformity Assessment - Requirements for Bodies Certifying Products, Processes and Services", or "IAS-AC370 Accreditation Criteria for Product Certification Agencies."

Product certification body types. The board will recognize the following two types of product certification bodies.

(a) Listing agency. Recognition shall be based upon the following requirements:

(i) Accreditation shall be based upon compliance with "ISO/IEC Guide 65- General Requirements for Bodies Operating Product Certification Systems", "ISO/IEC 17065 Conformity Assessment - Requirements for Bodies Certifying Products, Processes and Services", or "IAS-AC370 Accreditation Criteria for Product Certification Agencies."

(ii) A list or directory of certified products shall be kept current on the approved listing agency website.

(b) Evaluation service. Recognition shall be based upon the following requirements:

(i) Accreditation shall be based upon compliance with "ISO/IEC Guide 65- General Requirements for Bodies Operating Product Certification Systems", "ISO/IEC 17065 Conformity Assessment - Requirements for Bodies Certifying Products, Processes and Services", or "IAS-AC370 Accreditation Criteria for Product Certification Agencies."

(ii) Board recognized evaluation services cannot self-accredit.

(iii) Inspection body. Recognition shall be based upon accreditation through compliance with "ISO/IEC Guide 17020 General Criteria for the Operation of Various Types of Bodies Performing Inspection" or "IAS-AC98 Accreditation Criteria For Inspection Agencies."

(iv) Field evaluation body. Recognition shall be based upon accreditation through compliance with "ISO/IEC Guide 17020 General Criteria for the Operation of Various Types of Bodies Performing Inspection" or "IAS-AC 354 Accreditation Criteria for Field Evaluation of Unlisted Electrical Equipment."

(v) Special inspection agency. Recognition shall be based upon accreditation through compliance with "ISO/IEC Guide 17020 General Criteria for the Operation of Various Types of Bodies Performing Inspection" or "IAS-AC 291 Accreditation Criteria for Special Inspection Agencies."

(vi) Fabricator inspection program. Recognition shall be based upon accreditation through compliance with "ISO/IEC Guide 17020 General Criteria for the Operation of Various Types of Bodies Performing Inspection", "IAS-AC 157 Accreditation

Criteria for Fabricator Inspection Programs for Reinforced Concrete", "IAS-AC 172 Accreditation Criteria for Fabricator Inspection Programs for Structural Steel", or "IAS-AC 196 Accreditation Criteria for Fabricator Inspection Programs for Wood Wall Panels."

(vii) Calibration laboratory. Recognition shall be based upon accreditation through compliance with "ISO/IEC Guide 17025 for General Requirements for the Competence of Testing and Calibration Laboratories" or "IAS-AC 204 Accreditation Criteria for Calibration Laboratories."

(3) Industry trade association certification program. Recognition shall be based upon the following requirements:

(a) Industry trade associations having a recognized certification program shall utilize independent third-party auditors whose personnel are free from conflicts of interest relative to the materials, assemblies, products or quality management system procedures being audited.

(b) Industry trade associations shall submit the description of their certification program which indicates how it operates and how third-party auditing is performed and evaluations are made.

(c) Industry trade associations' certification program auditors shall produce a record that provides the means to effectively evaluate compliance and performance to the quality assurance program relative to the elements and requirements of the industry standard.

(d) Changes to an industry trade associations' certification program shall be reported to the board and also noted on renewal applications.

4101:7-7-01 Fees. (Rescind)

~~(A) Certified building department fees. Fees for construction documents submitted to and inspections made by certified building departments shall be in accordance with the locally adopted fee schedule.~~

~~(B) Division of industrial compliance schedule of fees. The fees for examination and processing of construction documents when required to be submitted to the division of industrial compliance, except medical gas piping systems and temporary structures, shall be in accordance with Table B1. The certificate of occupancy or certificate of completion specified in section 111.1 of rule 4101:1-1-01 of the Administrative Code will not be issued until the applicable fees have been paid in accordance with Table B1.~~

~~Exception: Fees for alteration or change of occupancy as determined by the building official shall be based on the actual area affected by the alteration or change of occupancy which may extend beyond the limits of construction.~~

Scope of Work	Processing Fee	Fee for Plans Examination and a minimum of Five Inspections
(1) Structural	\$275.00	\$10.50/100 sq. ft. gross area of each floor level
(2) Mechanical	\$275.00	\$6.50/100 sq. ft. gross area of each floor level
(3) Electrical	\$275.00	\$6.50/100 sq. ft. gross area of each floor level
(4) Fire alarm systems	\$275.00	\$6.50 per device
(5) Automatic sprinkler and other fire suppression systems (all suppressed areas)	\$275.00	\$6.50/100 sq. ft. gross area of each floor level
(6) Industrial unit	\$200.00	\$1.75/100 sq. ft. gross area of each floor level

~~(1) Alternative review. The division of industrial compliance may establish a written policy for the alternative examination and processing of construction documents. The policy shall comply with rule 4101:1-1-01 of the Administrative Code. The fee for the examination and processing of construction documents in accordance with the policy shall be in addition to fees otherwise required by this rule but shall not exceed two hundred seventy five dollars per each scope of work listed in Tables B1 and B2.~~

~~(2) Additional inspections. The division of industrial compliance may establish a written policy for the maximum number of inspections required by sections 108.2 and 105.1.5 of rule 4101:1-1-01 of the Administrative Code that may be included in the fees set forth in~~

~~Table B1. Inspections in excess of the maximum number established by the division of industrial compliance shall be subject to fee of one hundred fifty dollars per inspection.~~

~~(3) Resubmissions. The fees set forth in Table B1 shall include one initial plan review and up to two resubmission plan reviews to resolve issues resulting from correction letters. The fee for plan review after the second resubmission shall be of one hundred dollars for each additional resubmission.~~

~~(4) Re-stamping. The processing fee for re-stamping additional sets of construction documents after initial plan approval shall be one hundred dollars.~~

~~(5) Amended construction documents. The processing fee for amended construction documents submitted to the division of industrial compliance in accordance with section 106.3 of rule 4101:1-1-01 of the Administrative Code shall be two hundred fifty dollars. The fee for plans examination of amended construction documents submitted to the division of industrial compliance in accordance with section 106.3 of rule 4101:1-1-01 of the Administrative Code shall be one hundred dollars per hour for each submission.~~

~~(6) Phased plan approval. The fees for plan examination and processing of a phased plan approval request per section 105.1.4 of rule 4101:1-1-01 of the Administrative Code shall be in accordance with Table B1 and paragraph (B)(1) for the initial phase submission of each scope of work. The processing fee for plan examination of each subsequent phase of submission shall be two hundred fifty dollars.~~

~~(7) Medical gas piping systems. The fees for examination and processing of construction documents for medical gas piping systems when required to be submitted to the division of industrial compliance shall be in accordance with Table B2.~~

~~(a) Additional inspections. The division of industrial compliance may establish a written policy for the maximum number of inspections required by sections 108.2 and 105.1.5 of rule 4101:1-1-01 of the Administrative Code that may be included in the fees set forth in Table B2 for medical gas piping systems. Inspections in excess of the maximum number established by the division of industrial compliance shall be subject to a fee of one hundred fifty dollars per inspection.~~

<del>Medical Gas Piping System Processing, Plans Examination, and Inspections</del>	<del>Fee (includes a minimum of two inspections)</del>
<del>Processing</del>	<del>\$275.00</del>
<del>Plans Examination</del>	<del>\$275.00</del>
<del>Per room (with outlets) and equipment rooms</del>	<del>\$10.00</del>
<del>Per zone valve assembly</del>	<del>\$25.00</del>
<del>Per system</del>	<del>\$25.00</del>
<del>Per "tie-in"</del>	<del>\$25.00</del>

~~(8) Temporary structure fee. The fee for the review and inspection of temporary structures as referenced in section 102.8 of rule 4101:1-1-01 of the Administrative Code shall be one~~

~~hundred fifty dollars per each scope of work. This fee allocates one inspection for each scope of work. The fee for inspections after normal business hours shall be one hundred thirty dollars per hour.~~

~~(9) Preliminary review. The fee for preliminary construction document examination for the purpose of determining compliance with the provisions of the rules of the board by the division of industrial compliance shall be one hundred thirty dollars per hour.~~

~~(10) Inspection fees. The fee for each inspection during normal business hours, other than those required by section 108.2 and 105.1.5 of rule 4101:1-1-01 of the Administrative Code, shall be one hundred fifty dollars per inspection. The fee for inspections conducted after normal business hours shall be one hundred thirty dollars per hour. Requests for all inspections shall be in writing to the division of industrial compliance and the fee shall be paid prior to the inspection.~~

~~Fees for an application pursuant to section 105.1.5 of rule 4101:1-1-01 of the Administrative Code shall include a processing fee of one hundred fifty dollars. The fee for periodic inspections conducted by the division of industrial compliance shall include the hourly inspection rate and expenses such as food, lodging, and administrative costs. All such fees shall be paid by the holder of an annual approval.~~

~~(11) Reinspection fee. The fee for each reinspection shall be one hundred fifty dollars. A reinspection shall be required when the inspector must return to inspect work that was not ready or had failed a previous inspection.~~

~~(12) Related fees. In addition to the fees required by this rule, the superintendent of the division of industrial compliance shall collect a fee, on behalf of the board of building standards, of five dollars for making inspections and each application for acceptance and approval of construction documents per scope of work.~~

~~The fee shall be deposited by the division of industrial compliance, pursuant to section 121.084 of the Revised Code, to the credit of the board. The superintendent of the division shall report on the amount of the fees collected and deposited to the credit of the board not later than forty five days following the end of the first full months collection and then monthly afterward.~~

~~(13) Late fee. Any person who fails to pay an inspection fee required for any inspection conducted by the department of commerce pursuant to Chapters 3781. and 3791. of the Revised Code, except for fees charged for the examination and processing of construction documents, within forty five days after the inspection is conducted shall pay a late payment fee equal to twenty five per cent of the inspection fee.~~

~~(14) Certificate of occupancy or certificate of completion. The fee for each certificate of occupancy or certificate of completion issued in accordance with section 111 of rule 4101:1-1-01 of the Administrative Code shall be sixty five dollars.~~

~~Exception: There shall be no fee for each certificate of occupancy issued in accordance with section 111.4 of rule 4101:1-1-01 of the Administrative Code for existing buildings.~~

~~(15) Annual approval for alterations. The fee for each annual approval for an individual applicant issued in accordance with section 105.1.5 of rule 4101:1-1-01 of the Administrative Code shall be six hundred fifty dollars.~~

~~(16) Welding and brazing procedure specification review. The fee for the review of each piping welding and brazing specification submitted in accordance with section 313.5 of rule 4101:2-3-01 of the Administrative Code and section 317.5 of rule 4101:3-3-01 of the Administrative Code shall be sixty dollars.~~

~~(17) Welding and brazing procedure qualification record review. The fee for the review of each procedure qualification record submitted in accordance with section 313.5 of rule 4101:2-3-01 of the Administrative Code and section 317.5 of rule 4101:3-3-01 of the Administrative Code shall be fifteen dollars.~~

~~(18) Welding and brazing performance qualification review. The fee for the review of each performance qualification submitted in accordance with section 313.5 of rule 4101:2-3-01 of the Administrative Code and section 317.5 of rule 4101:3-3-01 of the Administrative Code shall be fifteen dollars.~~



**File Attachments for Item:**

NB-1 Complaint Summary



## Complaint and Investigation Consideration Status Report

DATE: January 22, 2024

To: Members of the Ohio Board of Building Standards (OBBS) for the January 26, 2024, Board Conference Meeting as reported by Board staff. The following list of new complaints received were considered by the OBBS certification committee for action.

### New Complaints:

#### A. Cincinnati Building Department / Art Dahlberg, Building Official

On October 31, 2023, a complaint was received from Gailene Hill, (Senior) Master Plans Examiner (MPE) with Cincinnati. Ms. Hill alleged that the City of Cincinnati Building Department and Building Official Art Dahlberg, has approved Alternative Engineered Designs in lieu of adjudicating the non-compliant design through the Cincinnati Local Board of Appeals, for the purpose of granting variance(s)” Ms. Hill provided examples of this practice. Ms. Hill is also requesting the Board to provide a formal determination on the practice of issuing approvals for Alternative Engineered Designs to clarify when it may be employed versus when noncompliance requires the use of variances through the ‘local’ Board of Building Appeals, and a clarification /determination of the administration of OBC section 107 ‘Plan Approval Process’ as it relates to what the plan examiner is required to do.

Additionally, Ms. Hill indicates that she has been compelled to recommend approval of projects despite the noncompliance identified in plan review. Other items were included in the complaint that appear to be associated with human resource and communication issues to which the Board would not regulate.

On January 22, 2024, Diana Anderson, Cincinnati Master Plans Examiner, provided a complaint to the Board regarding similar practices that Ms. Hill has experienced. Ms. Anderson indicated that she resigned from her position with Cincinnati due to several plan examinations that were completed, and review letters issued to building permit applicants under her signature without her knowledge while she was on leave. Furthermore, she indicated that the review item entries in their system used to generate plan review letters were made by person(s) who is not a certified plans examiner and that none of the plan review items are preceded by a code section. She also indicated that a review done in her name that should not have been denied approval yet was. She indicated that her personal name and signature are on the review letters that were not authored by her and is concerned that this could jeopardize her certifications with the Board. An example she provided indicated that architect who is also a plans examiner and a building official questioned letters that had no code citations associated with the

comments and contacted her for clarification. After review of the information proved to her by the architect, she noted that he received three forged plans exam letters not authored by her.

Recommendation: Board staff recommend investigating the Cincinnati building department and building official, Art Dahlberg.

B. Village of Newburgh Heights (Commercial and Residential)

Several months ago, Board staff received communications from the Mayor of Newburgh Heights that the Village Council had defunded and released all contracts for building code enforcement, thereby dissolving the department. Since that time Board staff have made numerous attempts to shepherd the Village in rescinding their department certifications by enacting legislation to do so. The Village has not notified or provided documentation to that end. The mayor has provided a listing of several commercial projects being built without approval, which technically the Division of Industrial Compliance should be regulating but cannot be due to current department certification by the Board.

Recommendation: Authorize an investigation for confirmation of dissolved departments to move to revoke the Newburgh Heights certifications.

C. Leetonia (Residential)

Board staff audited the Boards record for YORs and found that the Village of Leetonia has been delinquent in the submission of the required reports for some time. Further inquiry has found that the Village has no certified individuals for the department, and that their ordinances are in direct conflict with the Ohio revised Code. Board staff have reviewed their ordinances and found that a new housing and building code was adopted by the Village in 2019 and that building code enforcement is being conducted under the auspices of zoning enforcement. Elected officials have informed staff that they do not have a building department, but the Village has not notified nor provided legislative documentation to the Board to relinquish their certifications.

Recommendation: Authorize an investigation to confirm the current department status and to verify the Village's intent to retain or relinquish the department residential certification.

**File Attachments for Item:**

C-1 Botos, James - RIUI

Certification ID: 6112

Current certifications: ESI, Bi Trainee, RBO

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

BOTOS  
Last Name

JAMES  
First Name

6112  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input checked="" type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**  
(Mark "T" If Trainee)

Description			Certificate Number	Date Received
Architectural Registration				
P.E. Registration				
Res	Non-Res			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	6112	10-31-2021
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	6112	6-30-2020
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	6112	6-30-2021
Building Plans Examiner Certification				
Mechanical Plans Examiner Certification				
Fire Protection Plans Examiner Certification				
Electrical Plans Examiner Certification				
Plumbing Plans Examiner Certification				
Fire Protection Inspector Certification				
Electrical Safety Inspector Certification			6112	12-31-2020
Plumbing Inspector Certification				
Fire Safety Inspector Certification				
Fire Protection System Designer Certification				
Medical Gas Piping Inspector Certification				

**Section 3: Employment/Education**

a. Formal Education	Date Graduated
<u>Elyria Catholic High School</u>	<u>1980</u>
b. Related Vocational or Technical Training	Years' Experience
<u>Electronic Technical Institute</u>	<u>3</u>
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
<u>SAFEbuilt Inc.</u>	<u>5</u>

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

BoTos  
Last Name

James  
First Name

6112  
BBS Certification ID

## SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
SAFEbuilt Inc. Multiple City's	RBO ESI	DAILY INSPECTION'S RELATED TO CERTIFICATE IN MULTIPLE CITY'S	12-31-2020

## SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
Example: Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
Total Experience on This Page (In Months):		

BOTOS  
Last Name

JAMES  
First Name

6112  
BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

BOTOS  
Last Name

JAMES  
First Name

6112  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:

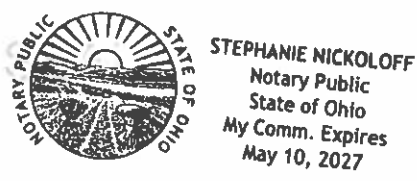

**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: James Botos

Subscribed and duly sworn before me according to law, by the above named applicant this day 28 of December in the year 2021 at CORAN, County of CORAN and State of OHIO.

Notary Public: [Signature]





**File Attachments for Item:**

C-2 Cheatham, John - BPE, FPPE, MechPE, NRIUI, RIUI

Certification ID: 237

Current certifications: BO, BI, RBO

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input checked="" type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input checked="" type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input checked="" type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input checked="" type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
FRANKLIN COLLEGE FRANKLIN, IN	ATTENDED
Related Vocational or Technical Training	Years' Experience
> 25 YRS OF ICC/BBS APPROVED COURSES TAUGHT APPRENTICE 4YR PROG (ABC) CARPENTRY/HVAC	25 9
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
SAFE BUILT	11

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
MASSILLON	BI	INSPECTIONS, RES. PLAN REVIEW	09/98 - 04/2000
MEDINA CO.	BI, RBO, BO	INSPECTIONS, RES. PLANS, BACK-UP BO	04/2000 - 04/2013
BAY VILLAGE & MANY OTHER JURISDICTIONS	BO, RBO, BI BO, RBO, BI	ALL BO/RBO DUTIES ALL DUTIES OF SAME MOSTLY AS BACK-UP	04/2013 TO PRESENT

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p> <p>N/A - SEE HISTORY BBS DEPARTMENTS</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  
 Yes  No

If you answered "Yes" please explain below:

- 2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:

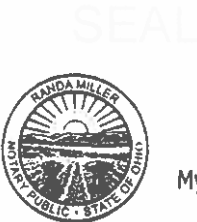

**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *John R Cheatham*

Subscribed and duly sworn before me according to law, by the above named applicant this day 22 of December in the year 2013 at North Canton, County of Stark and State of Ohio

Notary Public: *Randa Miller*



**Randa Miller**  
Notary Public  
State of Ohio  
My Commission Expires  
August 19, 2026

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

## SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input checked="" type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD (Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

## Section 3: Employment/Education

a. Formal Education	Date Graduated
FRANKLIN COLLEGE	ATTENDED
FRANKLIN, IN	
b. Related Vocational or Technical Training	Years' Experience
>25 YRS OF ICC/BBS APPROVED COURSES (TAUGHT APPRENTICE PROF (CARPENTRY / HVAC) 9 YRS ABC	>25
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
SAFE BUILT	11

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

## SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
MASSILLON	BI	INSPECTIONS, RES PLAN REVIEW	4/98//4/2000
MEDINA CO	BI, RBO, BO	INSPECTIONS, RES. PLANX, BACK-UP BO	4/2000//4/2013
BAY VILLAGE	BO, RBO	ALL DUTIES OF SAME	4/2013 TO PRESENT
+ MANY OTHER JURISDICTIONS BACKUP BO/RBO			

## SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p>Example: Children's Hospital, Toledo Structural steel work on addition</p> <p>N/A - SEE ABOVE</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		



**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CHEATHAM  
Last Name

JOHN  
First Name

237  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *John Cheatham*

Subscribed and duly sworn before me according to law, by the above named applicant this day 22 of December in the year 2019 at North Canton, County of Stark and State of Ohio.

Notary Public: *Randa Miller*

SEAL



**Randa Miller**  
Notary Public  
State of Ohio  
My Commission Expires  
August 19, 2026

**File Attachments for Item:**

C-3 Cromer, Thomas - BO

Certification ID: 4495

Current certifications: ESI, PI, RBO, BI

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CROMER  
Last Name

THOMAS  
First Name

4495  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input checked="" type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	4495
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Inspector Certification	4495
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical Inspector Certification	4495
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification		4495	2015
Plumbing Inspector Certification		4495	2015
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

CROMER II  
Last Name

THOMAS  
First Name

4495  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	HIGH SCHOOL	Date Graduated	1987
Related Vocational or Technical Training	CARPENTER / CONTRACTOR	Years' Experience	1987 - 2013
U.S. Military construction experience (MOS or other designation):		Years' Experience	
Place of Employment:	CITY OF MEDINA BUILDING DEPARTMENT	Years' Employed	10 YEARS

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
MEDINA CITY BUILDING	RBO BUILDING INSP- ESI PLUMBING INSP	INSPECTION - RESIDENTIAL REVIEW	OCT 1, 2013 CURRENTLY

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

CORNEY T  
Last Name

THOMAS  
First Name

4495  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>RESIDENTIAL Building OFFICIAL</p>	<p>MEDINA CITY BUILDING DAN GLADISH - B.O. 132 N ELMWOOD AVE MEDINA, OHIO 44236 330-722-9030 OFFICE 330-722-9032 OFFICE 330-350-1877 CITY CELL 330-466-1944 PERSONAL CELL</p>	<p>EMPLOYED 2013-2016 Rho-2016-CURRENT</p>
Total Experience on This Page (In Months):		

CROMER II  
Last Name

THOMAS  
First Name

4495  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  
 Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No

3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:

Empty table with 8 rows for explanation.

**SECTION 9: CERTIFICATION**

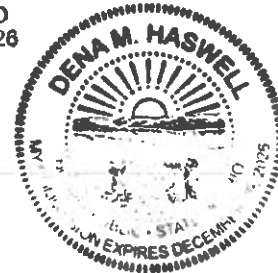
I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: [Signature]

Subscribed and duly sworn before me according to law, by the above named applicant this day 18 of October in the year 2023 at Medina, County of Medina and State of Ohio.

Notary Public: Dena M. Haswell

DENA M. HASWELL  
NOTARY PUBLIC - STATE OF OHIO  
My commission expires Dec 29, 2026





Management

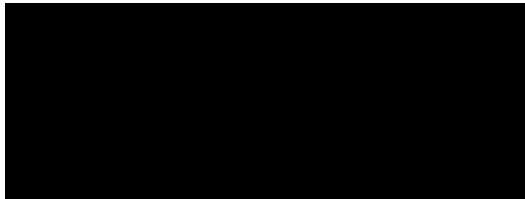


Candidate ID: #####8137

Name: tom Cromer

Date: 12/3/2020

Address:



EXAMINATION RESULT: **PASS**

Congratulations! You have passed this examination. Remember, passing this exam completes a **module** that is part of a Combination Designation. Once you have met the requirements for the Combination, you will be able to print a wall certificate through your myICC account at no additional cost. When you are logged into myICC, click on the "My Certificates" tab. Under "My Certificates" you will find an "Action" column that gives you the option to print your certificate.

If you need to complete the remaining exam module(s), please log into your myICC account at [my.iccsafe.org](http://my.iccsafe.org) to purchase and schedule your examination.

**Start gaining Continuing Education Units (CEUs)** to prepare to maintain your certification. Visit our Learning Center at [learn.iccsafe.org](http://learn.iccsafe.org) for information on convenient ways in obtaining CEUs.

**Need to update your name or address on file?** Log in to your myICC account at [my.iccsafe.org](http://my.iccsafe.org) to update your profile.

If you have any questions, call or email us at the International Code Council at 888-422-7233 ext. 5524 or [askac@iccsafe.org](mailto:askac@iccsafe.org).

The Code Council reserves the right to amend or withhold any examination scores if, in its sole opinion, there is adequate reason to question their validity.

Thank you for your support to public safety!

*The authenticity of this score report can be validated by using Pearson VUE's Online Score Report Authentication found at: [www.PearsonVUE.com/authenticate](http://www.PearsonVUE.com/authenticate)*

*Digital embossing eliminates the possibility of unauthorized embossing of counterfeit score reports.*

Registration Number: 385701997

Validation Number: 1005100318





Legal

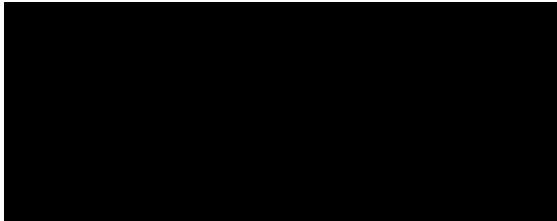


Candidate ID: #####8137

Name: tom Cromer

Date: 5/19/2020

Address:



**EXAMINATION RESULT: PASS**

Congratulations! You have passed the above named module. If you have passed all of the required modules, one wall certificate per certification achieved will be provided to you at no charge. For more information on requesting a wall certificate, go to [www.iccsafe.org/inspector](http://www.iccsafe.org/inspector).

If you need to complete the remaining exam module(s), please call Pearson VUE at 800-275-8301 to register.

It is extremely important that you notify Pearson VUE and ICC of any changes in name and/or address to avoid the possibility of your wallet card and/or certificate not being received. Please contact Pearson VUE at 800-275-8301 and ICC at [certexam@iccsafe.org](mailto:certexam@iccsafe.org) with changes to your name and address (name changes may require additional documentation). There may be an additional fee if a certification is re-issued due to a misspelled name or incorrect address.

The authenticity of this score report can be validated by using Pearson VUE's Online Score Report Authentication found at: [www.PearsonVUE.com/authenticate](http://www.PearsonVUE.com/authenticate)  
Digital embossing eliminates the possibility of unauthorized embossing of counterfeit score reports.

**File Attachments for Item:**

C-4 Davis, Leonard - RBI

Certification ID:

Current certifications- none

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

DAVIS JR  
Last Name

LEONARD  
First Name

\_\_\_\_\_  
BBS Certification ID

## SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input checked="" type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD (Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res	LEAD INSPECTOR/RISK ASSESSOR LII 1037	JANUARY 10, 2014
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

## Section 3: Employment/Education

a. Formal Education	Date Graduated
Cuyahoga Community College - Cleveland, Ohio Associate of Arts Degree	MAY 2002
b. Related Vocational or Technical Training	Years' Experience
Corporate College Cuyahoga Community College - ATI TRAINING	6 years
International Association of Certified Home Inspectors	DECEMBER 10, 2017 2/18/2018
c. U.S. Military construction experience (MOS or other designation): N/A	Years' Experience
LEAD EXPERTS PO BOX 1390 MENTOR, OHIO 44061-1390	440-266-0403
LEAD BASED PAINT RENOVATION REPAIR AND PAINTING PROGRAM - RENOVATION INITIAL COURSE	
d. Place of Employment: R-1-18394-22-05607 5/21/22	Years' Employed
City of Cleveland Community Development	START DATE DEC 26, 2023

WRAAA - WESTERN RESERVE AREA AGENCY ON AGING 8-20-12-23  
HOME FIX COORDINATOR & DATA SPECIALIST

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

DAVIS JR  
Last Name

LEONARD  
First Name

\_\_\_\_\_  
BBS Certification ID

## SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

## SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months) MARCH 15, 2017 April 2019 (24) months</p>
<p>Rehab 20 Single Housing unit throughout Cuyahoga County as a General Contractor.</p>	<p>C&amp;L Property Preservation 846 E 131st Street Cleveland, Ohio 44108 CHRIS McMichael 216-904-0155</p>	<p>November 2008 MARCH 2009 (5) months</p>
<p>Installed 30x72 Seasonal High Tunnel (Greenhouse) Cleveland, Ohio 44108 Installed 40mil plastic &amp; fittings - built wooded doors for entrance. (Site Manager)</p>	<p>↓ Detroit Shoreway CHRIS McMichael 216-904-0155 2899 Payne Ave, Suite 134 Cleveland, OH 44114</p>	<p>may 2019 - Sept 2020 (16) months</p>
<p>Detroit Shoreway, Cleveland Rehab 6 apartment units Painting, construction, structure reconstruction</p>	<p>CHRIS McMichael 216-904-0155 2899 Payne Ave, Suite 134 Cleveland, OH 44114</p>	<p>(16) months</p>
<p>Total Experience on This Page (In Months):</p>	<p>45 months</p>	

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

DAVIS JR  
Last Name

LEONARD  
First Name

\_\_\_\_\_  
BBS Certification ID

## SECTION 5 CONT.: EXPERIENCE

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p>Coordinated (38) Home fix Retired PROJECTS which allowed SENIOR CITIZENS to remain in their Home longer. Pre-inspections AND Post inspections of Renovated properties. Supervised multiple projects from Start through or delegating project operations.</p> <p>Remodification of homes AND Bathrooms.</p>	<p>WESTERN Reserve AREA Agency ON AGING. 1700 EAST 13th Street Cleveland, Ohio 44114 (216) 621-0503 DIRECTOR KAREN Webb Home fix PROGRAM</p>	<p>8-21 12-23</p> <p>(16)</p>
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

DAVIS JR  
Last Name

LEONARD  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *Leonard Davis Jr*

Subscribed and duly sworn before me according to law, by the above named applicant this day 18 of January in the year 2024 at Cleveland, County of Cuyahoga and State of Ohio.

Notary Public: *Carol Madison*



CAROL MADISON  
NOTARY PUBLIC • STATE OF OHIO  
Comm. No. 2016-RE-604328  
My Commission Expires Sept. 1, 2026

# The InService Training Network

**Lead Inspector  
Initial Course**

**Leonard F. Davis Jr.**

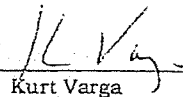
**12801 Griffing Ave.  
Cleveland, OH 44120**



has successfully completed the Lead Abatement Core & Lead Inspector Initial Course and passed by at least 70% the course examination, provided by: The InService Training Network, Inc.,  
705D Lakeview Plaza Blvd, Worthington, OH 43085 (614) 436-0980

Under civil and criminal penalties of law for making or submission of false or fraudulent statements or representations (18 U.S.C. 1001 and 15 U.S.C. 2615), I certify that this training complies with all applicable requirements of Chapter 3742 of the revised code.

**Course Director:**

  
Kurt Varga

**Course Dates: January 8 - 10, 2024**

**Expiration Date: January 10, 2026**

**Certificate Number: LII1037**

# Cuyahoga Community College

*On the recommendation of the Faculty, the Trustees of the  
College, by virtue of the authority vested in them,  
have conferred on*

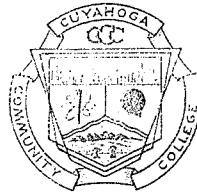
**Leonard Fitzgerald Davis**

*the degree of*

**Associate of Arts**

*and have granted this Diploma as evidence thereof.  
Given in the City of Cleveland in the State of Ohio,  
in May of 2002*

*Jerry Sue Thornton*  
President, College District



*David P. Byrnes*  
Chairperson, Board of Trustees  
*Alex Johnson*  
Metropolitan Campus President



**CORPORATE COLLEGE**

A DIVISION OF  
GUYANOGA COMMUNITY COLLEGE



**ATI TRAINING™**

PUBLIC ADJUSTING, DISASTER & HOME INSPECTION

## Certificate of Completion

**LEONARD DAVIS**

has satisfactorily completed the requirements of the Continuing Education Course

**Home Inspector Training**

earning 6 Continuing Education Units  
(60 Contact Hours)

  
President & CEO, Corporate College

Awarded December 10, 2017

# CERTIFICATE OF COMPLETION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

*Leonard Davis*

for completing the **Ohio Public Construction 101 Seminar**  
provided by OCCD with trainers from the firm of Bricker  
Graydon - July 13, 2023

*July 14, 2023*

Date

*Patricia L. Richards*

Patricia L. Richards  
OCCD Executive Director

# Certificate of Completion

This Acknowledges That

---

**Leonard Davis**

---

Has Successfully Completed The  
8 Session series, the Skill and Science behind Housing Rehabilitation Projects.

February 18,  
2022

*Armand C Magnelli*

Signed, Armand C Magnelli, Trainer

LIVABLE  
HOUSING INC

# Certificate of Completion

This Acknowledges That

---

**Leonard Davis**

---

Has Successfully Completed The  
HVAC Systems One Half-Day Course on HVAC Standards, Inspections, Specification  
Writing, Cost Estimating and Construction Management.

Sept. 28, 2023

*Armand C Magnelli*

Signed, Armand C Magnelli, Trainer

LIVABLE  
HOUSING INC

# Ohio Board of Building Standards

Recognizes Participation in

*2013 Residential Code of Ohio  
MANRCO-2- 2013 RCO Update Course*

---

*Chapters:  
Chapter 3 Part II*

---

*Leonard Davis Jr [OBBS2018MOD7178]*

---

*Completed the required mandatory training  
Approved for .5 continuing education contact hour*

*02/13/2018*



GERALD O. HOLLAND, CHAIR

**Ohio Board of Building Stan**

# Ohio Board of Building Standards

Recognizes Participation in

*2013 Residential Code of Ohio  
MANRCO-3- 2013 RCO Update Course*

---

*Chapters:  
Chapters 4 &5*

---

*Leonard Davis Jr [OBBS2018MOD7178]*

---

*Completed the required mandatory training  
Approved for .5 continuing education contact hour*

*02/13/2018*

*Rald O Holland*

**Ohio Board of Building Standards**

**RALD O. HOLLAND, CHAIR**

# Ohio Board of Building Standards

Recognizes Participation in

*2013 Residential Code of Ohio  
MANRCO-4- 2013 RCO Update Course*

---

*Chapters:  
Chapter 6*

---

*Leonard Davis Jr [OBBS2018MOD7178]*

---

*Completed the required mandatory training  
Approved for .5 continuing education contact hour*

*02/13/2018*



GERALD O. HOLLAND, CHAIR

**Ohio Board of Building Standards**

# Ohio Board of Building Standards

Recognizes Participation in

*2013 Residential Code of Ohio  
MANRCO-5- 2013 RCO Update Course*

---

*Chapters:*

*Chapters 7, 8, 9 & 10*

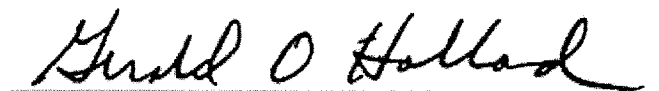
---

*Leonard Davis Jr [OBBS2018MOD7178]*

---

*Completed the required mandatory training  
Approved for .5 continuing education contact hour*

*02/13/2018*



---

GERALD O. HOLLAND, CHAIR

**Ohio Board of Building Standards**



# Ohio Board of Building Standards

Recognizes Participation in

*2013 Residential Code of Ohio  
MANRCO-7- 2013 RCO Update Course*

---

*Chapters:  
Chapters 13, 15, 16, 17 & 21*

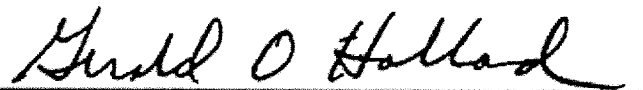
---

*Leonard Davis Jr [OBBS2018MOD7178]*

---

*Completed the required mandatory training  
Approved for .5 continuing education contact hour*

*02/13/2018*



GERALD O. HOLLAND, CHAIR

**Ohio Board of Building Standards**

# Ohio Board of Building Standards

Recognizes Participation in

*2013 Residential Code of Ohio  
MANRCO-8- 2013 RCO Update Course*

---

*Chapters:*

*Chapters 24, 29 & 34*


---

*Leonard Davis Jr [OBBS2018MOD7178]*

---

*Completed the required mandatory training  
Approved for .5 continuing education contact hour*

*02/13/2018*



---

GERALD O. HOLLAND, CHAIR

**Ohio Board of Building Stan**

**File Attachments for Item:**

C-5 Erbe Jr., Rickey - BI

Certification ID: 1850

Current certifications: RBI since 2007

Erbe  
Last Name

Rickey  
First Name

1850  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" if Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	1850
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

Erbe  
Last Name

Rickey  
First Name

1850  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Related Vocational or Technical Training	Years' Experience
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Franklin County (carpenter)	3
Franklin County RBI	19

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
Franklin Co.	RBI	Residential Building Inspections	09/06/04

Erbe  
Last Name

Rickey  
First Name

1860  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><b>Total Experience on This Page (In Months):</b></p>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Erbe  
Last Name

Rickey  
First Name

1850  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<b>Total Experience on This Page (In Months):</b>		

Erbe  
Last Name

Rickey  
First Name

1850  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: Rickey M Erbe

Subscribed and duly sworn before me according to law, by the above named applicant this day 8<sup>th</sup> of December in the year 2023 at 1:25pm, County of Franklin and State of Ohio.

Notary Public: Matthew Brown



**Matthew Brown**  
Notary Public, State of Ohio  
My Commission Expires 08-15-2026



**File Attachments for Item:**

C-6 Lochan, Ravi - RBI

Certification ID:

Current Certifications: None

Ohio Board of Building Standards 6606 An Equal Opportunity Employer and

**Board of Building Standards** Application for Interim Certification, Building Department Personnel

*Last Name First Name BBS Certification ID*

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

Res. Building Official	Res. Plans Examiner	Res. Building Inspector *
	Res. Industrial Unit Inspector	Res. Mechanical Inspector

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

*(Mark "T" If Trainee)*

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
	Building Official Certification		
	Plans Examiner Certification		
	Building Inspector Certification		
	Mechanical Inspector Certification		
Ohio Dept Health Lead Program Certification		LC009105	2012
Lead Paint Renovation\Repair Program Certification		R-I18394-23-06230	10\20\23
OSHA Cunstruction Safty & Health 10HR Certification		Traning course	2002
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

**Section 3: Employment/Education**

a. Formal Education	Date Graduated
Cleveland Heights Heigh School	1996
Pennsylvina Cularniry Arts	1998
b. Related Vocational or Technical Training	Years' Experience
Pennsylvina Cularniry Arts \ Catering Service	2,12yrs
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
Paragom C.M.S.	

Ohio Board of Building Standards 4/1/2019 Form No. 152

**Board of Building Standards** Application for Interim Certification, Building Department Personnel

*Last Name First Name BBS Certification ID*

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

**SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783 Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix). Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p><i>Cuyahoga County Health Dept Lead Program. Replacement of interior exterior doors ,window replacement</i></p> <p><i>City Of Cleveland Lead Program various sites -east 131st, demo\rebuild porches decks . including new footers block foundations concrete pads walkways and entrance steps</i></p> <p><i>Various Rehab Projects: Summerset, Maple ave, Sunset Rd. Carpentry- replaced cabinets, trim, staircases Electrical Work- rewired homes replaced pannel boxes Plummig work- renovated bathrooms complete including drain lines faucets plumbing fixtures,</i></p>	<p><i>Paragon CMS 3740 Carnegie ave Cleveland Ohio 44115 #301 216-361-5555</i></p> <p><i>Paragon CMS 3740 Carnegie ave Cleveland Ohio 44115 #301 216-361-5555</i></p> <p><i>Paragon CMS 3740 Carnegie ave Cleveland Ohio 44115 #301 216-361-5555</i></p>	<p><i>Nov 2010 - Present (as of January 30th 2024)</i></p>
<b>Total Experience on This Page (In Months):</b>		<b>157 Months</b>

Ohio Board of Building Standards 4/1/2019 Form No. 152

**Board of Building Standards** Application for Interim Certification, Building Department Personnel

*Last Name First Name BBS Certification ID Paragon CNS*

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)

<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards** Application for Interim Certification, Building Department Personnel *Last*

*Name First Name BBS Certification ID*

**SECTION 6: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude? No 2. If you answered "Yes" please explain below:
3. Have you served in the U.S. armed services? (If No, skip question 3) Yes No 4. If YES, were you

discharged under honorable conditions? Yes No If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree. Signature of*

Applicant: \_\_\_\_\_ Ravi Lochan \_\_\_\_\_

Subscribed and duly sworn before me according to law, by the above named applicant this day \_\_\_\_\_ of \_\_\_\_\_ in the year 20\_\_\_\_ at \_\_\_\_\_, County of \_\_\_\_\_ and State of \_\_\_\_\_.

Notary Public: \_\_\_\_\_

SEAL

**File Attachments for Item:**

C-7 Markovich, Luke - RBI

Certification ID: 9283

Current certifications: None

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

MARKOVICH  
Last Name

LUKE  
First Name

.....  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input checked="" type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**  
(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

**Section 3: Employment/Education**

a. Formal Education	Date Graduated
<u>MIAMI UNIVERSITY</u>	<u>2012</u>
b. Related Vocational or Technical Training	Years' Experience
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
<u>MARKOVICH HOME SOLUTIONS (SELF)</u>	<u>2022 - 2023</u>



**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

MARKOVICH

LUKE

Last Name

First Name

BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

**SECTION 5: EXPERIENCE (Do NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p>Example: Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p>SUB CONTRACTOR AT VARIOUS JOBS IN BATTERY PARK, LLC. (RESIDENTIAL REMODEL). COMMERCIAL REMODEL AT PORTER PET VET CLINIC, IN WESTLAKE.</p>	<p>MASTER CRAFT CONSTRUCTION 30460 ADAMS LAKE WESTLAKE, OHIO 44145 440-454-2350 BRET TIDWELL</p>	<p>DECEMBER 2019 - <del>FEBRUARY</del> 2020 MARCH (4 MONTHS)</p>
<p>EXTERIOR REMODEL IN AWO, OHIO. NEW SIDING + PORCH. SIDING TEAR OFF + INSTALL IN NORTH RIDGEVILLE, OHIO.</p>	<p>MARKOVICH CONSTRUCTION LAUREN MARKOVICH LLC 13189 BARRINGTON DR. GRAFTON, OH 44044 440-219-5605</p>	<p>APRIL 2020 - JUNE 2020 (3 MONTHS)</p>
<p>Total Experience on This Page (In Months):</p>		<p>7 MONTHS</p>

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

MARKOVICH  
Last Name

LUKE  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From To (MM/YY)
FULL SCALE RESIDENTIAL FIX AND FLIP. IN SHEFFIELD VILLAGE, OH. SIDING, FLOORING, PLUMBING, WINDOWS, AND VARIOUS OTHER JOBS.	MARKOVICH HOME SOLUTIONS LLC. (SELF EMPLOYED) 4400 ABBE RD. SHEFFIELD VILLAGE, OH 44054	JULY 2020 - SEPTEMBER 2020 (3 MONTHS)
PART OWNER AND <del>TRAW</del> TECHNICIAN WORKING ON VARIOUS RESIDENTIAL + LIGHT COMMERCIAL JOBS IN THE <del>BEVERLY</del> CLEVELAND AREA. JOBS RANGE FROM DEMO + REMODEL TO FULL HOUSE SIDING + FINISH, FLOORING, FRAMING, ROOF REPAIR, TRELLISING, PLUMBING, AND LIGHTING <del>AMONG</del> OTHER JOBS	DELLISAWIE HANDYMAN/CONSTRUCTION LLC. 40449 BUTTERNUT RIDGE RD. ELYRIA, OH 44035.	OCTOBER 2020 - <del>2020</del> 2021 MARCH (6 MONTHS)
WORKED AS BUSINESS PARTNER AND <del>MANAGER</del> CO-OWNER RUNNING RESIDENTIAL + COMMERCIAL JOBS IN GRAFTON, SHEFFIELD VILLAGE, WESTLAKE, AWW LAKE, BROWN PARK, ROCKY RIVER, GATES MILLS AND MORE. WHERE WE RAN OUR OWN CONT. ON NEXT PAGE...	MARKOVICH CONSTRUCTION SALES MARKOVICH LLC. 13189 BARRINGTON DR. GRAFTON, OH 44044 440-219-5608	APRIL <del>2020</del> 2021 JUNE 2022 15 MONTHS
Total Experience on This Page (In Months):		24

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

MARKOVILH  
Last Name

LUKE  
First Name

.....  
BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>JOBS, WE ALSO WORKED WITH TWO LUXURY HOME BUILDERS AS SUB CONTRACTORS. T FERRY <del>CUSTOM</del> CUSTOM HOMES AND MASTER CRAFT CONSTRUCTION.</p>	<p>JOBS CONSIST OF FULL SCALE REMODELS, DEMOLITION, ADDITIONS, DECKS, SIDING, ROOFING, DOORS, AND MORE.</p>	
<p>OWNER AND SOLE MEMBER WORKING AND RUNNING RESIDENTIAL AND LIGHT COMMERCIAL JOBS IN NORTH RIDGEVILLE, SHEFFIELD VILLAGE, WESTLAKE, ROCKY RIVER, AVON LAKE, WEST PARK (CLEVELAND), LAKEWOOD, AND AVON. JOBS CONSIST OF REMODELS, ROOFING, SIDING, WINDOWS, DECK BUILDING AND MORE.</p>	<p>MARKOVILH HOME SOLUTIONS LLC. SELF EMPLOYED SOLE MEMBER. 4400 ABBE RD, SHEFFIELD VILLAGE, OH 44054</p>	<p>JULY 2022 - PRESENT (18 MONTHS)</p>
<p>Total Experience on This Page (In Months):</p>		<p>18</p>

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

MARKOVICH  
Last Name

LUKE  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: *Luke Markovich*

Subscribed and duly sworn before me according to law, by the above named applicant this day 11<sup>th</sup> of January in the year 2024 at Sheffield Village, County of Lorain and State of Ohio.

Notary Public: *Pamela R Dingus*

SEAL



PAMELA R DINGUS  
NOTARY PUBLIC  
FOR THE  
STATE OF OHIO  
My Commission Expires  
June 03, 2025

**OBC REQUIREMENTS FOR RESIDENTIAL BUILDING DEPARTMENT PERSONNEL**  
(4101:7-3-01 Ohio Administrative Code)

CERTIFICATIONS	EXPERIENCE REQUIREMENTS	EXAM MODULE REQMTNS.		PROFESSIONAL LICENSE REQ.
		NCPCCI	or ICC	
<b>RESIDENTIAL BUILDING OFFICIAL</b> 4101:7-3-01(E)(1) and (3)	1. Ohio registration as an architect or professional engineer, or 2. Five years of experience as a residential contractor or non-residential contractor or superintendent with responsibility for obtaining approvals and inspections of structures regulated by the rules of the Board, or	1A, 4A and: 2A or 5A	B1, M1 and: E1 or P1	Ohio registration required for applicants using option #1
<b>RESIDENTIAL PLANS EXAMINER</b> 4101:7-3-01(E)(1) and (5)	1. Ohio registration as an architect or professional engineer, or 2. Five years of experience in building design and construction for residential or non-residential buildings structures regulated by the rules of the Board.	1A and: 4A or 2A or 5A	B1, M1 and: E1 or P1	Ohio registration required for applicants using option #1
<b>RESIDENTIAL BUILDING INSPECTOR</b> 4101:7-3-01(E)(1) and (12)	1. Three years of experience as a contractor or supervisor for residential or non-residential buildings or structures regulated by the rules of the Board, or 2. Three years of experience as a skilled tradesman for work subject to inspection under a code adopted for buildings or structures regulated by the rules of the Board.	1A	B1	None Required
<b>RESIDENTIAL LU. INSPECTOR</b> 4101:7-3-01(E)(1) and (19)	1. Three years of experience as a construction contractor or supervisor for buildings or structures regulated by the rules of the Board, or 2. Certification as a building inspector, residential building inspector, or industrialized unit inspector.	1A, 2A, 4A, 5A	B1, E1, M1, P1	None Required
<b>RESIDENTIAL MECHANICAL INSPECTOR</b> 4101:7-3-01(E)(1) and (15)	1. Three years of experience as an HVAC system or supervisor for residential or non-residential buildings within the scope of groups regulated by the rules of the Board, or 2. At least three years of experience as a skilled tradesman for HVAC systems and associated refrigeration, fuel gas, and heating piping work for residential or non-residential buildings or structures regulated by the rules of the Board.	4A	M1	None Required

**NOTES TO BOARD REQUIREMENTS FOR RESIDENTIAL BUILDING DEPARTMENT PERSONNEL CERTIFICATION**

- NOTE 1.** Only experience directly related to buildings or structures regulated by the rules of the Board shall be acceptable for any class certification.
- NOTE 2.** Applicants for certification may obtain credit for one year of the required experience through education pursuant to Section 4101:7-3-01(F)(6) of the Ohio Administrative Code. Documentation must be submitted with the application.
- NOTE 3.** All trainee applicants must be under the direct supervision of a person certified in the trainee's respective field. Sponsor and Supervisor forms must be signed by the Building Official and the certified supervisor, respectively. Submit with application.
- NOTE 4.** Applicants may contact either: Prov, 150 West Civic Center Drive, Suite 601, Sandy, Utah, 84070, (877) 228-3926, <https://www.govexam.com> for NCPCCI exams or, International Code Council, National Certification Services, 900 Montclair Road, Birmingham, AL 35213, (888) 422-7233, <https://www.iccsafe.org/certification-exam-catsiog/> for scheduling examinations.
- NOTE 5.** Enforcement, inspection, or plans examination experience must be performed (a) prior to May 27<sup>th</sup>, 2006, for a building department exercising enforcement authority for buildings or structures regulated by an adopted model residential code, (b) for an agency or jurisdiction outside the state of Ohio enforcing a model residential code of a national model code organization for buildings or structures regulated by the Residential Code of Ohio, or (c) by an employee of a certified building department who is the holder of a BBS certification other than that for which application is being made.
- NOTE 6.** Module description:
- |   |  |
|---|--|
| <p align="center"><b>NCPCCI:</b></p> <p>1A – Building 1, 2-Family Dwelling<br/>2A – Electrical 1, 2-Family Dwelling<br/>4A – Mechanical 1, 2-Family Dwelling<br/>5A – Plumbing 1, 2-Family Dwelling</p> | <p align="center"><b>ICC:</b></p> <p>B1 – Residential Building Inspector<br/>E1 – Residential Electrical Inspector<br/>M1 – Residential Mechanical Inspector<br/>P1 – Residential Plumbing Inspector</p> |
|---|--|
- NOTE 7.** Individuals certified as Non-Residential Building Officials, Master Plan Examiners, or Building Inspectors must make application to the Board, but individuals will qualify without further testing and without providing related experience to become a residential Building Official, Plans Examiner and/or Building Inspector.
- NOTE 8.** Completion of non-residential exam modules may be accepted as equivalent to the respective required residential certification modules when applying for residential certifications.

**File Attachments for Item:**

C-8 McKnight, Zack - PI

Certification ID: 9272

Current certifications- None

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Mcknight  
Last Name

Zackary  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input checked="" type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Lakota West High School	2011
Related Vocational or Technical Training	Years' Experience
Botler Tech	Grad 2011
Cincinnati Masters Plumbing Association	Grad 2018
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Duffs plumbing / Perry Kelly plumbing / Best Plumbing Service	2014-2019 / 2019-20 2020-2023

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

**Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.**

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)



MCKnight  
Last Name

Zachary  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>Example: Children's Hospital, Toledo Structural steel work on addition</p> <p>Dupps plumbing Cincinnati Apprenticeship All aspects of plumbing rough in from lower / first rough to second rough in, following all local plumbing codes</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p> <p>Dupps plumbing 29 Stander Dr #106 Hamilton, OH, 45015 513-874-8899</p>	<p>July 2013-May 2014 (10 months)</p> <p>April 2014 - April 2016 (24 months)</p>
Total Experience on This Page (In Months):		24

MCKnight  
Last Name

Zuccher  
First Name

\_\_\_\_\_  
BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
Dupps Plumbing Cincinnati Apprentice ship JOURNEY MEN  1st Rough, 2nd rough Finish of plumbing including setting of fixtures, Commercial	Dupps Plumbing 29 Stander Dr #106 Hamilton, OH, 45015 513-874-8899	April 2016 - July 2019 (39 months)
Perry Kelly Plumbing Rough in plumbing Lead Cincinnati Lead crew on plumbing install on 1st, 2nd, and finish of plumbing	Perry Kelly Plumbing 4408 Mt Carmel Tobasco Rd Cincinnati, OH, 45244 513-528-6554	July 2019 - July 2020 (12 months)
Best Plumbing Cincinnati Lead Service Plumber Repair/replace residential plumbing	Best Plumbing Service of Cincinnati 8950 Glendale Milford Rd, Loveland, OH, 45140 513 935-0385	July 2020 - December 2023 (41 months)
Total Experience on This Page (In Months):		92

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

McKnight  
Last Name

Zackary  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No

If you answered "Yes" please explain below:

- 2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No

- 3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: *[Signature]*

Subscribed and duly sworn before me according to law, by the above named applicant this day 22 of December in the year 2023 at Liberty Township, County of Butler and State of Ohio.

Notary Public: *[Signature]*



MICHELLE TRANOR  
Notary Public  
State of Ohio  
My Comm. Expires  
July 27, 2025

**File Attachments for Item:**

C-9 Millhoan, Seth - RBI

Certification ID: 9267

Current certifications: None

Last Name

First Name

BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input checked="" type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**  
(Mark "T" if Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

**Section 3: Employment/Education**

a. Formal Education	Date Graduated
Northern Kentucky University	Dec. 2009
b. Related Vocational or Technical Training	Years' Experience
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
Third generation restoration	3 yrs. 8 mos.

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Millhiser

Seth

Last Name

First Name

BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

**SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<p>Example: Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><u>Wright Kitchen</u> - interior framing, drywall, cabinet setting, light electrical, plumbing</p>	<p>Third Generation Restoration 8570 Bwilda Dr. Cincinnati, OH 45236</p>	<p>Aug 2023 - Current</p>
<p><u>Scheck Deck</u> - temp. support concrete, timber framing, decking, custom stringers</p>		<p>July 2023 - Aug 2023</p>
<p><u>Bruce Bath</u> - int. framing, dry wall, custom Shower building, tile, light electrical</p>		<p>May 2023 - July 2023</p>
<p><b>Total Experience on This Page (In Months):</b></p>		<p><b>4</b></p>

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Millman

Last Name

Sean

First Name

BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<u>Schlatter Home Improvements</u> Int-framing, light electrical, drywall, cabinets, household plumbing, finish work	Third Generation Restoration 8570 Gwilda Dr. Cincinnati, OH 45236	March 2023 - June 2023
<u>Lauzon Bath-demo</u> , int-framing, light electrical, tiling, drywall, aluminum to copper wiring, finish work		Nov. 2022 - Jan. 2023
<u>Riverbend Updates</u> - Int-framing, cabinet setting, light electrical, tiling, light plumbing, drywall, finish work,		Sept. 2022 - Nov. 2022
<u>Roberta Basement/Bathroom</u> - Int-framing, light electrical, plumbing, drywall, finish work		Aug. 2022 - Sept 2022
<u>Chandler 3-day</u> - Int-framing, drywall, light electrical, plumbing finish work		July 2022
<u>Schal Bathrooms</u> - Int-framing, light electrical, plumbing, custom shower, tile, drywall		May 2022 - July 2022
<u>Hawk Bathroom, Anderson Clubhouse, Quebec Houses,</u>		Jan. 2022 - May 2022
<u>Gwilda, <del>XXXXXXXXXX</del></u> - Int-framing, ext-framing, structural framing, light electrical, plumbing, tiling		
Total Experience on This Page (In Months):		17

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

Millhoan

Seth

Last Name

First Name

BBS Certification ID

## SECTION 5 CONT.: EXPERIENCE

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
<u>Fasciotta Bath</u> - Int. framing, drywall, plumbing rough-in, and hook-ups, drywall, finish work	Third Generation Restoration 85706 Wilcox Dr. Cincinnati, OH 45236	Nov. 2021 - Jan. 2022
<u>Williamson</u> - tiling and substrate		Dec. 2021 - Jan. 2022
<u>Daugherty</u> - ext. framing, decking, roofing, steps, railings		Oct. 2021 - Nov. 2021
<u>Edwards</u> - Int. framing, light electrical, household plumbing, tile, finish work		Aug. 2021 - Sept. 2021
<u>Mitchell</u> - structural support, int. framing, light electrical, plumbing, finish work		June 2021 - July 2021
<u>Woods</u> - Int. framing, light electrical, finish work		May 2021 - June 2021
<u>Halom House</u> - int. framing, light electrical, finish work		April 2021
<u>Bogar</u> - int. framing, electrical, plumbing, finish work		March 2021 - May 2021
<u>Jess</u> - int. framing, cabinets, light electrical, household plumbing, finish work		Jan. 2021 - March 2021
Total Experience on This Page (In Months):		13



Millhoan

Seth

Last Name

First Name

BBS Certification ID

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
blendale - Int. framing, light electrical, plumbing, structural support timber, finish work	Third Generation Restoration 8570 Swilada Dr. Cincinnati, OH 45236	Dec. 2020
Henry - Int. framing, tile, cabinet setting, light electrical, household plumbing		Nov. 2020
McNamara / Hatfield - Int. framing, cabinet setting, light electrical, plumbing, finish work		Oct. 2020
Callaway - ext. framing, railings, steps, stringers, decking, stone work		Sept. 2020
Mixon - Int. framing, drywall, finish work, light electrical		Aug. 2020
Reiber - Int. framing, timber structural, plumbing, finish work, drywall, railings, cabinet setting		May 2020 - July 2020
<b>Total Experience on This Page (In Months):</b>		8

Millham

Seth

Last Name

First Name

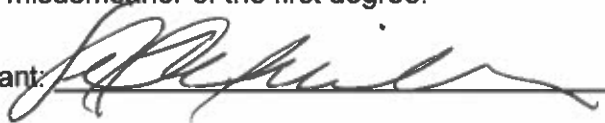
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

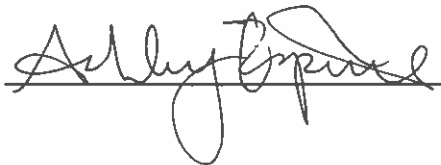
- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 25<sup>th</sup> of November in the year 2023 at 1:13 pm Centerville, County of Montgomery and State of Ohio.

Notary Public: 



**ASHLEY ESPINO**  
Notary Public, State of Ohio  
My Commission Expires  
May 30, 2027  
COMMISSION: 2022-RE-849740

December 11, 2023

To Whom It May Concern,

As Seth Millhoan's employer since March 2020, I can verify he has been involved in Third Generation Restoration's construction projects in various capacities. Most of his experience has been remodeling kitchens, bathrooms, and decks.

Please reach out to me at 513-317-8753 with any further questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Read". The signature is fluid and cursive, with a large initial "D" and a stylized "R" and "EAD".

Daniel Read  
Owner  
Third Generation Restoration

**File Attachments for Item:**

C-10 Osgood, Richard - BPE, MechPE, FPPE

Certification ID: 1112

Current certifications: BO, RBO, BI

**Osgood**

**Richard**

**1112**

*Last Name*

*First Name*

*BBS Certification ID*

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input checked="" type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input checked="" type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input checked="" type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Official Certification	1112
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Inspector Certification	1112
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

**Osgood**

**Richard**

**1112**

*Last Name*

*First Name*

*BBS Certification ID*

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
MS Arch - University of Cincinnati	6/92
BA - Wesleyan University	6/90
Related Vocational or Technical Training	Years' Experience
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Miami County, Ohio - DOD	7
City of Sharonville, Ohio	18

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
City of Sharonville	Building Inspector/Building Official	Administer OBC/RCO citywide	3/1998 - 12/2016
City of Mt. Healthy	Building Inspector/Building Official	Administer OBC/RCO citywide	1/2006 - 12/2016

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p><i>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</i></p>	<p><i>July 2013-May 2014 (10 months)</i></p>
<p><b>Total Experience on This Page (In Months):</b></p>		

\_\_\_\_\_  
*Last Name*

\_\_\_\_\_  
*First Name*

\_\_\_\_\_  
*BBS Certification ID*

<b>List Each Construction Project <u>AND</u> Specific Type of Work Performed</b>	<b>Name of Employer, Contact, Address, Telephone Number</b>	<b>Project Time: From_ To _ (MM/YY)</b>
<b>Total Experience on This Page (In Months):</b>		



Osgood  
Last Name

Richard  
First Name

1112  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No

If you answered "Yes" please explain below:

- 2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:

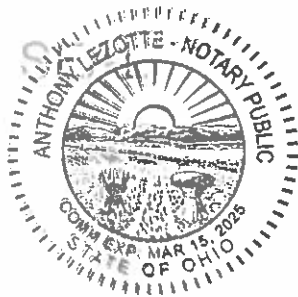

**SECTION 9: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: \_\_\_\_\_

Subscribed and duly sworn before me according to law, by the above named applicant this day 30<sup>th</sup> of December in the year 2023 at Hamilton<sup>A.L.</sup> Supervisor, County of Hamilton and State of Ohio.

Notary Public: \_\_\_\_\_



**File Attachments for Item:**

C-11 Paul, Blake - PPE

Certification ID: 8916

Current certifications: PI

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

PAUL  
Last Name

BLAKE  
First Name

8916  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input checked="" type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification		8916	6/30/23
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

PLUMBING CONTRACTOR      37370      20 YEARS?

PAUL  
Last Name

BLAKE  
First Name

8916  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Related Vocational or Technical Training	Years' Experience
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
<u>CITY OF CANTON - OHIO</u>	<u>1+</u>
<u>PLUMBING INSPECTOR</u>	

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

PAUL  
Last Name

BLAKE  
First Name

8916  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  
 Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No

3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:

Empty lined box for explanation.

**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Blake Paul

Subscribed and duly sworn before me according to law, by the above named applicant this day 5th of January in the year 2024 at Stark, County of Canton and State of Ohio.

Notary Public: Mary K. Baer



MARY K BAER  
NOTARY PUBLIC - OHIO  
MY COMMISSION EXPIRES 11-21-26

**File Attachments for Item:**

C-12 Phillips, Kevin - BI

Certification ID:9245

Current certifications- None

Phillips  
Last Name

Kevin  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input checked="" type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

Phillips  
Last Name

Kevin  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Oak Harbor High School	2003
Related Vocational or Technical Training	Years' Experience
Renta Career Center	2
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Storage Condominiums Developers	23

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)



Phillips  
Last Name

Kevin  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p><i>Example:</i> Children's Hospital, Toledo Structural steel work on addition</p>	<p>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</p>	<p>July 2013-May 2014 (10 months)</p>
<p><i>I have personally spent over two decades working as a commercial Carpenter/Mechanical technician in Ottawa County. I am very familiar with the Building Codes, and how to apply them.</i></p>		
	<p>Storage Condominiums 419-351-4752</p>	
<p>Total Experience on This Page (In Months):</p>		<p>276</p>

Phillips  
Last Name

Kevin  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  
 Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No

3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: *Kevin Phillips*

Subscribed and duly sworn before me according to law, by the above named applicant this day 3 of November in the year 2023 at CPRCU, County of Ottawa and State of Ohio.

Notary Public: *Sonyarae Zyski*



Sonyarae Zyski  
Notary Public, State of Ohio  
My Commission Expires:  
October 2, 2028

Phillips  
Last Name

Kevin  
First Name

\_\_\_\_\_  
BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
<p>The Company I work for is a Developing Company We Build large Commercial structures + Airplane Hangers. These Projects are completed Start to Finish By myself and my crew.</p> <p>I have Spent the past 23 years Erecting these commercial Buildings + Installing the HVAC/medical systems We start with a stone hot + Finish with a completed Building.</p> <p>I personally Do the construction, all the Electrical Service, All of the Mechanical + Plumbing.</p> <p>I have Enclosed letters of Recommendations from the local Building officials that can vouch for my experience/skillsets.</p> <p>Please Consider my Application for Building Inspector + Mechanical Inspector</p>	<p>Storage Condominiums</p> <hr/> <p>750 S.E. Catania Rd. Port Clinton, Ohio 43452 419-351-4752</p>	<p>11-2000 to Present 276 months</p>
<p>Total Experience on This Page (In Months):</p>		<p>276</p>

Kevin Phillips  
1335 S. Applegate Road,  
Oak Harbor, Ohio  
43449

To Whom it May Concern,

As the building official and inspector for Ottawa County Building Inspection, I had numerous interactions with the above referenced contractor. For 10+ years, he has been involved in commercial and residential projects in Ottawa County as a structural and HVAC contractor. His work ethic and quality of work are superior. He has demonstrated an eagerness to learn and his work has been found consistently to be in compliance with the applicable code in effect. It is my recommendation that he be considered as a candidate for examination as a building and HVAC inspector in the State of Ohio. If you have any questions, feel free to contact me.

Sincerely,



Tracy Buhrow, Certification #180  
1411 S. Bebow Rd.  
Oak Harbor, Ohio  
43449

419-345-7200

**Ottawa County Department  
Of  
Building Inspection**

**Telephone  
(419) 734-6767**

**OTTAWA COUNTY COURT HOUSE, ROOM 104  
315 MADISON STREET  
PORT CLINTON, OHIO 43452**

**Fax  
(419) 734-6853**

Date: 10/02/2023

To: Ohio Board of Building Standards  
6606 Tussing Rd. Reynoldsburg, Oh. 43068  
(614) 644-2613      [com.ohio.gov/dico/bbs](http://com.ohio.gov/dico/bbs)

From: David L. Driggs  
4615 Kingsley Cir. W. Sandusky, Oh. 44870  
(216) 402-2060      [sggirdd@gmail.com](mailto:sggirdd@gmail.com)

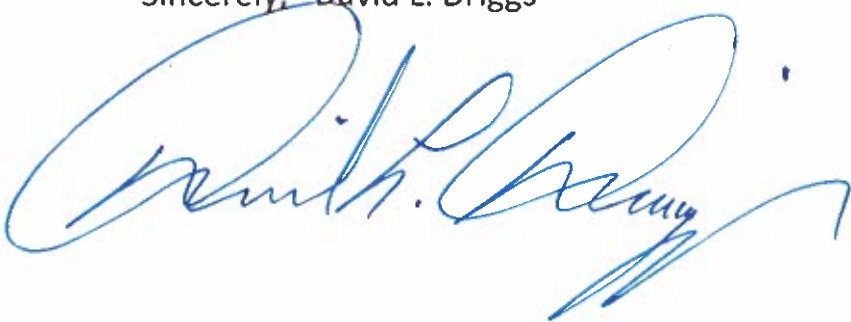
I am David L. Driggs, Inspector & Plans Examiner for Ottawa County Building Inspections. I have had the pleasure of working with Kevin Phillips for the past ten years plus. Without hesitation, I have complete certainty in his exceptional skills, professionalism, and valuable contributions.

Kevin Phillips has many skills that set him apart from the rest. During the time that I have known him, he has been a job supernatant for a company that builds commercial structures in our area and has knowledge of the codes and how to apply them.

In conclusion, I enthusiastically recommend Kevin Phillips for his professional pursuit in becoming a Building & Mech. Inspector. He embodies a distinctive blend of character, competence, and interpersonal skills that make him an invaluable asset to any code enforcement department.

Please do not hesitate to reach out to me directly if you have any questions, or would like any further information.

Sincerely, David L. Driggs



**File Attachments for Item:**

C-13 Seaton, John - PI

Certification ID:

Current certifications- None

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Seaton

John

Last Name

First Name

BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input checked="" type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" if Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

Seaton  
Last Name

John  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
High school	1996
Related Vocational or Technical Training	Years' Experience
Paycom Plumbing	4 yrs
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)



Seabow  
Last Name

John  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783, of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>Example: Children's Hospital, Toledo Structural steel work on addition</i>	<i>Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212</i>	<i>July 2013-May 2014 (10 months)</i>
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Seaton  
Last Name

John  
First Name

BBS Certification ID

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
Yard House, Cincinnati Plumbing in Keg room and Kitchen.	Robert Jones, 513-353-2230	July of 2012
Ran a crew for apartments in OTR. Plumbing, gas and water.	Robert Jones Plumbing 513-353-2230	Years of 2015-2023
Remodel - Alabama Fish Set grease interseptor ran pvc, water and gas	Robert Jones Plumbing 513-353-2230	Nov of 2021
Ran plumbing and a crew for multi-family apartments	Roberts Jones Plumbing 513-353-2230	Apr. 2005 - Apr. 2006
Pendleton Parlor - Cincinnati	Robert Jones Plumbing 513-353-2230	Oct. 2018
<b>Total Experience on This Page (In Months):</b>		

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: John Seals

Subscribed and duly sworn before me according to law, by the above named applicant this day 11 of Jan in the year 2024 at 8:00, County of Hamilton and State of OHIO.

Notary Public: \_\_\_\_\_

SEAL

**File Attachments for Item:**

C-14 Shilling, James - RIUI

Certification ID: 9284

Current certifications- None

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

Shilling

James

Last Name

First Name

BBS Certification ID

## SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input checked="" type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

## Section 3: Employment/Education

a. Formal Education	Date Graduated
Indian Valley High School	NA
b. Related Vocational or Technical Training	Years' Experience
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
ICC-NTA	3 months

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Shilling

James

Last Name

First Name

BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

**SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**  
Shilling

Application for Interim Certification, Building Department Personnel  
James

*Last Name*

*First Name*

*BBS Certification ID*

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
BRIDGES AND BUILDING FOUNDATION/WALLS THROUGHOUT PA -STRUCTURAL STEEL & BRIDGE CARPENTRY / STEEL TYING / STRUCTURAL FORM BUILDING/SETTING / CONCRETE FINISHING	WOLYNIAC CONSTRUCTION -Steve Shenck -294 Freedom Road, Williamsport, PA 17703 -570-326-4012	04/17 To 02/22
CONCRETE & WOODEN BRIDGES THROUGHOUT PA -STRUCTURAL STEEL & BRIDGE CARPENTRY / STEEL TYING /STRUCTURAL FORM BUILDING/SETTING / CONCRETE FINISHING	JAY FULKROAD & SON -2736 Free Spring Church Rd, McAlisterville, PA 17049 -717-463-3701	03/22 To 05/23
RESIDENTIAL BASEMENTS, GARAGES, PORCHES, STEPS THROUGHOUT PA -FORM SETTING / CONCRETE FINISHING	GINGRICH CONCRETE -1496 Tennis Park Rd, McAlisterville, PA 17049 -717-463-2684	04/08 To 11/08
<b>Total Experience on This Page (In Months):</b>		6 years

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Shilling

James

Last Name

First Name

BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:

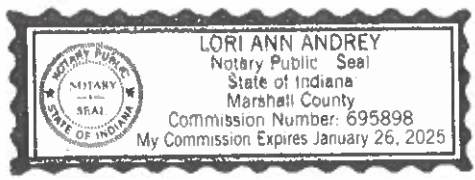

**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *James R. Shilling*

Subscribed and duly sworn before me according to law, by the above named applicant this day 11<sup>th</sup> of January in the year 2024 at Nappanee, County of Elkhart and State of Indiana

Notary Public: *Lori Ann Andrey*







# JAMES SHILLING

## About

Started in construction as a tri-axle driver and worked my way up to a concrete finisher/ bridge carpenter. I have been studying the IRC and have completed my B1 and M1 certification and am currently working on my P1. I have a very strong work ethic and like to be overprepared and organized.

---

## Education

Central Pa Institute of Science and Technology 01-15-2011 CDL Class A 320hr Cert

## Certifications

Residential Building Inspector – B1  
Residential Mechanical Inspector - M1

---

## Skills

- Willingness to Learn
- Attention to detail
- Ability to collaborate effectively

## Experience

### Rylind Construction/ Big Rock Paving

*Muncy, Pa*

05/2023 - Current

- Dig out and setup for sidewalk ADA ramps.
- Finishing concrete

### Jay Fulkroad and Son

*McAllisterville, Pa*

03/2022 – 05/2023

- Follow plans for demo and rebuild for bridge construction.
- Was mostly tasked with being a bridge carpenter, building footers, abutment and safety wings, cheek walls, parapets. Was heavily involved in tying rebar for all aspects of bridge.

### Wolyniec Construction

*Williamsport, Pa*

04/2017 – 02/2022

- Started on a flatwork crew doing ADA ramps and curb
- After 2 years I started tying rebar an getting into the carpentry side of bridges



January 11, 2024

Ohio Department of Commerce  
Division of Industrial Compliance  
Board of Building Standards  
6606 Tussing Road  
PO Box 4009  
Reynoldsburg, OH 43068-9009

Re: Application for Residential Inspector for: Cory Ward

Enclosed please find check #0000102968, for the amount of \$50.00 to cover the application fees, along with supporting documentation.

Should you have any questions or comments, please contact me at your earliest convenience.

Sincerely,

*Regina Hooley*

Regina Hooley  
rhooley@icc-nta.org  
ICC NTA, LLC

**File Attachments for Item:**

C-15 Sowers, Brandon - RBO

Certification ID: 9278

Current certifications- None

**Board of Building Standards  
Sowers**

Last Name

Application for Interim Certification, Building Department Personnel

**Brandon**

First Name

BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input checked="" type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**  
(Mark "T" If Trainee)

Description			Certificate Number	Date Received
Architectural Registration				
P.E. Registration				
Res	Non-Res			
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification		
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification		
Building Plans Examiner Certification				
Mechanical Plans Examiner Certification				
Fire Protection Plans Examiner Certification				
Electrical Plans Examiner Certification				
Plumbing Plans Examiner Certification				
Fire Protection Inspector Certification				
Electrical Safety Inspector Certification				
Plumbing Inspector Certification				
Fire Safety Inspector Certification				
Fire Protection System Designer Certification				
Medical Gas Piping Inspector Certification				

**Section 3: Employment/Education**

a. Formal Education	Date Graduated
The Ohio State University: Associate of Science in Construction Systems Management	2016
The Ohio State University: Bachelor's of Science in Construction Systems Management	2018
b. Related Vocational or Technical Training	Years' Experience
N/A	
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
N/A	
d. Place of Employment:	Years' Employed
Licking County Building Code Enforcement: Residential Plans Examiner	Started 12/26/23

**Board of Building Standards  
Sowers**

Application for Interim Certification, Building Department Personnel

**Brandon**

Last Name

First Name

BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
Licking County		Once Certified, will serve as The Residential Plans Examiner.	12/26/23-Current

**SECTION 5: EXPERIENCE (Do NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>Example:</i> <i>Children's Hospital, Toledo</i> <i>Structural steel work on addition</i>	<i>Homer Steel and Trade</i> <i>125 Anytown Street</i> <i>My City, OH, 45454</i> <i>(419)555-1212</i>	<i>July 2013-May 2014</i> <i>(10 months)</i>
-Performed construction Labor and punch-out on 50-70 Homes	1st Choice Homes 3015 Lifer Ln. SW Lancaster, OH, 43130 (740)654-5550	Full Time Summer work from May 2010-August 2014 (15 Months)
-Earned Associate of science degree in construction systems management. Important pertaining coursework: Construction materials and methods, mechanical systems, electrical and lighting systems, OSHA Safety and Health	The Ohio State University ATI 1328 Dover Rd. Wooster, OH, 44691 (330)287-1331	August 2014- May 2016 (18 Months)
-Performed construction labor and managed permits and paperwork for the Daisy Sour Cream plant in Wooster, College of Wooster renovations, and large bowling alley renovation	Simonson Construction Services 2112 Troy Rd. Ashland, OH, 44805	May 2015- August 2015 (3 Months) May 2016- August 2016
-Performed Assistant management duties on 30-40 Homes	1st Choice Homes 3015 Lifer Ln. SW Lancaster, OH, 43130 (740)654-5550	May 2017- August 2017 Jan 2018- May 2018 (11 Months)
<b>Total Experience on This Page (In Months):</b>		<b>47 Months</b>

**Board of Building Standards  
Sowers**

Application for Interim Certification, Building Department Personnel

**Brandon**

*Last Name*

*First Name*

*BBS Certification ID*

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<p>-Student Maintenance Worker in the 9 North campus Dorm/Dining buildings. Exposure to building's mechanical drawings, fire, and egress drawings. Regularly had to decipher as part of maintaining the building.</p>	<p>The Ohio State University 281 W Lane Ave Columbus OH 43210</p>	<p>August 2016- Jan 2018 (16 Months)</p>
<p>-Earned Bachelor's of science degree in construction systems management. Important pertaining coursework: Structures 1, Structures 2, Estimating, Scheduling</p>	<p>The Ohio State University 281 W Lane Ave Columbus OH 43210</p>	<p>August 2016- May 2018 (18 Months)</p>
<p>- Co managed the preconstruction and construction phases for 30-40 office and warehouse remodels and renovations.</p>	<p>Miller Valentine Construction 9349 Waterstone BIVD #200 Cincinnati, OH 45249</p>	<p>May 2018- May 2019 (12 Months)</p>
<p>- Managed the construction, schedule, cost, customer experience, and contractors on the new home construction of more than 20 custom homes at a time.</p>	<p>3 Pillar Homes 50 S. Liberty St., Powell OH 43065</p>	<p>May 2019- Dec. 2023 (55 Months)</p>
<b>Total Experience on This Page (In Months):</b>		<b>101</b>

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Sowers

Brandon

Last Name

First Name

BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: Brandon Sowers

Subscribed and duly sworn before me according to law, by the above named applicant this day 3<sup>rd</sup> of Jan. in the year 2024 at Newark, County of Licking and State of Ohio.

Notary Public: Christel Hamper

SEAL



**CHRISTEL HAMPER**  
Notary Public, State of Ohio  
My Commission Expires  
MAY 13, 2028

**File Attachments for Item:**

C-16 Wilson, Christopher - PI Trainee, RIUI

Certification ID: 1643

Current Certifications: BO, BI, ESI, EPE, RBO



# Board of Building Standards Wilson

Last Name

Application for Trainee Certification, Building Department Personnel

**Christopher**

First Name

**1643**

BBS Certification ID

## SECTION 1: CHECK TRAINEE CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner
<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector	<input type="checkbox"/> Mechanical Inspector
<input checked="" type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector			

<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
<input type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD (Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Official Certification	1643
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Building Inspector Certification	1643
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification		1643 Interim	6/23
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification		1643	9/04
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

## Section 3: Employment/Education

a. Formal Education	Date Graduated
Ridgewood H.S.	5/88

**Board of Building Standards  
Wilson**

Last Name

Application for Trainee Certification, Building Department Personnel

**Christopher**

First Name

**1643**

BBS Certification ID

b. Related Vocational or Technical Training	Years' Experience
IBEW Local 1105	16 yrs
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
SafeBuilt	2/21-1/24

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
Muskingum County	BI/ESI/RBO	As needed per certifications	06/04-11/14
Washington County	CBO/RBO/BI/ESI		11/14-02/21
SafeBuilt	CBO/RBO/BI/ESI IU/EPE-Iterim		02/21- Present

**SECTION 5: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You must demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project AND Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
Total Experience on This Page (In Months):		

*Last Name*

**Christopher**

*First Name*

**1643**

*BBS Certification ID*

**SECTION 5 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Trainee Certification, Building Department Personnel

Wilson

Christopher

1643

Last Name

First Name

BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

If you answered "Yes" please explain below:

Yes  No

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

*I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.*

Signature of Applicant: *Christopher Wilson*

Subscribed and duly sworn before me according to law, by the above named applicant this day 18<sup>th</sup> of January in the year 2024 at 940 am, County of Franklin and State of Ohio.

Notary Public: *Barbara Boyd*



**BARBARA BOYD**  
Notary Public, State of Ohio  
My Commission Expires  
October 22, 2028  
COMMISSION: 2023-RE-869150

### **SUPERVISOR CERTIFICATION OF TRAINEE**

*Please complete this certification and return it with the BBS Application for Trainee Certification.*

Application for participation in a BBS trainee program is being made to the Board of Building Standards. I, ROBERT J SCHUTZ, trainee supervisor for the political subdivision of SafeBuilt, (Municipality, Township, County) hold certification as a PLUMBING INSPECTOR Certification ID# BBS #1321, effective until JUNE 30, 2025, and hereby consent and agree to supervise the work of Christopher T Wilson (Applicant) as a Building Department Trainee pursuant to section 4101:7-3-01(F)(5)(b) of the Ohio Administrative Code.

Number of Trainees presently supervised (including this applicant):

One

Two

Signature: ROBERT J. SCHUTZ, P.E., P.S.,CBO Date: JANUARY 10, 2024

**BUILDING OFFICIAL CERTIFICATION OF  
TRAINEE AND SUPERVISOR**

*Please complete this certification and return it with the BBS Application for Trainee Certification*

Application for participation in a BBS Trainee program is being made to the Board of Building Standards. I, Renee' Snodgrass, Building Official for the political subdivision of Safebuilt (Municipality, Township, County) do hereby acknowledge that the applicant, Christopher T. Wilson, and the assigned supervisor, Bob Schutz are full-time employees of the above mentioned political subdivision.

Signature: Renee' Snodgrass Date: 01/09/2024

Wilson  
Last Name

Christopher  
First Name

1643  
BBS Certification ID

**OPTIONAL ALTERNATIVE TRAINEE PROGRAM PLAN FORM**

*Building Official, Supervisor and Applicant shall complete and submit this form with BBS Application for Trainee Certification only if Trainee Sponsor is proposing an alternative trainee program in lieu of the requirements of the traditional trainee program specified in OAC 4101:7-3-01(F)(5)(e). No Alternative Trainee Program may propose to waive examination requirements or attendance at the OBCA.*

**PROPOSED ALTERNATIVE PROGRAM PLAN DESCRIPTION**

*Attach additional pages if necessary and/or a letter describing the proposed program conditions.*

Proposed Alternative Program Length: \_\_\_\_\_

Proposed Alternative Program Education Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed Alternative Program Training & Supervision Requirements: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Explanation of how the Proposed Alternative Program provides equivalent level of training and education based on the Applicant's experience documented in the application: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature: Christopher T. Wilson

Date: 01/08/2024

Supervisor Signature: ROBERT J. SCHUTZ

Date: 01/17/2024

Building Official Signature: Renee' Snodgrass

Date: 01/09/2024

# Board of Building Standards

Application for Interim Certification, Building Department Personnel

Wilson  
Last Name

Christopher  
First Name

1643  
BBS Certification ID

## SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED

<input type="checkbox"/> Res. Building Official	<input type="checkbox"/> Res. Plans Examiner	<input type="checkbox"/> Res. Building Inspector
	<input checked="" type="checkbox"/> Res. Industrial Unit Inspector	<input type="checkbox"/> Res. Mechanical Inspector

## SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD (Mark "T" if Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Official Certification	1643
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Building Inspector Certification	1643
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification		1643 - Interim	6/2023
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification		1643	9/2004
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

## Section 3: Employment/Education

a. Formal Education	Date Graduated
Ridgewood H.S.	5/1988
b. Related Vocational or Technical Training	Years' Experience
I.B.E.W. Local 1105	1988-2004 (16yrs)
c. U.S. Military construction experience (MOS or other designation):	Years' Experience
d. Place of Employment:	Years' Employed
SafeBuilt	2/2021-1/2024



**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Wilson

Christopher

1643

Last Name

First Name

BBS Certification ID

**SECTION 4: OBC/RCO BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
Muskingum County	BI/ESI/RBO	As needed per certifications	06/04-11/14
Washington County	CBO/RBO/BI/ESI		11/14-02/21
SafeBuilt	CBO/RBO/BI/ESI IU/EPE-Interim		02/21- Present

**SECTION 5: EXPERIENCE (Do NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Wilson

Christopher

1643

*Last Name*

*First Name*

*BBS Certification ID*

**SECTION 5 CONT.: EXPERIENCE**

<b>List Each Construction Project <u>AND</u> Specific Type of Work Performed</b>	<b>Name of Employer, Contact, Address, Telephone Number</b>	<b>Project Time: From_ To_ (MM/YY)</b>
<b>Total Experience on This Page (In Months):</b>		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Wilson  
Last Name

Christopher  
First Name

1643  
BBS Certification ID

**SECTION 6: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  Yes  No
- 2. If you answered "Yes" please explain below:
- 3. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 4. If YES, were you discharged under honorable conditions?  Yes  No  
If you answered "No" please explain below:


**SECTION 7: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *Christopher Wilson*

Subscribed and duly sworn before me according to law, by the above named applicant this day 18<sup>th</sup> of January in the year 2024 at 940am, County of Franklin and State of Ohio.

Notary Public: *Barbara Boyd*



**BARBARA BOYD**  
Notary Public, State of Ohio  
My Commission Expires  
October 22, 2028  
COMMISSION: 2023-RE-869150

**File Attachments for Item:**

C-17 Wyss, Frederic - BI, MI

Certification ID# 2319

Current certifications- RBO

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

WYSS  
Last Name

FREDERIC  
First Name

2319  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input checked="" type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input checked="" type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	2319 2008
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	2319 2008
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	2319 2008
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	2319 2008
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification (RESIDENTIAL)		2319	6-30-08 ?
Fire Safety Inspector Certification			RPI CURRENT
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

RBO  
CURRENT

CERTIFIED FLOOD PLAN MGR. US-10-05229 8-12-2010 EXP-31-19  
 ICC-PROPERTY MAINTENANCE & HOUSING INSPECTOR 5309975-64 4-25-2007  
 ICC-RESIDENTIAL BUILDING INSP. 5309975-B1 7-18-2007  
 ICC-RESIDENTIAL MECHANICAL INSP. 5309975-M1 2-19-2008  
 ICC-RESIDENTIAL PLUMBING INSP. 5309975-P1 3-13-2008

WYSS  
Last Name

FREDERIL  
First Name

2319  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
OHIO UNIVERSITY	1974
NORTH WESTERN UNIVERSITY (MOS) (MS)	1980
Related Vocational or Technical Training	Years' Experience
COMMUNITY COLLEGE INTERIOR DESIGN	1 YR.
U.S. Military construction experience (MOS or other designation):	Years' Experience
U.S. NAVY	6 YRS.
Place of Employment:	Years' Employed
MARYLAND NORFOLK OHIO VARIOUS GENERAL CONSTRUCTION CARPENTRY POSITIONS	6 YEARS
CARPENTRY BY DESIGN RESIDENTIAL/COMMERCIAL REMODELING	18 YRS

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
CITY OF WILLOUGHBY HTS. (UNDER SUPERVISION OF JERRY FLANIL LAKE COUNTY BUILDING DEPT.)	RBO, RPI	BUILDING COMMISSIONER RES. BUILDING INSP. RES. PLANS EXAMINER ZONING ADMINISTRATOR FLOOD PLAIN MANAGER RES. MECHANICAL INSP. RES. PLUMBING INSP.	04-??-2008 +0 03-25-2017 8 YRS 11 MO-
BOYLLAGE O (SAFE BUILT)	INT. BI RBO, RPI.	BUILDING INSPECTOR UNDER SUPERVISION RESIDENTIAL - BUILDING INSP MECH. INSP PLUMBING INSP	04-17-2017 TO 06-11-2017 2 MONTHS
CITY OF MIDDLEBURN HEIGHTS	RBO RPI	HOUSING MANAGER RESIDENTIAL BUILDING INSPECTOR MECHANICAL INSPECTOR PLUMBING INSP.	06-14-2017 TO 05-22-2023 4 YRS 11 MO
CITY OF BROOKVIEW HTS.	RBO RPI	RESIDENTIAL BLDG, MECH, PLUMBING. PROPERTY MAINTENANCE	07-10-22 TO 09-03-22 1 MO.
ADDITIONAL			
CITY OF WICKLIFFE O.	PROPERTY MAINT & RESIDENTIAL BUILDING INSP.	PROPERTY MAINTENANCE RESIDENTIAL BUILDING & MECHANICAL INSPECTOR	7-2007 12-2007
TOTAL THIS PAGE			14 YEARS 7 MONTH

WYSS  
Last Name

FREDERIL  
First Name

2319  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From _ To _ (MM/YY)
Example: Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
CITY OF BRECKSVILLE, OHIO	SERVICE DIRECTOR/ CITY ENGINEER 9069 BRECKSVILLE RD. BRECKSVILLE OHIO 44141 440-526-1384	04-15-2023 TO 09-22-2023
STORM WATER MANAGE- MENT INSPECTOR, REPORTS FOR 40+ DETENTION/RETENTION FACILITIES		
CONSTRUCTION INSPECTOR FOR: CULVERT REPLACEMENT ROAD DIVISION, LARGE CREEK CONVEYANCE CULVERT, WATER LINE INSTALLATION		
Total Experience on This Page (In Months):	5 MONTHS	

WYSS  
Last Name

FREDERIC  
First Name

2319  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

1. Have you ever been convicted of any felony, or any crime involving moral turpitude?

Yes  No

If you answered "Yes" please explain below:

2. Have you served in the U.S. armed services? (If No, skip question 3)

Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *Frederic Wyss*

Subscribed and duly sworn before me according to law, by the above named applicant this day 28<sup>th</sup> of December in the year 2023 at Summit 1946 N. Cleveland Massillon Rd. County of Summit and State of OH

Notary Public: *Sherril Lucarelli*

SEAL



SHERRI A LUCARELLI  
Notary Public, State of Ohio  
My Comm. Expires 10/25/2024



INTERNATIONAL CODE COUNCIL  
—:—:—  
FREDERIC D WYSS

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed written examination based on codes and standards then in effect, and is hereby issued this certification as:*

**RESIDENTIAL BUILDING INSPECTOR**

*given this day of July 18, 2007*

5309975-B1

Certificate Number

*Wally Bailey*

Wally Bailey

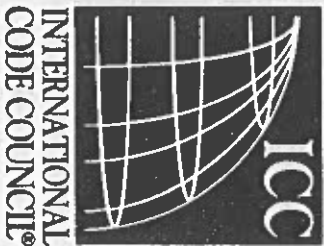
President, ICC Board of Directors

*Richard P. Weiland*

Richard P. Weiland

ICC Chief Executive Officer

This certificate is the property of ICC and must be returned to ICC in the event of suspension or revocation of the certificate.



# INTERNATIONAL CODE COUNCIL

## FREDERIC D WYSS

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed written examination based on codes and standards then in effect, and is hereby issued this certification as:*

**Residential Mechanical Inspector**

Given this day of February 19, 2008

Certificate No. 5309975-M1

*Steven I. Shapiro*

Steven I. Shapiro  
President, Board of Directors

*Richard P. Welland*

Richard P. Welland  
Chief Executive Officer



# INTERNATIONAL CODE COUNCIL

## FREDERIC D WYSS

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed written examination based on codes and standards then in effect, and is hereby issued this certification as:*

**Residential Plumbing Inspector**

Given this day of March 13, 2008

Certificate No. 5309975-P1

*Steven L. Shapiro*  
Steven L. Shapiro  
President, Board of Directors

*Richard P. Weiland*  
Richard P. Weiland  
Chief Executive Officer



**ASSOCIATION OF STATE  
FLOODPLAIN MANAGERS, INC.**

**CERTIFICATION BOARD OF REGENTS**

HEREBY CERTIFIES THAT PURSUANT TO THE PROVISIONS OF THE CHARTER FOR THE  
CERTIFIED FLOODPLAIN MANAGER PROGRAM

**Frederic D. Wyss, CFM**

IS DULY REGISTERED AS AN

**ASFPM CERTIFIED FLOODPLAIN MANAGER**

IN TESTIMONY WHEREOF THIS CERTIFICATE HAS BEEN ISSUED BY THE AUTHORITY OF THE  
CERTIFICATION BOARD OF REGENTS, CERTIFICATE NO. US-10-05229, ISSUED 8/12/2010. THIS  
CERTIFICATE SHALL EXPIRE 1/31/2019, UNLESS RENEWED ACCORDING TO THE RULES OF THIS BOARD.

*Mark A. Riebau*  
CERTIFICATION BOARD OF REGENTS  
PRESIDENT, MARK RIEBAU, CFM

*Chad M. Berginnis*  
ASSOCIATION OF STATE FLOODPLAIN MANAGERS  
EXECUTIVE DIRECTOR, CHAD M. BERGINNIS, CFM



INTERNATIONAL CODE COUNCIL  
FREDERIC WYSS

*The International Code Council attests that the individual named on this certificate has satisfactorily demonstrated knowledge as required by the International Code Council by successfully completing the prescribed written examination based on codes and standards then in effect, and is hereby issued this certification as:*

**PROPERTY MAINTENANCE & HOUSING INSPECTOR**  
given this day of April 25, 2007

*Wally Bailey*

Wally Bailey

President, ICC Board of Directors

5309975-64  
Certificate Number

*Richard P. Weiland*

Richard P. Weiland

ICC Chief Executive Officer

This certificate is the property of ICC and must be returned to ICC in the event of suspension or revocation of the certificate.





**Department of Commerce**

Division of Industrial Compliance  
John R. Kasich, Governor  
Jacqueline T. Williams, Director

**Frederic D Wyss Jr**



Personnel ID #: 2319  
4/14/2017

At its meeting on 4/14/2017, the Board of Building Standards approved your interim certification as indicated on the enclosed certification ID card below.

The expiration date(s) for your interim certification(s) is (are) as indicated below on the ID card.

You must complete the conditions of your interim certification during the interim certification period stated on your ID card. The specific examination and Ohio Building Code Academy, if applicable, requirements are summarized in the attached form and can also be found in Ohio Administrative Code Chapter 4101:7-3.

Please refer to your personnel I.D. number (shown on the ID card below) on any correspondence and on all certificates of continuing education forwarded to the Board's office related to your certification. If you have any questions, please contact the Board for assistance at 614-644-2613.

Sincerely,  
BOARD OF BUILDING STANDARDS

Regina S. Hanshaw  
Executive Secretary

<p><b>Personnel ID #: 2319</b></p> <p>Residential Building Official      6/30/2017</p> <p>Residential Plumbing Inspector      6/30/2017</p> <p><b>Building Inspector-Int      4/30/2019</b></p>	<p>John R. Kasich GOVERNOR</p>  <p>Gerald O. Holland CHAIRMAN</p> <p><b>BOARD OF BUILDING STANDARDS</b></p> <p>This is to certify that: Frederic D Wyss Jr has met the requirements of the OAC and is hereby certified as indicated.</p> <p> Executive Secretary</p>
---	---

Ohio Board of Building Standards  
6606 Tussing Road  
PO Box 4009  
Reynoldsburg, OH 43068-9009 U.S.A.

Gerald O. Holland, Chairman  
An Equal Opportunity Employer and Service Provider

614 | 644 2613  
Fax 614 | 644 3147  
TTY/TDD 800 | 750 0750  
www.com.ohio.gov

**File Attachments for Item:**

C-18 Kellenbauer, Michael - MechPE

Certification ID: 755

Current Certifications: MI, RMI

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Kellerbauer  
Last Name

Michael  
First Name

# 755  
BBS Certification ID

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input checked="" type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

(Mark "T" If Trainee)

Description		Certificate Number	Date Received
Architectural Registration			
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical Inspector Certification	8856374 2019
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			



\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
BBS Certification ID

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Roy C Start High School	07/1990
Related Vocational or Technical Training	Years' Experience
Local 33 sheet metal JATC	5 YRS
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
City of Toledo Department of Inspection	4 YRS 3 months

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)
City of Toledo Inspection Dept.	Mechanical Inspector	inspect residential, commercial and industrial work for code compliance using prints, code books, office skills	8/3/2017 11/20/2021 and 1/5/2024 to Present  4 YRS 3 months

Kellerbauer  
Last Name

Michael  
First Name

# 755  
BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

**SECTION 7: EXPERIENCE (DO NOT SUBSTITUTE WITH OTHER RESUMES).**

Refer to Experience Requirements Listed in O.A.C. 4101:7-3-01 and O.R.C. 3783

Below, list the specific projects you worked on, and the specific work you performed, your typical duties for each project, and dates of this work. You **must** demonstrate that you have the required number of months (years) of actual, practical experience for the certification requested (see matrix).

Provide letters from certified inspectors, employers, or contractors verifying your experience. Submit copies of any certificates, diplomas, or licenses. Remove all personal information.

**SECTION 7 CONT.: EXPERIENCE**

List Each Construction Project <b>AND</b> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
<i>Example:</i> Children's Hospital, Toledo Structural steel work on addition	Homer Steel and Trade 125 Anytown Street My City, OH, 45454 (419)555-1212	July 2013-May 2014 (10 months)
installed and serviced heating & cooling equipment exhaust & ventilation Exp. installed boilers, humidifiers fabricated sheet metal	Fry heating & cooling 1909 TRemainsville Rd. Toledo, oh 43612 419-472-1106	06/2002 - 01/2006 (43 months)
installed residential & commercial ductwork and equipment per approved Drawings (prints)	M&M heating and cooling 1515 Washington St. Toledo, oh 43604 419 243 3005	02/2006 - 03/2011 (61 months)
Total Experience on This Page (In Months):		

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Kellerbauer  
Last Name

Michael  
First Name

# 755  
BBS Certification ID

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To_ (MM/YY)
Installed and fabricated heating & cooling Equip, sheet metal and serviced Res. and comm. Equip.	Frishe Mullin heating & cooling 5709 opportunity Dr Toledo, Oh 43612 419 726 4900	04/2011 - 04/2012 (12 months)
Installed heating & cooling Equip, boilers, humidifiers ventilation systems and fabricated sheet Metal	Fry heating & cooling 1909 Tremainsville Rd. Toledo, Oh 43612 419 472 1106	04/2012 - 08/2017 (76 months)
Performed Residential, Commercial and Industrial work to meet code compliance and prints	City of Toledo Inspection 1 Government Center Toledo, Oh 43604 419 245 1220	08/2017 - 11/2021 (51 months)
Residential, Commercial and Industrial installation and service of all City owned buildings Heating cooling, Motor Repl, BAS systems, Exhaust fans etc.	Facilities operations City of Toledo 555 N. Expressway Dr. Toledo, Oh 43604 419 367 0125	11/2021 - 01/2024 (26 months)
	City of Toledo Inspection 1 Government Center Toledo, Oh 43604 419 245 1220	01/2024 - present (1 month)
Total Experience on This Page (In Months):		(270 months)
		TOTAL

**Board of Building Standards**

Application for Interim Certification, Building Department Personnel

Kellerbauer  
Last Name

Michael  
First Name

#755  
BBS Certification ID

**SECTION 8: PERSONAL HISTORY**

- 1. Have you ever been convicted of any felony, or any crime involving moral turpitude?  
 Yes  No

If you answered "Yes" please explain below:

- 2. Have you served in the U.S. armed services? (If No, skip question 3)  Yes  No
- 3. If YES, were you discharged under honorable conditions?  Yes  No

If you answered "No" please explain below:


**SECTION 9: CERTIFICATION**

I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: *Michael Kellerbauer*

Subscribed and duly sworn before me according to law, by the above named applicant this day 23 of January in the year 2024 at Lucas County of Lucas and State of OHIO

Notary Public:  Phillip R. Barbosa  
Notary Public, State of Ohio  
My Commission Expires: July 10, 27

SEAL

**File Attachments for Item:**

A-1 Coventry, Robb - BO

Certification ID: 289

Current certifications- None, registered Architect since 1994

**Board of Building Standards  
Coventry**

Application for Interim Certification, Building Department Personnel

**Robb**

*Last Name*

*First Name*

*BBS Certification ID*

**SECTION 1: CHECK INTERIM CERTIFICATION(S) BEING REQUESTED**

<input checked="" type="checkbox"/> Building Official	<input type="checkbox"/> Master Plans Examiner	<input type="checkbox"/> Building Inspector	<input type="checkbox"/> Electrical Safety Inspector	<input type="checkbox"/> Fire Protection Inspector
<input type="checkbox"/> Building Plans Examiner	<input type="checkbox"/> Plumbing Plans Examiner	<input type="checkbox"/> Mechanical Plans Examiner	<input type="checkbox"/> Electrical Plans Examiner	<input type="checkbox"/> Fire Protection Plans Examiner
	<input type="checkbox"/> Plumbing Inspector	<input type="checkbox"/> Mechanical Inspector	<input type="checkbox"/> Non-Residential Industrial Unit Inspector	

**SECTION 2: LIST ANY OHIO LICENSE, CERTIFICATE, OR REGISTRATION HELD**

*(Mark "T" If Trainee)*

Description		Certificate Number	Date Received
Architectural Registration		ARC.9410761	9/14/1994
P.E. Registration			
Res	Non-Res		
<input type="checkbox"/>	<input type="checkbox"/>	Building Official Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Plans Examiner Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Building Inspector Certification	
<input type="checkbox"/>	<input type="checkbox"/>	Mechanical Inspector Certification	
Building Plans Examiner Certification			
Mechanical Plans Examiner Certification			
Fire Protection Plans Examiner Certification			
Electrical Plans Examiner Certification			
Plumbing Plans Examiner Certification			
Fire Protection Inspector Certification			
Electrical Safety Inspector Certification			
Plumbing Inspector Certification			
Fire Safety Inspector Certification			
Fire Protection System Designer Certification			
Medical Gas Piping Inspector Certification			

RECEIVED

JAN 11 2024

BOARD OF BUILDING  
STANDARDS

*Last Name*

*First Name*

*BBS Certification ID*

**SECTION 3: EMPLOYMENT/EDUCATION**

Formal Education	Date Graduated
Bachelor of Science in Architecture, The Ohio State University	12/9/1988
Related Vocational or Technical Training	Years' Experience
Certified Master Plans Examiner - BBS	4
U.S. Military construction experience (MOS or other designation):	Years' Experience
Place of Employment:	Years' Employed
Division of Industrial Compliance, Ohio Dept. of Commerce	1

**SECTION 4: APPLICANTS REQUESTING MEDICAL GAS INSPECTOR CERTIFICATION**

*Attach proof of certification by an ASSE recognized third-party certifier in accordance with ASSE standard 6020.*

**SECTION 5: OBC BUILDING INSPECTION EXPERIENCE PERFORMED FOR A BBS CERTIFIED BUILDING DEPARTMENT**

BBS Certified Building Department	BBS Certified Position/Title	Duties	Date of Service, Length of Time (MM/DD/YY)

**Board of Building Standards  
Coventry**

Application for Interim Certification, Building Department Personnel

**Robb**

*Last Name*

*First Name*

*BBS Certification ID*

List Each Construction Project <u>AND</u> Specific Type of Work Performed	Name of Employer, Contact, Address, Telephone Number	Project Time: From_ To _ (MM/YY)
Project Architect/Manager - prepared design and construction documents and oversight for commercial and institutional projects	Several Architectural firms in central Ohio	12/88 - 09/99
Project Architect - design & construction oversight for Ohio State Highway Patrol facilities	Ohio Dept. of Public Safety	09/99 - 09/03
Certified Master Plans Examiner - certification is no longer active	Division of Industrial Compliance	09/03 - 03/07
Director of Design & Construction - design & construction oversight for Ohio State medical center projects	Ohio State Medical Center	03/07 - 01/16
Project Architect/Planner - design & construction oversight and planning for office and lab projects	Battelle Memorial Institute	01/16 - 08/17
Director of Design & Construction - design & construction oversight for higher education facilities	Columbus State Community College	09/17 - 09/22
<b>Total Experience on This Page (In Months):</b>		396



Coventry \_\_\_\_\_  
 Last Name

Robb \_\_\_\_\_  
 First Name

\_\_\_\_\_  
 BBS Certification ID

**SECTION 6: ELECTRICAL SAFETY INSPECTOR (ESI) - SPECIFIC EXPERIENCE QUALIFICATIONS**

Applicants for Electrical Safety Inspector Only Must Complete This Item

Section 3783 of the Ohio Revised Code specifies that an applicant for a Certificate of Competency as an Electrical Safety Inspector must meet one of the following to qualify to take required examination. Please check the qualification that applies:

1.  Have been a journeyman electrician or equivalent for four years, two of which were as an electrician foreman, and have had two years' experience as a building department electrical inspector trainee;
2.  Have been a journeyman electrician or equivalent for four years and have had three years' experience as a building department electrical inspector trainee;
3.  Have had for four years' experience as a building department electrical inspector trainee;
4.  Have been a journeyman electrician or equivalent for six years;
5.  Am a graduate electrical engineer and registered in the State of Ohio. Registration number: \_\_\_\_\_
6.  Applicant authorizes all testing organizations including ICC to provide test results to the BBS.

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Coventry

Robb

Last Name

First Name

BBS Certification ID

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Yes  No

3. If YES, were you discharged under honorable conditions?

Yes  No

If you answered "No" please explain below:


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I certify the information contained in this application is true and complete, and I understand that providing false information may be grounds for not granting certification or for immediate termination of certification at any point in the future, if granted. I authorize the investigation of all statements contained herein and release all parties from all liability for any damage that may result from furnishing the same to Ohio Board of Building Standards. Falsification is a violation of section 2921.13 of the Ohio Revised Code and is punishable as a misdemeanor of the first degree.

Signature of Applicant: 

Subscribed and duly sworn before me according to law, by the above named applicant this day 3<sup>RD</sup> of JANUARY in the year 2024 at FRANKLIN, County of FRANKLIN and State of OHIO.

Notary Public: 

